

**HOUSING AUTHORITY OF THE CITY OF PITTSBURGH**  
**BOARD OF COMMISSIONERS SPECIAL MEETING**  
**MEETING MINUTES**  
**April 30, 2026**  
**412 Boulevard of the Allies –7<sup>TH</sup> floor Conference Room and**  
**Via Zoom Webinar**  
**10:30 a.m.**

The Housing Authority of the City of Pittsburgh (HACP) held a Regular Meeting of the Board of Commissioners on Thursday, April 30, 2026, at 412 Boulevard of the Allies – LL Conference Room and Via Zoom Webinar @ 10:30 a.m.

The Commissioners in attendance were Chair, Wasi Mohamed, Ms. Janet Evans, and Mr. Khari Mosley. Attending the meeting via Zoom Webinar were Ms. Jala Rucker, Ms. Tammy Thompson, and Ms. Charlise Smith. Mrs. McDonald-Roberts was not in attendance. A Quorum was met.

Next, Mr. Mohamed noted that the Board members previously received a copy of the March 26, 2026, HACP Board Meeting Minutes and asked for a motion to approve the minutes. Janet Evans made a motion to approve, and Khari Mosley seconded the motion.

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”:       Charlise Smith, Wasi Mohamed, Khari Mosley,  
                  Jala Rucker, Tammy Thompson, and Janet Evans.

“NAYS”:       None.

The Minutes were approved.

### **ACTIVITY REPORT**

\*Last month we had to dash from the board meeting and go to the University of Pittsburgh Urban Planning Department. Noor Ismail and Jerome Frank mod/dev gave an awesome presentation about the HACP and our development and modernization efforts to maintain affordable housing in the City of Pittsburgh. I think they might have a side hustle and they’re going to be professors at Pitt. HR also recruits a lot of interns through this partnership

\* The Greer Cabaret Theatre was the location of the Taari Legacy impact Gala, sponsored by the TAari diaspora media magazine They honored Mr. Binion for his support of local and national African and immigrant communities across our region... through affordable housing and programs for employment, self-sufficiency and bridging the digital divide local and internationally.

\* HUD hosted the second FYI Roundtable Series event in Pgh, celebrating the first anniversary of the program... discussing with our residents, foster youth transitioning to adulthood. Panelists included Secretary Turner, Assistant Secretary Hobbs, several HACP former program participants, Mr. Binion and a host of former NFL players who benefitted from the FYI program. Following the roundtable an update meeting with the Secretary with HACP and ACHA Exec Directors convened on how we're doing so well and how HUD can use us to assist other smaller and MTW PHA's

\* We cannot thank all of you enough for showing up for future legends – our youth – during the HACP Citywide Tailgate Event! We are humbled at the support we received from so many community organizations, media outlets, & the community itself, especially our residents, to pull off such a successful event centered around these MVPs. A special shout out to the staff & students of ACH Clear Pathways, Tyian Battle, Clean Slate E3, Machine Age Studios, Joshua Sutherland NFL, Jourdan Washington RCA/SONY, Ty Miller Championship Chase our event sponsors & donors. Shout out to the STEM Coding Lab, the CheatCode Gaming Trailer, 412 Ice Cream, Mastro Gourmet Quality Ice, the Zeta Phi Beta Sorority local Chapter, Beyond Blessed Catering, the HACP board, the hard work & dedication of the HACP staff. 500+ attendees came past to sign the Mike Tomlin card and enjoy the festivities

\* The WOW CYBERBUS and GAP funding programs were showcased this month in Washington DC. Staff participated on two panels discussing our partnerships with the stem coding lab and the bus stops here foundation and the creative mechanisms through GAP that is efficiently, creatively, and financially tackling a nationwide problem regarding affordable housing. We will be back in DC next month discussing our CyberBus 2.0 workforce initiatives with our partners MBA and CCAC and in Texas in June with HUD Secretary Turner to further discuss affordable housing needs and our GAP financing and voucher \$\$ usage to create more homes in Pgh and a nationwide model.

\* All 84 resident households on Somers Drive were relocated, and the location is under heavy development. Check out the awesome drone footage on YouTube and our website of the construction. We will digitally follow the movement until completion

\* In closing.... The organization, Somali Bantu of Greater Pittsburgh is folding and that would've ended The Lighthouse Afterschool Program for the Somali Bantu children at our Northview Heights Community. However, Ms. Pat quickly and efficiently was able to set up a meeting for me to meet with Audrey Hall and we were able solidify a plan and MOA with Allegheny Center Alliance Church to keep the Lighthouse Afterschool Program alive and well.

Wasi Mohamed asked for a motion to approve the Activity Report. Khari Mosley made a motion to approve, and Janet Evans seconded the motion.

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Charlise Smith, Wasi Mohamed, Khari Mosley,  
Jala Rucker, Tammy Thompson, and Janet Evans.

“NAYS”: None.

The Activity Report was approved.

