

May 15, 2026

**Annual Unit Inspections: Pre-REAC/NSPIRE
RFP #300-19-26**

ADDENDUM NO. 1

This addendum issued May 15, 2026, becomes in its entirety a part of the Request for Proposals RFP #300-19-26 as is fully set forth herein

Item 1: Q: When would HACP like the inspections to begin and end in 2026?
A: **July – September 2026**

Item 2: Q: If the contractor elects to use the Elite software offered by HACP, will the Housing Authority populate all the building and unit data or will that be the contractor's responsibility.
A: **In the event the module is active at the time of the 2026 inspections, the module will tie to the units. The contractor will be responsible for noting any and all deficiencies into the module.**

Item 3: Q: When does the period of performance (POP) begin and what is the time frame for each site?
A: **Ideally, the Contractor would begin in July and complete all sites by the end of September 2026**

Item 4: Q: Can we use another type of software that is not listed but supplies every detail that is required or will you provide the software once the contract is awarded?
A: **Yes – if the information required to be provided to HACP is able to be submitted within the expected timeframe.**

Item 5: Q: What is the turnaround time for processing invoices?
A: **Authority shall use its reasonable business efforts to process and pay each such invoice within 30 days of its receipt."**

Item 6: Q: Will there be a designated property liaison for the contractor on each site?
A: **No**

Item 7: The due date is changed to **May 22, 2026**; time and location remain unchanged at 9:00 a.m., at the HACP Procurement Dept., 412 Boulevard of the Allies 6th Floor, Pittsburgh, PA 15219.

Item 8: The Housing Authority of the City of Pittsburgh will **only accept physical proposals dropped off in person from 8:00 AM until the closing time of 9:00 a.m. on May 22, 2026**, in the lobby of the One Stop Shop at 412 Boulevard of the Allies, Pittsburgh, PA 15219.

Proposals may still be submitted electronically via:

<https://www.dropbox.com/request/NPmLM4uwlkiI3xuFk6Us>

Sealed proposals may still be mailed via USPS at which time they will be Time and Date Stamped at 412 Boulevard of the Allies, 6th Floor - Procurement, Pittsburgh, PA 15219. All proposals must be received at the above address no later than May 22, 2026, at 9:00 a.m. regardless of the selected delivery mechanism.

END OF ADDENDUM NO. 1



Mr. Brandon Havranek
Associate Director of Procurement/Contracting Officer

05/14/2026

Date