



Housing Authority of the City of Pittsburgh

Contracting Officer
412 Boulevard of the Allies, 6th Floor
Pittsburgh, PA 15219
(412) 456-5116
www.hacp.org

September 16, 2025

Protective Security Coverings of Vacant Units IFB #250-32-25

ADDENDUM NO. 1

This addendum issued September 16, 2025, becomes in its entirety a part of the Invitation for Bid IFB #250-32-25 as is fully set forth herein:

Item 1: Q: The definition of a section 3 business on page 17 of the IFB does not include the language "Over 75 percent of the labor hours performed for the business over the prior three-month period are performed by Section 3 workers;" which we were under the impression was still included the HUD defined language for a section 3 business. Can you please confirm if a business that meets this definition will be considered a section 3 business for this IFB?

A: Yes. Pursuant to **24 CFR § 75.5 (Definitions)**, a Section 3 Business Concern is a business that meets any one of the following criteria:

1. At least 51 percent owned and controlled by low- or very low-income persons;
2. At least 51 percent owned and controlled by residents of public housing or Section 8-assisted housing; or
3. Over 75 percent of the labor hours performed for the business over the prior three-month period are performed by Section 3 workers.

Accordingly, a business that meets the third criterion, having over 75 percent of its labor hours performed by Section 3 workers, **does qualify as a Section 3 Business Concern under HUD** regulations and will be recognized as such for the purposes of this IFB, notwithstanding its omission from the definition on page 17 of the IFB.

Please note: Vendors seeking recognition as a Section 3 Business Concern must provide **documented proof of their Section 3 status** at the time of bid submission.

Item 2: The due date, time, and location remain unchanged at October 2, 2025, at 10:00 a.m., at the HACP Procurement Dept., 412 Boulevard of the Allies 6th Floor, Pittsburgh, PA 15219.

Item 3: The Housing Authority of the City of Pittsburgh will **only accept physical bids dropped off in person from 8:00 AM until the closing time of 10:00 a.m. on October 2, 2025**, in the lobby of the One Stop Shop at 412 Boulevard of the Allies, Pittsburgh, PA 15219.

Bids may still be submitted electronically via:

<https://www.dropbox.com/request/jOOwler2MjXTwucX9TYO>

Sealed bids may still be mailed via USPS at which time they will be Time and Date Stamped at 412 Boulevard of the Allies, 6th Floor - Procurement, Pittsburgh, PA 15219. All bids must be received at the above address no later than October 2, 2025, at 10:00 a.m. regardless of the selected delivery mechanism.

END OF ADDENDUM NO. 1



Mr. Brandon Havranek
Associate Director of Procurement/Contracting Officer

09/16/2025

Date