



Housing Authority of the City of Pittsburgh

Contracting Officer
412 Boulevard of the Allies, 6th Floor
Pittsburgh, PA 15219
(412) 456-5116
www.hacp.org

March 4, 2025

Auto Detailing of Housing Authority City of Pittsburgh Vehicles IFB #850-08-25

ADDENDUM NO. 1

This addendum issued March 4, 2025, becomes in its entirety a part of the Invitation for Bid IFB #850-08-25 as is fully set forth herein:

Item 1: Q: Is pickup of the vehicle required? We discussed these vehicles will be delivered by HACP.

A: **No.**

Item 2: Q: Are these vehicles used daily?

A: **Yes.**

Item 3: Q: Are employees of HACP required to maintain a clean vehicle currently?

A: **Yes.**

Item 4: Q: Are employees of HACP required to wash vehicles at any time during the year?

A: **No.**

Item 5: Q: When a vehicle arrives at our facility, it will still have tools and business items left in it. Are we instructed to not touch these items or remove these items?

A: **All vehicles to be detailed will be emptied of tools and business items.**

Item 6: Q: How many vehicles will be serviced per month? What's the average?

A: **The vehicles will be cleaned on an as needed basis.**

Item 7: The bid due date, time, and location remain unchanged on March 13, 2025, at 11:00 a.m., at the HACP Procurement Dept., 412 Boulevard of the Allies 6th Floor, Pittsburgh, PA 15219.

Item 8: The Housing Authority of the City of Pittsburgh will **only be accepting physical bids dropped off in person from 8:00 AM until the closing time of 11:00 a.m. on March 13, 2025**, in the lobby of the One Stop Shop at 412 Boulevard of the Allies, Pittsburgh, PA 15219. Proposals may still be submitted electronically at: <https://www.dropbox.com/request/KaRgWUGzlB0E95HDk8> and may still be mailed via USPS at which time they will be Time and Date Stamped at Procurement Department, 6th Floor at 412 Boulevard of the Allies Pittsburgh, PA 15219. All proposals must be received at the above address no later than March 13, 2025, at 11:00 a.m. regardless of the selected delivery mechanism.

END OF ADDENDUM NO. 1



Mr. Brandon Havranek
Associate Director of Procurement/Contracting Officer

03/04/2025

Date

Addendum #1 - IFB #850-08-25 Auto Detailing of Housing Authority City of Pittsburgh Vehicles

Final Audit Report

2025-03-04

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