**PUBLIC COMMENTS:**

**John Z. Bixler**  
**(412) 613-7602**  
[john@hilltopurbanfarm.org](mailto:john@hilltopurbanfarm.org)

Intends to provide a public comment: YES

Mr. Bixler addressed the board of commissioners.

Good morning. My name is John Bixler. I'm the executive director of the Hilltop Urban Farm, and appreciate the opportunity to address you today. First off, I wanted to thank everyone at the Housing Authority for allowing Hilltop Urban Farm to operate on your property. The St. Clair Village housing development. We've been up there since 2019, and a lot of good things going on up there. Usually, the way this has worked is every year we have signed an annual license agreement, and it's been almost automatic. For this year, when I contacted the Housing Authority, I was told that it was going to be put on hold because there was someone interested in purchasing the property. And as I looked into that a little bit more, it sounded like it was request and no real buyers that we know of. So, I thought we could just go ahead and sign the agreement. But again, I was told that is kind of on hold and was encouraged to show up here today just to address this and get this out on the table. So, I'm here to respectfully request that the Housing Authority update the annual lease agreement, and we all get that signed so we can operate with confidence. There's a lot of good things going on up there. We've, uh... To date we've had over 3,000 kids in our youth program. We've grown over 29,000 pounds of produce that we've donated to Hilltop serving food banks, the Brashear Association, abiding mission, St. Paul Ame.

We donate about 300 people get food from our farm every week. So, we want to keep that going, and we're investing heavily in the property. Last year we put in about \$110,000. To improve the water delivery system. Just last week we completed electrical improvement. That was another \$35,000. So, we, along with our stakeholders and supporters want to have confidence that their investments are going to be there. So again, I should also mention we just received a grant from the city of Pittsburgh's Food Justice

Fund to help us extend our growing season so we can grow more food and donate more food in the hilltop. So again, I would just respectfully request that the housing authority update that license agreement, and we can just move on with confidence.

Thank you.

**Tom Mulholland**  
**(412) 701-1833**  
**tom@allegHENYlandtrust.org**

**Intends to provide a public comment: YES**

Mr. Mulholland addressed the board of commissioners.

Hello, my name is Tom Mulholland, and I work with Allegheny Land Trust. We are a nonprofit conservation land trust that protects over 4,000 acres of green space throughout our region. I'm here today to talk about Hilltop Urban Farm. And the former St. Clair Village property. Kind of our role in relationship to it. And then, just to reiterate some of the points that John was making around the license agreement. So, Allegheny Land Trust has been engaged for several years in a process to acquire a portion of the St. Clair Village property for permanent conservation as for urban agriculture and community green space. So that's wooded hillsides and the area that Hilltop Urban Farm currently operates on. So, there's a lot of context around that, and I'd be happy to share more with anyone. But most recently, we've been engaged in working with the Ura in conversation with the Housing Authority since 2024, in our most recent effort to move that disposition forward. So, we've been operating under the terms that the Housing Authority has outlined for us, and that includes fundraising for the full appraised value of the property and doing so before entering into an agreement of sale or any kind of disposition, formal disposition process. Um, so we're getting very close in moving through that development process. We have about 85% of that funding realized for the appraised value of that property. So, I thought now, particularly given that we.

Um, we're asked to speak with you all about the license agreement which could bring to your attention that we are moving forward on that process and hoping that we're able to start to really engage with the Housing Authority once we've satisfied those terms that they laid out for us. Yes. And so... I just want to provide that broader update and then reiterate what John was saying around the license agreement. There's a little ambiguity there. We just would like to understand what's going on in that process, um, so that we can begin a conversation and better understand how this affects the commitments that we've already made to. Uh, like I said... local foundations, the State Government sources that have provided grants for this process. So, we need to just understand where we're at so we can have those conversations. We ultimately want what's best the best outcome for the community, and you know we're willing to work together to figure out what that's going to be into what role we can play in that. So, I'm just asking that we respectfully, if we can receive a response that explains, you know, what's causing the delay, and whether

or not there's anything that our organization can do to help move that, uh, license agreement forward. And that's all. Thank you for your time and consideration. Thank you so much, Shane.

That concludes the public comments.

**RESOLUTIONS:**

**RESOLUTION No. 23 of 2026**

**A Resolution – Authorizing the Executive Director or his  
Designee to Award a Contract to Continental Flooring  
Company for Common Area  
Flooring Installation Authority-Wide**

**WHEREAS**, the Asset Management Division of the Housing Authority of the City of Pittsburgh (HACP) provides preventative maintenance services and enhances property aesthetics through various projects; and

**WHEREAS**, the HACP has identified a need for Flooring Installation Services to support the maintenance, safety, and overall condition of common areas across various HACP Low-Income Public Housing (LIPH) locations; and

**WHEREAS**, the objective of this project is to provide professional installation services for specified flooring in common areas at multiple HACP high-rise and family developments, ensuring high-quality workmanship, adherence to safety standards, and minimal disruption to residents and operations, with materials to be provided by the HACP; and

