

HOUSING AUTHORITY OF THE CITY OF PITTSBURGH
BOARD OF COMMISSIONERS MEETING
MEETING MINUTES
April 27, 2023
VIA ZOOM WEBINAR

The Housing Authority of the City of Pittsburgh (HACP) held a Meeting of the Board of Commissioners on Thursday April 27, 2023 via ZOOM Webinar conferencing. The meeting began at 10:30 a.m.

The HACP Chair, Valerie McDonald-Roberts, called the meeting to order. The Commissioners in attendance were Ms. Janet Evans, Mr. Alex Laroco, Mrs. Valerie McDonald-Roberts, Mr. Jake Wheatley and Mr. Majestic Lane. Reverend Ricky Burgess was not present at the meeting. A quorum was met.

Next, the Chair noted that the Board members previously received a copy of the March 23, 2023, HACP Board Meeting Minutes and asked for a motion to approve the minutes. Majestic Lane made a motion to approve and Janet Evans seconded the motion.

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Janet Evans, Alex Laroco, Jake Wheatley,
Valerie McDonald-Roberts and Majestic Lane

“NAYS”: None.

The Chair declared the motion carried and the minutes approved.

ACTIVITY REPORT:

Michelle Sandidge presented the Activity Report:

The HACP is participating in fair housing month Summit sponsored by the Pa Commission on Human Relations this Friday and Saturday. Mr Binion will give opening remarks tomorrow morning.

~Vaccine clinics w/Black Equity coalition are happening in all locations.

In one month, 150 residents received vaccines and 10 were first timers and PPS safety, schools meetings w/Superintendent Dr Walters. Thank you to Highmark.

Whole care for a 75k grant consisting of 10k for the Cheryl Gainey Wellness center was received. 40k was received for Sr Movie nights w/Cash for Kids Foundation.

The HACP received 25k for our Virtual parenting program.

~Vita income Tax cumulative totals are:

242 returns processed and refunds total 462k. 192k earned income and 126k for child tax credit.

~Listening Post community meetings: Allegheny Dwellings raved that it is very safe and quiet and the children can now go outside and play. Pressley: NVH Caligiuri, Bidwell and Bedford appreciated the opportunity to chat with Mr. Binion. Mayor Gainey attended PA Bidwell and Bedford Dwellings and Councilman Bobby Wilson was in attendance at Pressley and NVH. Residents were educated about the upcoming programs and modernization/maintenance work, as well as supply chain slow down issues.

~NVH: new youth programming started this month with Center that Cares and Urban Impact.

Programming includes ...Recreational activities and mentoring as well as soccer. Youth Places and Boys and Girls Clubs will also be providing programming that will transport youth to their locations for programs this summer/fall.

~Wow... the WOW team is set to receive a portion of the 50k grant from Hillman Foundation for GPDIA, which we are members of. Stay connected for an update. We submitted our schedule of CyberBus programming which will appear everywhere soon.

~Speaking of WOW ..REP and CyberBus along with PM and FSS team joined forces and signed up 39 youth in NVH for the learn and earn summer youth employment program.

~ABK has partnered and been approved as a PPS Headstart location.

~Here's something to chew onthis Friday the goats will be in Bedford Dwellings chowing down until May 2nd or until they get full, whichever comes first. This is a partnership with Goatscape Pittsburgh to eradicate weeds and overgrown hillsides.

~Congratulation HCV on your \$60.5M voucher renewal grant. That's up \$4,670,678. HUD has admitted to the national housing crisis and challenges and has allocated \$30.3 billion nationwide to address it. The funds are earmarked for PHAs and communities to help them promote the housing choice voucher program by offering tools for landlord engagement and we are working with PHAs to meet their local housing needs with the HCV utilization resources. Our 2022 allocation was \$55,838,193.

~And finally

The shout out goes to Mr. Binion for connecting us with the Pittsburgh Cultural Trust. More information about their partnership and their connection with our Creative Arts Corner and Clean Slate E3.

They have invited residents and a few staff members to the Alvin Ailey dance theater performance in May. I would tell you the number of tickets but you may fall out of your seats and let's just say the invite is my favorite four letter F wordFREE

Congratulations to our Marian Woods who was named one of the top 100 HR professionals in the world by ONCON. Yay.

