



Housing Authority of the City of Pittsburgh

Contracting Officer
412 Boulevard of the Allies, 6th Floor
Pittsburgh, PA 15219
(412) 456-5116
www.hacp.org

September 26, 2025

Dental Insurance for HACP Employees and Retirees RFP #650-21-25

ADDENDUM NO. 2

This addendum, issued September 26, 2025, becomes in its entirety a part of the Request for Proposals RFP #650-21-25 as is fully set forth herein:

Item 1: Q: Are proposers required to submit a red-lined copy of Attachment A (Contract), or may they instead submit their own contract to be used as a replacement for Attachment A?

A: **Please see pg. 2 of the RFP.**

Item 2: Q: If a red-lined copy of Attachment A is required, please confirm that blanks on Attachment A are not to be completed until contract award and are not required for submission of the proposal.

A: **That is the Offeror's decision.**

Item 3: Q: If a proposer submits their own contract to replace Attachment A, should that proposer also complete and submit the following exhibits included in Attachment A with their response:

Exhibit C – Certification of Proposer
Exhibit D – Certification Regarding Lobbying
Exhibit E – Disclosure of Lobbying Activities
Exhibit F – Conflicts of Interest

A: **Yes.**

Item 4: Q: Please confirm that an online-only submission is acceptable.

A: **Correct.**

Item 5: Q: Please clarify which information included in Section IV – Content of Response Documents should be included in the Technical Proposal versus the Fee Proposal.

A: **Attachment K must be submitted separately.**

Item 6: Q: For this RFP opportunity, are you able to provide a Summary Plan Description, (SPD) for the current dental benefits?

A: **Please see *Attachment M - Dental Schedule of Benefits* included in the RFP.**

Item 7: Q: Our underwriting team currently reviewing these RFPs and would like to know current and/or renewal rates. Are you able to provide that information?

A: This information is a Right to Know Request. The Right to Know Request contact and form can be found on our website (www.hacp.org) on the contact tab under Open Records Officer.

Item 8: Q: Is HACP requesting that the 2026 rates be held for 3 years OR requesting rate caps for years 2 and 3 on the dental RFP?

A: Please review and complete the *REVISED Attachment K – Fee Sheet* published with Addendum 1 to this RFP.

Item 9: The due date, time, and location remain unchanged at October 10, 2025, at 10:00 a.m., at the HACP Procurement Dept., 412 Boulevard of the Allies 6th Floor, Pittsburgh, PA 15219.

Item 10: The Housing Authority of the City of Pittsburgh will **only accept physical proposals dropped off in person from 8:00 AM until the closing time of 10:00 a.m. on October 10, 2025**, in the lobby of the One Stop Shop at 412 Boulevard of the Allies, Pittsburgh, PA 15219.

Proposals may still be submitted electronically via:

<https://www.dropbox.com/request/ovZg72IXFBrfSMeELjaY>

Sealed proposals may still be mailed via USPS at which time they will be time and date stamped at 412 Boulevard of the Allies, 6th Floor - Procurement, Pittsburgh, PA 15219. All proposals must be received at the above address no later than October 10, 2025, at 10:00 a.m. regardless of the selected delivery mechanism.

END OF ADDENDUM NO. 2



Mr. Brandon Havranek
Associate Director of Procurement/Contracting Officer

September 26, 2025

Date