**WHEREAS**, on February 17, 2026, the HACP issued an Invitation for Bid (IFB) for Common Area Flooring Installation Authority-Wide for the HACP; and

**WHEREAS**, two (2) companies responded to the IFB #250-07-26 Common Area Flooring Installation Authority-Wide; and

**WHEREAS**, Continental Flooring, a new vendor, was determined to be the most responsive and responsible bidder; and

**WHEREAS**, the total three (3) year authorized amount of \$138,783.65 shall be paid to the vendor on a task-order basis; and

**WHEREAS**, this procurement was conducted in accordance with applicable federal, state, and local procurement rules and regulations, and the procurement policies and procedures of the HACP.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director or his Designee is hereby authorized to enter into a contract in the amount not to exceed \$138,783.65, with Continental Flooring, a new contract/vendor for installation of common area flooring authority-wide, with the initial term of one (1) year with two (2) one (1) year extension options; and

Section 2. The maximum amount approved by this resolution is for \$138,783.65 for 1 (one) year with 2 (two) 1 (one) year extensions for a total of three (3) years; and

**Section 3.** The amount shall be paid from Program Income and/or Moving-To-Work (MTW) funds.

The Chair asked for a motion to approve the Resolution. Khari Mosley made a motion to approve, and Janet Evans seconded the motion. After a discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Charlise Smith, Wasi Mohamed, Tammy Thompson  
Khari Mosley, Jala Rucker, and Janet Evans.

“NAYS”: None.

The Resolution was approved.

## **RESOLUTION No. 24 of 2026**

### **A Resolution - Approving the Modification of the Housing Choice Voucher FY 2025 Administrative Plan**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) administers the Housing Choice Voucher (HCV) Program and must maintain an Administrative Plan (Admin Plan) that reflects current policies and procedures; and

**WHEREAS**, the current FY 2025 HCV Program Admin Plan approved by the HACP Board of Commissioners on June 26, 2025 FY 2025 must be amended periodically to clarify policies and procedures and to maintain compliance with federal regulations; and

**WHEREAS**, the HACP staff reviewed the current FY 2025 HCV Admin Plan and identified areas where updates are necessary to improve clarity, strengthen program integrity, and align with the Moving to Work (MTW) initiatives; and

**WHEREAS**, the proposed amendments include updates to criminal background checks, admissions policies, vacancy payment procedures, rent reasonableness/rent increases, Project-Based Vouchers (PBV) procedures, lease terms, and public safety reporting, all designed to ensure fair, consistent, and federally compliant administration of the HCV Program; and

**WHEREAS**, federal regulations require that revisions to the HCV Admin Plan be made available for public comment and approved by the HACP Board of Commissioners before implementation; and

**WHEREAS**, the proposed amendments to the HCV Program Admin Plan were made available for public review and comment on the HACP website and all other forms of HACP social media from Friday, March 27, 2026, to Monday, April 27, 2026, via the following link: [https://hacp.org/public\\_notices/public-notice-of-proposed-fy-2026-admin-plans-acop-revisions-tracker/](https://hacp.org/public_notices/public-notice-of-proposed-fy-2026-admin-plans-acop-revisions-tracker/). In addition, the notice of the proposed amendments were posted in the local newspapers from Sunday, March 22, 2026, to Friday, April 3, 2026; and

**WHEREAS**, the HACP hosted public hearings via Zoom on Wednesday, April 1, 2026, at 9:30 am and also at 5:30 pm; and

**WHEREAS**, no members of the public attended the public hearings, and no public comments were received during the stated public comment period; and

**WHEREAS**, the proposed changes and the revised FY 2025 HCV Admin Plan will go into effect on May 1, 2026 and will be further referred to as the FY 2026 HACP HCV Admin Plan.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Housing Authority of the City of Pittsburgh (HACP):

**Section 1:** The proposed amendments to the HACP FY 2025 Housing Choice Voucher (HCV) Administrative Plan (Admin Plan) as presented and incorporated herein, to clarify policies, align with federal regulations, and strengthen program integrity; and

**Section 2:** The FY 2025 HCV Admin Plan will be go into effect on May 1, 2026 and will be further referred to as the FY 2026 HCV Admin Plan.

The Chair asked for a motion to approve the Resolution. Khari Mosley made a motion to approve, and Janet Evans seconded the motion. After a discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”:           Charlise Smith, Wasi Mohamed, Tammy Thompson  
                          Khari Mosley, Jala Rucker, and Janet Evans.

“NAYS”:           None.

The Resolution was approved.