The first ever random acts of kindness award from residents in Northview Heights went to our very own Meagan Jones/family self-sufficiency service coordinator who stopped her car, got out of the car and grabbed a toddler out of oncoming traffic. Awesome!!!

PUBLIC COMMENTS: Three (3) Public Comments were received.

1. Joseph Hall, 412-424-1296

Do you want a response? YES

Would you like these comments to be read aloud to the Board during the meeting? YES

How do we get on your list for subcontractors? We are fully insured.

2. Nina Moultrie, 412-219-8138 (not to be read aloud)

Do you want a response? YES

Would you like these comments to be read aloud to the Board during the meeting? NO

I been calling my house specialist rhondesia bey and her supervisor for information regarding my housing situation for over a month no response. Who else can I contact?

3. Lavada Watson-Ellis, 412-867-8791

Do you want a response? YES

Would you like these comments to be read aloud to the Board during the meeting? YES

Why is it so hard to speak to someone from the section 8 office? Whether call, email, or go in person, no response. These services are relied upon by so many individuals, if more resources are needed by this office then it needs to happen. I would be willing to work part time to help support those in need.

RESOLUTIONS:

Next, the Chair introduced the Resolutions:

RESOLUTION No. 23 of 2023

A Resolution - Authorizing the Executive Director or his Designee to execute a contract for Independent Auditing Services with Maher Duessel for the Fiscal Years ending December 31, 2022 through December 31, 2024 with the option to extend the contract for two (2) additional Fiscal Years December 31, 2025 and December 31, 2026 for the Housing Authority of the City of Pittsburgh

WHEREAS, the Housing Authority of the City of Pittsburgh (HACP) is required by the United States Department of Housing and Urban Development (HUD) to have its financial statements and compliance issues audited by Independent Certified Public Accountants; and

WHEREAS, the HACP has need of an annual audit of its pension program and various other grant and non-profit organizations; and

WHEREAS, the HACP issued a Request for Proposals (RFP) #150-10-23 for independent audit services and received three (3) responses; and

WHEREAS, the firm Maher Duessel, was recommended by the selection committee based on the firm’s expertise and experience, audit approach and MBE/WBE participation; and

WHEREAS, this procurement was conducted in accordance with applicable federal, state, and local procurement rules and regulations and the procurement policies and procedures of the HACP.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

Section 1. That the Executive Director or his Designee is hereby authorized to execute a contract with Maher Duessel, in the amount of \$592,750 for independent auditing services for the fiscal years ending December 31, 2022 through December 31, 2024, with the option to extend the contract for two (2) additional Fiscal Years ending December 31, 2025 and December 31, 2026; and

Section 2. The total five (5) year authorized amount of \$592,750 shall be payable from Moving To Work (MTW) and/or pension forfeiture funds.

Next, the Chair asked for a motion to approve the resolution. Majestic Lane made a motion to approve, and Alex Laroco seconded the motion. After a discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Janet Evans, Alex Laroco, Majestic Lane
Valerie McDonald-Roberts and Jake Wheatley

“NAYS”: None.

The Chair declared the motion carried and the resolution approved.

RESOLUTION No. 24 of 2023

A Resolution – Authorizing the Housing Authority of the City of Pittsburgh to Execute a Grant Agreement with Clean Slate E3 to Provide \$63,424 in Program Income to the Clean Slate E3 Scholarship Program

WHEREAS, the Housing Authority of the City of Pittsburgh (HACP) has recently received payment from the Synergy Comp Insurance Company in the amount of \$63,424 on March 15,

2023 (check #011454). These funds were a refund on the HACP's FY 2022 performance audit, which have been accepted and deposited as program income; and

WHEREAS, the HACP has identified the need to provide financial assistance to college bound HACP residents attending college or post-secondary education; and

WHEREAS, the HACP has established Clean Slate E3 as its non-profit affiliate, dedicated to the mission of providing residents of HACP housing with opportunities to obtain higher education and/or access to structured training programs designed to improve employment outcomes; and

WHEREAS, Clean Slate E3 has administered the Clean Slate E3 Scholarship Program since Clean Slate E3 was formally established as the non-profit affiliate of the HACP in 2009; and

WHEREAS, Clean Slate E3 has partnered with the Negro Educational Emergency Drive (NEED) since 2012 to administer the annual scholarship program and has distributed more than \$500,000 to NEED since that time; and

WHEREAS, Clean Slate E3 plans to continue partnering with NEED during the 2023-2024 academic year and will revisit the partnership with an agreement with NEED on an annual basis, based on availability of funds from both partner organizations.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

Section 1. The Executive Director or his Designee is hereby authorized to enter into a Grant Agreement with the HACP's non-profit affiliate Clean Slate E3 by providing \$63,424 in Program Income; and

Section 2. The HACP's Grant Agreement with Clean Slate E3 will mandate that funds will be used for Clean Slate E3 Scholarship Program, which is to be administered to qualified HACP residents for post-secondary education.

