

November 7, 2025

**Group Term Life, Accidental Death and Dismemberment, and Group Long Term
Disability Benefits
RFP #650-23-25**

ADDENDUM NO. 1

This addendum, issued November 7, 2025, becomes in its entirety a part of the Request for Proposals RFP #650-23-25 as is fully set forth herein:

Item 1: Q: Can you please provide an updated census that includes the dates of birth?
A: **In the interest of protecting the PII of HACP Employees and Retirees, dates of birth will not be provided. The ages at the time of the RFP posting are already included in Attachment L - Employee Census. Offerors may use those ages to calculate reasonably accurate dates of birth from the date the RFP was issued on October 27, 2025. Upon award of a contract, HACP will disclose that information to the awardee.**

Item 2: The due date, time, and location remain unchanged at November 14, 2025, at 9:00 a.m., at the HACP Procurement Dept., 412 Boulevard of the Allies, 6th Floor, Pittsburgh, PA 15219.

Item 3: The Housing Authority of the City of Pittsburgh will **only accept physical proposals dropped off in person from 8:00 AM until the closing time of 9:00 a.m. on November 14, 2025**, in the lobby of the One Stop Shop at 412 Boulevard of the Allies, Pittsburgh, PA 15219.

Proposals may still be submitted electronically via:
<https://www.dropbox.com/request/vYKmypPthdarqp9smIkQ>

Sealed proposals may still be mailed via USPS, at which time they will be Time and Date Stamped at 412 Boulevard of the Allies, 6th Floor - Procurement, Pittsburgh, PA 15219. All proposals must be received at the above address no later than November 14, 2025, at 9:00 a.m., regardless of the selected delivery mechanism.

END OF ADDENDUM NO. 1



Mr. Brandon Havranek
Associate Director of Procurement/Contracting Officer

November 7, 2025

Date