## RESOLUTION No. 25 of 2026

### **A Resolution – Authorizing the Executive Director or his Designee to Award a Contract to 412 Food Rescue to Implement a Mobile Food Distribution Service in Various Housing Authority of the City of Pittsburgh Communities**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) has worked with 412 Food Rescue in partnership since 2016, during which time the Authority and 412 Food Rescue have drastically reduced incidences of food insecurity in the communities served by 412 Food Rescue and provided an assortment of benefits to HACP residents; and

**WHEREAS**, A series of surveys using the USDA Food Security Index conducted by the University of Pittsburgh School of Social Work found that 90% of our 412 Food Rescue donation recipients report an increase in food security. More specifically, from January - December 2025, 412 Food Rescue totaled 843 meals delivered to HACP residents with a retail value of \$401,859. The total service has an approximate value of over \$4 million; and

**WHEREAS**, 412 Food Rescue in 2021 expanded to six (6) sites to include (Allegheny Dwellings, Arlington Heights, Finello Pavilion, Manchester Commons, Murray Towers and Pennsylvania Bidwell), as well as semi-regular food deliveries to residents of the HACP's Scattered Sites and Housing Choice Voucher (HCV) Program. Therefore, 412 Food Rescue was instrumental in assisting the HACP to prevent instances of food insecurity among the HACP population during the COVID-19 pandemic; and

**WHEREAS**, 412 Food Rescue will use this new model for Food Distribution to ensure that 412 Food Rescue's regular services are extended throughout the entire HACP Low-Income Public Housing (LIPH) system; and

**WHEREAS**, 412 Food Rescue will use the Mobile Food Distribution Program to ensure that food delivery is done in a manner that is as safe as possible for staff, volunteers, and residents; and

**WHEREAS**, the HACP published Request for Proposal (RFP) #800-29-25 Mobile Food Distribution for Various Public Housing Communities on Nov. 3, 2025, and Request for Proposal (RFP) #800-39-25 Mobile Food Distribution for Various Public Housing Communities (Rebid) on Dec. 1, 2025; and

**WHEREAS**, the HACP received one (1) bid in response to the RFP with 412 Food Rescue submitting the highest scoring bid; and

**WHEREAS**, this procurement was conducted in accordance with applicable federal, state, and local procurement rules and regulations and the procurement policies and procedures of the HACP; and

**WHEREAS**, this procurement is being conducted as a sole source contract as 412 Food Rescue is the only organization to submit a responsive proposal to the RFP or RFP Rebid; and

**WHEREAS**, the HACP received formal notice from the United States (US) Department of Housing & Urban Development (HUD) on April 1, 2026, stating that sole source procurement for this service was justifiable and hereby authorized.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director or his Designee is hereby authorized to enter a contract with 412 Food Rescue for a not-to-exceed amount \$905,540; and

**Section 2.** The duration of the contract with 412 Food Rescue should be for a period of three (3) years with options to extend for two (2) additional years, beginning on May 1, 2026.

The Chair asked for a motion to approve the Resolution. Khari Mosley made a motion to approve, and Janet Evans seconded the motion. After a discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Charlise Smith, Wasi Mohamed, Tammy Thompson  
Khari Mosley, Jala Rucker, and Janet Evans.

“NAYS”: None.

The Resolution was approved.

## **RESOLUTION No. 26 of 2026**

### **A Resolution - Authorizing the Housing Authority of the City of Pittsburgh to Execute a Grant Agreement with Clean Slate E3 to Provide up to \$2,000,000 in Program Income to Support the Clean Slate E3 Scholarship Program**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) has established Clean Slate E3 as its non-profit affiliate dedicated to the mission of providing residents of the HACP housing with opportunities to obtain higher education and/or access to structured training programs designed to improve employment outcomes; and

**WHEREAS**, the HACP has identified the need to provide financial assistance to college-bound HACP residents attending college or post-secondary education and support vocational training efforts to help the HACP residents advance their efforts to attain financial self-sufficiency through education and employment advancement; and

**WHEREAS**, Clean Slate E3 has administered the Clean Slate E3 Scholarship Program since Clean Slate E3 was formally established as the non-profit affiliate of the HACP in 2009 and will continue to prioritize the scholarship program moving forward, establishing an endowment fund exclusively for program scholarships; and

**WHEREAS**, Clean Slate E3 has expanded its Board of Commissioners to bring in additional expertise and capacity from community leaders representing local organizations and institutions with similar missions and will be provided with legal and financial guidance during the establishment of the scholarship endowment fund.

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director or his Designee is hereby authorized to enter into a Grant Agreement with the HACP's non-profit affiliate Clean Slate E3 by providing up to \$2,000,000 in Program Income, Non Federal Funds and/or Moving to Work (MTW) Funds to Support the Clean Slate E3; and

**Section 2.** The HACP's Grant Agreement with Clean Slate E3 will mandate that funds will be used exclusively for an endowment for the Clean Slate E3 Scholarship Program, which is to be administered to qualified HACP residents for post-secondary education.

The Chair asked for a motion to approve the Resolution. Janet Evans made a motion to approve, and Khari Mosley seconded the motion. After a discussion:

A vote being had thereon, the "Ayes and "Nays" were as follows:

"AYES":           Charlise Smith, Wasi Mohamed, Tammy Thompson  
                          Khari Mosley, Jala Rucker, and Janet Evans.

