

**January 2, 2026**

**Heating Ventilation Air Conditioning Consulting Services Authority-Wide Rebid  
RFP #600-11-25 - Rebid**

**ADDENDUM NO. #4**

This addendum issued January 2, 2026, becomes in its entirety a part of the Request for Proposals RFP #600-11-25-Rebid as is fully set forth herein:

**Item 1:** Q: When are replies to questions anticipated to be posted or distributed?  
A: **Responses to all questions will be issued in an addendum within 5–7 business days.**

**Item 2:** Q: The RFP indicates that HACP will assist the selected bidder with Section 3 compliance. Since the scope of services (Section II) is limited to consulting - assessment, opportunity identification, evaluation, recommendations, and design solutions - would it be acceptable to respond without a Section 3 plan in place, with the understanding that compliance will be addressed post-award?

A: **Please contact Lloyd Wilson Jr., Resident Sustainability Manager, by email at [Lloyd.wilson@hacp.org](mailto:Lloyd.wilson@hacp.org) or by contacting him at: Housing Authority of the City of Pittsburgh Bedford Envision Center 2305 Bedford Avenue Pittsburgh, PA 15219 Telephone (412) 508-6055**

**Item 3:** Q: Should we allocate a specific percentage of the contract value for Section 3 compliance at this stage?

A: **Please refer to the response provided for Item 2.**

**Item 4:** Q: What budget has the HACP allocated for work?

A: **HACP has not disclosed a specific budget allocation for this work. Respondents should prepare proposals based on the scope of services outlined in the RFP and plan accordingly within their proposed budget.**

**Item 5:** Q: Has a minimum dollar value been established for each task order under this IDIQ?

A: **No minimum dollar value has been established for individual task orders under this Request for Proposal (RFP). Respondents should be prepared to perform work as requested within the overall scope and ceiling of the contract.**

**Item 6:** Q: Is there a priority list of communities and properties that would be addressed first?

A: **No priority list of communities or properties has been established. Task orders will be issued as needs arise across HACP properties.**

**Item 7:** Q: Are there existing IDIQ contracts with other consultants or vendors that we need to coordinate for task orders coming out of this IDIQ?

**A: HACP currently does not have other IDIQ (Indefinite Delivery, Indefinite Quantity) contracts that would require coordination for task orders under this RFP.**

**Item 8:** Q: Could you provide a general reason for the rebid? As we did not participate in the original solicitation, we would like to ensure we understand any lessons learned from that process.

**A: The rebid was issued to promote increased competition and ensure all interested parties have the opportunity to submit proposals.**

**Item 9:** Q: Are record drawings available for these buildings? If so, could you describe which buildings have drawings and their level of completeness (e.g., age, construction documents, as-builts, record drawings)?

**A: HACP has not provided a listing or details of record drawings for its buildings in this RFP. Any available drawings would be shared with the selected consultant as needed for individual task orders, and respondents should plan to verify existing conditions in the field.**

**Item 10:** Q: Has the City performed Life Safety/ADA assessment of these properties? If so, can those be made available to the IDIQ awardee.

**A: The RFP focuses on HVAC consulting services and does not include comprehensive life-safety or ADA assessments. If such assessments exist, they may be shared under specific task orders; respondents should assume verification will be needed on a case-by-case basis.**

**Item 11:** Q: The scope primarily references study, evaluation, and recommendations, with deliverables such as reports, presentations, and meetings. However, Line vii mentions “project management support during implementation.” Is there an expectation for the winning bidder to provide design services, or will our role be limited to consulting and assisting HACP in procuring future design and construction implementation services?

**A: The RFP indicates that the selected proposer’s role is not limited to consulting services only. As stated in the scope, design and contract administration services are integral components of the engagement. The selected proposer is expected to present findings and recommendations, including designs for construction, and to provide project management support during implementation, with the capability to manage projects from conception through completion. Accordingly, the scope anticipates the provision of design services and contract administration in addition to study, evaluation, and advisory support, rather than solely assisting HACP in procuring future design and construction services.**

**Item 12:** Q: “Cost estimation and budgeting skills” are listed under Scope of Services, but the scope is not explicit. Could this portion of the scope be clarified?

**A: Per RFP #600-11-25 Rebid – Scope of Services, the “Cost estimation and budgeting skills” requirement describes the proposer’s experience in providing accurate cost estimations for geothermal and other HVAC projects and the ability to work within budget constraints while delivering high-quality solutions. These cost estimation and budgeting efforts are not standalone; they are an integral part of project development, supporting the creation of feasible probable life cycle cost and budget estimates from the conceptual phase through project completion.**

**Item 13:** Q: Some buildings in the table on p347 (e.g., 02 Bedford, 17 Pressley) are not explicitly referenced in the RFP’s scope of services. Are you able to confirm which buildings (or otherwise quantify) total scope for accurate fee estimations?

**A: The RFP provides a representative list of properties; however, the scope of services is intended to apply to all HACP-managed properties included under the contract. Respondents should consider the total scope as encompassing all properties for which task orders may be issued and base fee estimates accordingly.**

**Item 14:** Q: Regarding the project schedule, what is anticipated to be completed within the initial two-year term versus the three optional one-year extensions?

**A: The RFP establishes a two-year base term with three one-year options, but specific schedules and task order timing will be determined as work is assigned. Respondents should plan proposals assuming work may be distributed across the base term and any exercised option years.**

**Item 15:** Q: What criteria will determine eligibility for additional years of work under the extension options?

**A: Eligibility for the optional one-year extensions will be based on HACP’s needs, the availability of funding, and the contractor’s performance under the base contract. Exercise of the options is at HACP’s sole discretion.**

**Item 16:** The proposal due date is changed to January 15, 2026; time and location remain unchanged at 10:00 a.m., at the HACP Procurement Dept., 412 Boulevard of the Allies 6<sup>th</sup> Floor, Pittsburgh, PA 15219.

**Item 17:** The Housing Authority of the city of Pittsburgh will **only accept physical bids dropped off in person from 8:00 a.m. until the closing time of 10:00 a.m. on January 15, 2026**, in the lobby of the One Stop Shop at 412 Boulevard of the Allies, Pittsburgh, PA 15219.

Bids may still be submitted electronically via:

<https://www.dropbox.com/request/11tpp0kXvIHKefsXQ0ue>

Sealed proposals may still be mailed via USPS at which time they will be Time and Date Stamped at 412 Boulevard of the Allies, 6<sup>th</sup> Floor – Procurement, Pittsburgh, PA 15219. All proposals must be received at the above address no later than January 15, 2026, at 10:00 a.m. regardless of the selected delivery mechanism.

END OF ADDENDUM #4



Mr. Brandon Havranek  
Associate Director of Procurement/Contracting Officer

01/02/2026

Date