



Housing Authority of the City of Pittsburgh

Contracting Officer
412 Boulevard of the Allies, 6th Floor
Pittsburgh, PA 15219
(412) 456-5116
www.hacp.org

August 28, 2024

Elevator Repair and Maintenance Authority Wide IFB #300-25-24

ADDENDUM NO. 2

This addendum issued August 28, 2024, becomes in its entirety a part of the IFB #300-25-24 as is fully set forth herein:

Item 1: Q: Can you provide the manufacturer and year installed for the missing information for the following elevators?

- 330 46th Street
- Brighton Place
- Christopher Smith and the address of this elevator location

A: These locations are in transition to our portfolio, so we do not have this information.

Item 2: Q: On the bid form, how were the “estimated annual hours” for each of the rates for one mechanic and teams determined? (400, 250, 50 and 140, 80, 40)

A: They were estimated figures based on historical work performed and forecasting figures looking ahead at the aging infrastructure of the systems.

Item 3 Q: Will the labor rates on the bid be required to be used for billable repair work during the contract?

A: Yes.

Item 4: Q: Can you provide the annual average billable repair work per year for each of the last five years of the previous elevator maintenance contract?

A: No. For more information, you must file a Right to Know Request. The Right to Know Request contact and form can be found on the HACP website: www.HACP.org the “About” tab under Open Records Officer.

Item 5: **Q:** Can you confirm that the “maintenance cost/month” on the bid form is supposed to be the estimated amount for parts and materials only?

A: **It is for the monthly PM services.**

Item 6: **Q:** Will necessary repair or cleaning work be billable during the initial month of the new maintenance contract if the work was required due to pre-existing conditions?

A: **No.**

Item 7: The bid due date, time, and location remain unchanged at September 17, 2024, at 9:00 a.m., at the HACP Procurement Dept., 412 Boulevard of the Allies 6th Floor, Pittsburgh, PA 15219.

Item 8: The Housing Authority of the City of Pittsburgh will **only be accepting physical bids dropped off in person from 8:00 AM until the closing time of 9:00 a.m. on September 17, 2024, in** the lobby of the One Stop Shop at 412 Boulevard of the Allies, Pittsburgh, PA 15219. Proposals may still be submitted electronically: <https://www.dropbox.com/request/UaJ1KCmqjkl6j8N0xTez> and may still be mailed via USPS at which time they will be Time and Date Stamped at Procurement Department, 6th Floor at 412 Boulevard of the Allies Pittsburgh, PA 15219. All proposals must be received at the above address no later than September 17, 2024, at 9:00 a.m. regardless of the selected delivery mechanism.

END OF ADDENDUM NO. 2

DEREEN NEICE
DEREEN NEICE (Aug 28, 2024 12:33 EDT)
Ms. Dereen Neice
Sr Director of Procurement

08/28/2024
Date