"NAYS":           None.

The Resolution was approved.

## RESOLUTION No. 27 of 2026

### **A Resolution – Authorizing the Executive Director or his Designee to Enter Into a Professional Services Task-Order Contract for Accessibility Services and Compliance with Section 504 and Uniform Federal Accessibility Standards (UFAS) or the 2010 Americans with Disabilities Act (ADA) Standards**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) is required by the U.S. Department of Housing and Urban Development (HUD) to provide accessible housing in all new developments; and accessible dwelling units, common areas, accessible routes, sites, and non-housing programs must meet the requirements compliance with Section 504 and Uniform Federal Accessibility Standards (UFAS) or the 2010 Americans with Disabilities Act Standards; and

**WHEREAS**, the HACP finds it prudent to obtain an Accessibility Services consultant to assist with verifying that the requirements of UFAS, or where applicable, standards under the Americans with Disabilities Act (ADA) and the Fair Housing Act are met in construction and rehabilitation projects; and

**WHEREAS**, on January 12, 2026, the HACP issued a Request for Proposals (RFP) for Accessibility Services; and

**WHEREAS**, by April 30, 2026, the HACP received three (3) proposals in response to its RFP; and Bureau Veritas Technical Assessments was the highest ranked responsive and responsible firm; and

**WHEREAS**, the HACP has performed a responsibility determination for the selected firm; and

**WHEREAS**, this procurement was conducted in accordance with applicable federal, state, and local procurement rules and regulations and the procurement policies and procedures of the HACP.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director or his Designee is hereby authorized to enter into a contract with Bureau Veritas, LLC for compliance with Section 504 and Uniform Federal Accessibility Standards (UFAS) or the Americans with Disabilities Act (ADA) in a not-to-exceed amount of \$300,000.00 for a period of three (3) years, with two (2) one (1) year extension options.

**Section 2.** The contract is to be paid from Program Income and/or Moving to Work (MTW) funds.

The Chair asked for a motion to approve the Resolution. Janet Evans made a motion to approve, and Khari Mosley seconded the motion. After a discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Charlise Smith, Wasi Mohamed, Tammy Thompson  
Khari Mosley, Jala Rucker, and Janet Evans.

“NAYS”: None.

The Resolution was approved.

### **RESOLUTION No. 28 of 2026**

#### **A Resolution - Authorizing the Executive Director or his Designee to Award Contracts for Legal Services Practice Areas**

- **Construction Contracting & Claims Resolution;**
- **Equal Employment Opportunity & Employment Issues;**
- **General Litigation And Representation, Including Appellate Practices;**
- **Labor Relations & Human Resources;**
- **Pension, Employee Benefit and Tax;**
- **Worker’s Compensation;**
- **Environmental Hazards;**
- **Tax Exemption Applications And Property Assessment for Real Estate;**
- **Public Sector Procurement;**
- **Land Title Issues;**
- **Non Profits;**
- **Auditing and Compliance;**
- **Public, Affordable And Mixed Income Developments, Including Mixed Financing Transaction;**
- **Other General Real Estate Issues, Including Acquisition, Disposition, Leasing And Development**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) requires legal services in the practice areas of Construction Contracting & Claims Resolution; Equal Employment Opportunity & Employment Issues; General Litigation And Representation, Including Appellate Practice; Labor Relations & Human Resources; Pension, Employee Benefit And Tax; Worker's Compensation; Environmental Hazards; Tax Exemption

Applications And Property Assessment For Real Estate; Public Sector Procurement; Land; Title Issues; Non Profits; Auditing and Compliance; Public, Affordable And Mixed Income Developments, Including Mixed-Financing Transactions; Other General Real Estate Issues, Including Acquisition, Disposition, Leasing and Development; and

**WHEREAS**, the HACP issued a Request for Proposals, RFP # 700-33-25 for Legal Services; and

**WHEREAS**, the HACP received proposals from five (5) firms; and

**WHEREAS**, the HACP desires to award contracts to various law firms on an as-needed-basis to perform services in the practice areas listed above; and

**WHEREAS**, each contract will have a dollar limitation for the expenditure of funds; and

**WHEREAS**, a Legal Department staff member will be assigned to monitor each contract, for a combined not to exceed total of ten million dollars (\$10,000,000.00); and

**WHEREAS**, the procurement was conducted in accordance with the applicable federal, state, and local rules and regulations and the procurement policies and procedures of the HACP.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director or his Designee is authorized to enter into contracts, to be effective beginning between June 1, 2026 to October 1, 2026, with the Law firms listed in the attached Exhibit A as needed for legal advice and assistance in the substantive areas referenced within Exhibit A; and

**Section 2.** The maximum amount approved by this resolution for the sum of all contracts entered into for a period of five (5) years, subject to the applicable time period in each firm's qualification contract, is not to exceed ten Million Dollars (\$10,000,000.00); and

**Section 3.** The funding source either Program Income, Ancillary Funds, Non-Federal Funds or Moving To Work (MTW) shall be individually identified for each contract.

