



ZERO INCOME HOUSEHOLD QUESTIONNAIRE

11/21/2023 Revision

Name: _____ Address: _____ SSN (last 4 digits): _____

Instructions

- This form will be completed by the Head of Household (HOH) prior to admission and thereafter until no longer applicable.
- **Any field marked may be counted as household income (used to determine your rent.)**
- Complete the form by determining how you will pay for your monthly expenses once your wages, disbursement check, benefits, and/or any additional income has stopped.
- Regular contributions and /or gifts received from organizations or from persons not residing in the dwelling [household] are included in income calculations, according to **HUD Regulation 24 CFR 5.609(7)**.

WARNING:

Title 18, Section 1001 of the U.S. Code, states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any Department or Agency of the U.S. or the Department of Housing and Urban Development.

Title 18, Section 4904 of the Pennsylvania Statutes stated that a person commits a misdemeanor of the second degree if, with intent to mislead a public servant in performing his or her official function, (s)he: [1] makes any written false statement which he does not believe to be true; [2] submits or invites reliance on any writing which he knows to be forged, altered or otherwise lacking in authenticity; or [3] submits or invites reliance on any sample, specimen, map, boundary mark, or other object which he knows to be false.

NOTICE:

Any attempt to obtain assisted housing, any rent subsidy or rent reduction by false information, impersonation, failure to disclose or other fraud, and any act of assistance to such attempt is a crime and shall be fined not more than \$10,000 or imprisoned for not more than five years, or both.

Last Employer

If employed during the past 12 months, complete the following:

[Attach additional page(s) if necessary.]

Name of your last employer: _____

Salary: _____

How long were you employed?: _____

Reason for Leaving: _____

Federal Benefits

If you received any federal benefits during the last 12 months, complete the following:

Amount: \$ _____ Received from ____/____/____/ to ____/____/____

Reason you no longer receive benefits? _____

Did you file federal/ state income tax returns for the previous year? YES NO

Have you applied for any of the following benefits?

TANF What is the status? _____ If denied, state reason: _____

Unemployment What is the status? _____ If denied, state reason: _____

Social Security What is the status? _____ If denied, state reason: _____

Expenses

If **yes** is selected for any question, complete all associated questions for that number. If **no** is selected, move to the next number.

1) Do you own a car? Yes No

Monthly Car Payment \$ _____ Where does money for payment come from? _____

Monthly Gas \$ _____ Where does money for payment come from? _____

Monthly Insurance \$ _____ Where does money for payment come from? _____

Monthly Repairs \$ _____ Where does money for payment come from? _____

Registration/Inspection \$ _____ Where does money for payment come from? _____

2) Do you ride the bus? Yes No

Monthly Payment \$ _____ Where does money for payment come from? _____

3) Do you have any loans? Yes No

Monthly Payment \$ _____ Where does money for payment come from? _____

4) Do you have any credit cards? Yes No

Monthly Payment \$ _____ Where does money for payment come from? _____

5) Do you pay for any utilities? Yes No

Monthly Gas Payment \$ _____ Where does money for payment come from? _____

Monthly Electric Payment \$ _____ Where does money for payment come from? _____

Monthly Water Payment \$ _____ Where does money for payment come from? _____

Monthly Sewer Payment \$ _____ Where does money for payment come from? _____

6) Do you have a cell phone? Yes No

Monthly Payment \$ _____ Where does money for payment come from? _____

7) Do you have a landline phone? Yes No

Monthly payment \$ _____ Where does money for payment come from? _____

8) Do you have cable? Yes No

Monthly payment \$ _____ Where does money for payment come from? _____

7) Do you have a landline phone? Yes No

Monthly payment \$ _____ Where does money for payment come from? _____

- 8) Do you have cable? Yes No
 Monthly payment \$ _____ Where does money for payment come from? _____
- 9) Do you have internet service? Yes No
 Monthly payment \$ _____ Where does money for payment come from? _____
- 10) Do you order out? Yes No
 Monthly payment \$ _____ Where does money for payment come from? _____
- 11) Do you have grooming expenses? Yes No
 Monthly payment \$ _____ Where does money for payment come from? _____
- 12) Do you smoke? Yes No
 Monthly payment \$ _____ Where does money for payment come from? _____
- 13) Do you have pets? Yes No
 Monthly payment \$ _____ Where does money for payment come from? _____
- 14) Do you have any cleaning and/or paper products? Yes No
 Monthly payment \$ _____ Where does money for payment come from? _____
- 15) Do you have any other expenses? Yes No
 Monthly payment \$ _____ Where does money for payment come from? _____
- 16) How do you buy food? Yes No
 Monthly payment \$ _____ Where does money for payment come from? _____
- 17) How do you obtain medical care? Yes No
 Monthly payment \$ _____ Where does money for payment come from? _____
- 18) How do you obtain clothing? Yes No
 Monthly payment \$ _____ Where does money for payment come from? _____
- 19) How do you pay for entertainment? Yes No
 Monthly payment \$ _____ Where does money for payment come from? _____

Tenant Authorization

I hereby certify that I have answered the questions truthfully and fully disclosed my living expenses. I understand that any misrepresentation of information or failure to disclose information requested on this questionnaire may disqualify me from consideration for participation, result in felony fraud charges or an account back charge, and/or may be grounds for termination of assistance and/or eviction. I further understand that I am responsible for reporting all income sources to HACP to determine my subsidy.

I Further understand that any marked field may be counted as household income (and may be used to determine my portion of the rent).

 HEAD OF HOUSEHOLD PRINTED NAME

 HEAD OF HOUSEHOLD SIGNATURE

 DATE