The Chair asked for a motion to approve the Resolution. Janet Evans made a motion to approve, and Khari Mosley seconded the motion. After a discussion:

A vote being had thereon, the "Ayes and "Nays" were as follows:

“AYES”: Charlise Smith, Wasi Mohamed, Tammy Thompson  
Khari Mosley, Jala Rucker, and Janet Evans.

“NAYS”: None.

The Resolution was approved.

### **RESOLUTION No. 29 of 2026**

#### **A Resolution – Ratifying the Executive Director’s decision to write off Collection Losses in the amount of \$337,198.59 from Tenant Accounts Receivable for the Months of January 2026 - March 2026**

**WHEREAS**, the net amount of past-due accounts of tenants who are no longer occupying a dwelling unit and who have not responded to collection notices from the Housing Authority of the City of Pittsburgh (HACP) during the months of January 2026-March 2026 is \$337,198.59; and

**WHEREAS**, reasonable means of collection have been exhausted against these accounts; and

**WHEREAS**, the total collection losses written off from the Tenant Accounts Receivables (TARs) balance is \$337,198.59, which is 13.41% of the total rent and associated charges of \$2,513,902.14 for the first quarter of 2026.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director’s decision to write off collection losses of \$337,198.59 from the Tenant Accounts Receivables (TARs) balance for months of January 2026-March 2026 is hereby ratified.

The Chair asked for a motion to approve the Resolution. Khari Mosley made a motion to approve, and Janet Evans seconded the motion. After a discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Charlise Smith, Wasi Mohamed, Tammy Thompson  
Khari Mosley, Jala Rucker, and Janet Evans.

“NAYS”: None.

The Resolution was approved.

## RESOLUTION No. 30 of 2026

### **A Resolution - Authorizing the Executive Director or his Designee to Approve a Multi-Year Enterprise Term License Agreement for Adobe Software Services from Insight Public Sector**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) relies on Adobe Software to create, execute, and manage digital forms, applications, and documents that are essential for daily operations and communicating with community members; and

**WHEREAS**, Adobe Sign is a crucial tool for obtaining secure electronic signatures on applications, contracts, and internal requests, allowing the HACP to process thousands of digital transactions annually and maintain efficient remote operations; and

**WHEREAS**, the HACP's current contract for Adobe licenses, in the amount of \$72,657.17, is scheduled to expire in May 2026; and

**WHEREAS**, following consultations with Adobe and our software reseller, the HACP has determined that transitioning to a consolidated three-year Enterprise Term License Agreement (ETLA) is the most cost-effective and efficient way to meet the agency's growing digital document needs; and

**WHEREAS**, this new multi-year agreement includes Acrobat Studio Enterprise and dedicated Document Cloud Consulting services, providing the HACP with advanced digital form capabilities and workflow automation tools to continuously enhance and simplify the resident application process; and

**WHEREAS**, the cost for the three (3) year ETLA service period is \$128,252.31 annually, bringing the total potential authorization for the 36-month period (spanning May 27, 2026, through May 26, 2029) to an amount not to exceed \$384,756.93; and

**WHEREAS**, this procurement shall be conducted in accordance with applicable federal, state, and local laws and regulations, as well as the HACP's procurement policies and procedures.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director, or his Designee, is hereby authorized to execute a multi-year Enterprise Term License Agreement (ETLA) with Insight Public Sector for Adobe software services for a three (3) year period, in a total amount not to exceed Three

Hundred Eighty-Four Thousand Seven Hundred Fifty-Six Dollars and Ninety-Three Cents (\$384,756.93); and

**Section 2** The total amount authorized herein shall be funded from Program Income and/or Moving to Work (MTW) funds.

The Chair asked for a motion to approve the Resolution. Khari Mosley made a motion to approve, and Janet Evans seconded the motion. After a discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Charlise Smith, Wasi Mohamed, Tammy Thompson  
Khari Mosley, Jala Rucker, and Janet Evans.

“NAYS”: None.

The Resolution was approved.

### **RESOLUTION No. 31 of 2026**

#### **A Resolution - Authorizing the Executive Director or his Designee to Enter Into a Multi-Year Agreement with SHI International Corp. for the Renewal of Xcitium Cybersecurity Software for the Housing Authority of the City of Pittsburgh**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) Information Technology (IT) Department requires robust cybersecurity tools to protect staff computers, laptops, and the agency's network from rapidly evolving Cyber threats; and

**WHEREAS**, the HACP utilizes Xcitium software to provide comprehensive defense, including continuous 24/7 network monitoring, automatic isolation of unknown threats to stop them from spreading, rapid incident response by human experts, and cloud-based threat blocking, all of which safeguard sensitive resident data without interrupting staff workflows; and

**WHEREAS**, the HACP's current contract for Xcitium software, in the amount of \$49,604.90, is scheduled to expire on May 24, 2026, necessitating a renewal to ensure there is no lapse in our cybersecurity defenses; and

**WHEREAS**, to ensure compliance with U.S. Department of Housing and Urban Development (HUD) purchasing requirements and secure long-term pricing stability, the HACP Procurement Department has advised entering into a three-year base agreement with two (2) one-year optional renewals, leveraging an active, competitively bid government cooperative purchasing agreement through Sourcewell (Contract #121923-SHI) via the reseller SHI International Corp.; and

**WHEREAS**, to ensure compliance with HUD) purchasing requirements and secure long-term pricing stability, the HACP Procurement Department has advised entering into a three (3) year base agreement with two (2) one(1) year optional renewals, leveraging an active, competitively bid government cooperative purchasing agreement through Sourcwell (Contract #121923-SHI) via the reseller SHI International Corp.; and

**WHEREAS**, the cost for the three (3) year base term is \$160,231.68 (\$53,410.56 annually), with a Year 4 optional renewal at \$55,063.14, and a Year 5 optional renewal at \$56,056.14, bringing the total potential authorization for the five (5) year period to an amount not to exceed \$276,214.50; and

**WHEREAS**, this procurement shall be conducted in accordance with applicable federal, state, and local laws and regulations, as well as the HACP's procurement policies and procedures.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director, or his Designee, is hereby authorized to execute a multi-year contract with SHI International Corp. for Xcitium Cybersecurity software for a three (3) year base period with two (2) one (1) year optional renewals, in a total amount not to exceed Two Hundred Seventy-Six Thousand Two Hundred Fourteen Dollars and Fifty Cents (\$276,214.50); and

**Section 2** The total amount authorized herein shall be funded from Program Income and/or Moving to Work (MTW) funds.

The Chair asked for a motion to approve the Resolution. Janet Evans made a motion to approve, and Khari Mosley seconded the motion. After a discussion:

A vote being had thereon, the "Ayes and "Nays" were as follows:

"AYES": Charlise Smith, Wasi Mohamed, Tammy Thompson  
Khari Mosley, Jala Rucker, and Janet Evans.

"NAYS": None.

The Resolution was approved.

## RESOLUTION No. 32 of 2026

### **A Resolution - Authorizing the Executive Director or his Designee to Award a Contract for Heating, Ventilation, Air Conditioning Consulting Services for the Housing Authority of the City of Pittsburgh**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) has determined that it is prudent to utilize professional consulting services in the specialty area of Heating Ventilation Air Conditioning (HVAC) for improving upon its systems and equipment amongst its property portfolio; and

**WHEREAS**, contracted Consulting Services will address HVAC capital needs the HACP undertakes authority-wide; and

**WHEREAS**, on November 3, 2025, the HACP issued Request for Proposals (RFP) #600-11-25-Rebid seeking qualified firms capable of providing HVAC Consulting services; and

**WHEREAS**, the HACP received five (5) proposals in response to the RFP; and

**WHEREAS**, Branch Pattern, Inc. submitted the highest-ranked, responsive, and responsible proposal; and

**WHEREAS**, this procurement was conducted in accordance with applicable federal, state, and local procurement rules and regulations and the procurement policies and procedures of the HACP.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director or his Designee is hereby authorized to enter into a contract in the aggregate amount of \$3,308,477.98, three million, three hundred eight thousand, four hundred seventy-seven dollars and ninety-eight cents, with Branch Pattern, Inc. for HVAC Consulting services for two (2) years with three (3) one (1) year extension options; and

**Section 2.** The total five (5) year authorized amount of \$3,308,477.98, three million, three hundred eight thousand, four hundred seventy-seven dollars and ninety-eight cents shall be payable from Moving to Work (MTW) funds and/or Program Income funds.

The Chair asked for a motion to approve the Resolution. Janet Evans made a motion to approve, and Khari Mosley seconded the motion. After a discussion:

A vote being had thereon, the "Ayes and "Nays" were as follows:

“AYES”: Charlise Smith, Wasi Mohamed, Tammy Thompson  
Khari Mosley, Jala Rucker, and Janet Evans.

“NAYS”: None.

The Resolution was approved.

### **RESOLUTION No. 33 of 2026**

#### **A Resolution - Authorizing the Executive Director or his Designee to Award Contracts for Authority-Wide Emergency Mitigation & Remediation Services**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) has determined that it is prudent to utilize Emergency Mitigation & Remediation Services professionals under contract on an as-needed basis; and

**WHEREAS**, emergencies to include fire, water intrusion, mold, sewage backups, and other unforeseen incidents require immediate response to mitigate damage and restore affected units and facilities; and

**WHEREAS**, the HACP requires qualified contractors to provide emergency mitigation and remediation services on an as-needed, authority-wide basis to supplement internal maintenance staff and ensure timely response to such incidents; and

**WHEREAS**, on March 1, 2026, the HACP issued a Request for Proposals (RFP) #600-10-26 seeking qualified firms to provide emergency mitigation and remediation services, including but not limited to fire damage restoration, water extraction, mold remediation, and environmental cleanup; and

**WHEREAS**, the HACP received two (2) proposals in response to the RFP; and

**WHEREAS**, ATI Restoration, LLC & PAW Restoration dba SERVPRO of Harrisburg West submitted responsive and responsible proposals; and

**WHEREAS**, this procurement was conducted in accordance with applicable federal, state, and local procurement regulations and the procurement policies and procedures of the HACP.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director or his Designee is hereby authorized to enter into contracts with ATI Restoration, LLC & PAW Restoration, LLC dba SERVPRO of Harrisburg West for Authority-Wide Emergency Mitigation & Remediation Services for two (2) years with three (3) one (1) year extension options; and

**Section 2.** An aggregate amount not-to-exceed seven million dollars (\$7,000,000) over the term is hereby authorized, subject to budget availability, and shall be payable from Moving to Work (MTW) funds and/or Program Income funds; and

**Section 3.** The contracts shall be on an as-needed basis, and actual expenditures may be less than, but shall not exceed, the authorized amount.

The Chair asked for a motion to approve the Resolution. Khari Mosley made a motion to approve, and Janet Evans seconded the motion. After a discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Charlise Smith, Wasi Mohamed, Tammy Thompson  
Khari Mosley, Jala Rucker, and Janet Evans.

“NAYS”: None.

The Resolution was approved.

### **RESOLUTION No. 34 of 2026**

#### **A Resolution - Authorizing the Executive Director or his Designee to Award Contracts for Authority-Wide Professional Real Estate and Appraisal and Market Study Services for the Housing Authority of the City of Pittsburgh**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) has determined that it is prudent and in its best interest to utilize professional real estate appraisal and market study services to support its development, acquisition, and financing activities; and

**WHEREAS**, on March 9, 2026, the HACP issued Request for Proposals (RFP) #600-16-26 seeking qualified business firms capable of providing services in one or both of the following categories: (1) Real Estate Appraisals and (2) Market Studies; and

**WHEREAS**, the RFP was structured to allow offerors to propose on either individual service categories or a combination of both, ensuring a diverse pool of specialized experts; and

**WHEREAS**, the HACP received three (3) proposals in response to the RFP; and

**WHEREAS**, CBRE and Liftus Group, LLC DBA Valuation+ submitted the highest-ranked, responsive, and responsible proposals for appraisal services; and

**WHEREAS**, CBRE and Econsult Solutions, Inc. submitted the highest-ranked, responsive, and responsible proposals for market study services; and

**WHEREAS**, this procurement was conducted in accordance with applicable federal, state, and local procurement rules and regulations and the procurement policies and procedures of the HACP.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director or his Designee is hereby authorized to enter into contracts for a term of three (3) years, with two (2) one-year extension options, as follows:

- Appraisal Services: With CBRE and Liftus Group, LLC DBA Valuation+ in an aggregate amount not-to-exceed two hundred thousand dollars (\$200,000).
- Market Study Services: CBRE and Econsult Solutions, Inc. in an aggregate amount not-to-exceed one hundred thousand dollars (\$100,000); and

**Section 2.** An aggregate amount for the aforementioned services not-to-exceed three hundred thousand dollars (\$300,000) over the term is hereby authorized, subject to budget availability, and shall be payable from Moving to Work (MTW) funds and/or Program Income funds.

The Chair asked for a motion to approve the Resolution. Charlise Smith made a motion to approve, and Tammy Thompson seconded the motion. After a discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Charlise Smith, Wasi Mohamed, Tammy Thompson  
Khari Mosley, Jala Rucker, and Janet Evans.

“NAYS”: None.

The Resolution was approved.

**EXECUTIVE REPORT:** Executive Director Binion addressed the board.

Mr. Binion said the Executive and Operations reports were provided to the Board. I want to thank everybody for yesterday (Board Retreat)

We got a very aggressive schedule. We're going to slow down here for about a second. And they're going to pick it right back up. So, we're going to be interacting with the board for the future operations of the Housing Authority of the City of Pittsburgh, and we're going to work through that process, and then we'll start the engine back up.  
Thank you.

**NEW BUSINESS:** There was no new business

**EXECUTIVE SESSION:** There was no Executive Session

**ADJOURNMENT:** The Chair asked for a motion to adjourn the meeting Janet Evans made motion to adjourn and Khari Mosley seconded the motion.

A vote being had thereon, the "Ayes and "Nays" were as follows:

"AYES": Jala Rucker, Charlise Smith, Wasi Mohamed,  
Khari Mosley, Janet Evans, Charlies Smith, and Tammy Thompson.

"NAYS": None.

The Chair declared the motion carried and the meeting adjourned.

Recording Secretary

Handwritten signature of Amy L. Shaffer in blue ink.