Next, the Chair asked for a motion to approve the resolution. Majestic Lane made a motion to approve, and Jake Wheatley seconded the motion. After a discussion:

A vote being had thereon, the "Ayes and "Nays" were as follows:

"AYES": Janet Evans, Alex Laroco, Majestic Lane
Valerie McDonald-Roberts and Jake Wheatley

"NAYS": None.

The Chair declared the motion carried and the resolution approved.

RESOLUTION 25 = TABLED

RESOLUTION No. 25 of 2023

A Resolution - Authorizing the Executive Director or his Designee to Award Contracts to the following companies: Continental Flooring; Interboro Packaging Corporation; Houston Starr Co. Appliance Division; Water Heater Distributors; HD Supply; 84 Lumber Company; Don's Appliances; L.M. Colker; Amazon Business/Amazon.com Services, LLC dba Amazon Business; Capp USA; W.W Grainger, Inc.; PPG Architectural Finishes Inc.; and Equiparts Co. for maintenance materials for the Just-in-Time Inventory System for the Housing Authority of the City of Pittsburgh

WHEREAS, when necessary, the Housing Authority City of Pittsburgh (HACP) has determined that it is financially feasible to purchase inventory items on an as needed just-in-time basis; and

WHEREAS, through the just-in-time inventory system, the HACP sites are able to order items and receive delivery within 24 to 48 hours; and

WHEREAS, utilization of the just-in-time inventory system allows the HACP to continue reducing inventory on-hand and reducing costs associated with the storage and tracking of inventory items; and

WHEREAS, utilization of the just-in-time inventory system also assists in the standardization of equipment and supplies throughout the HACP; and

WHEREAS, the HACP issued a Request for Proposal (RFP)#850-07-23 seeking qualified firms for the purchase of inventory items on an as needed basis, Authority-Wide; and

WHEREAS, the HACP received fourteen (14) proposals and one (1) late submission in response to the RFP; and

WHEREAS, after review and consideration of the selection criteria, the evaluation committee determined Continental Flooring; Interboro Packaging Corporation; Houston Starr Co. Appliance Division; Water Heater Distributors; HD Supply; 84 Lumber Company; Don's Appliances; L.M. Colker; Amazon Business/Amazon.com Services, LLC dba Amazon Business; Capp USA; W.W Grainger, Inc.; PPG Architectural Finishes Inc.; and Equiparts Co. were deemed acceptable; and

WHEREAS, this procurement was conducted in accordance with applicable federal, state, and local procurement rules and regulations and the procurement policies and procedures of the HACP.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

Section 1. The Executive Director or his Designee is hereby authorized to award contracts to Continental Flooring; Interboro Packaging Corporation; Houston Starr Co. Appliance Division;

Water Heater Distributors; HD Supply; 84 Lumber Company; Don’s Appliances; L.M. Colker; Amazon Business/Amazon.com Services, LLC dba Amazon Business; Capp USA; W.W Grainger, Inc.; PPG Architectural Finishes Inc.; and Equiparts Co. for three (3) years with two (2), one (1) year extension options; and

Section 2. The total amount expended for Just-in-Time purchasing shall not exceed \$10,000,000.00 for the five (5) year period; and

Section 3. All amounts shall be payable from Program Income and/or Moving-to-Work (MTW) funds.

Next, the Chair asked for a motion to approve the resolution. After a discussion, Alex Laroco made a motion to table this resolution until more information is provided on MBE/MBE participation by the vendors by Mr. Kim Detrick.

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Janet Evans, Alex Laroco, Majestic Lane
Valerie McDonald-Roberts and Jake Wheatley,

“NAYS”: None.

The Chair declared the motion carried and the resolution tabled.

RESOLUTION No. 26 of 2023

A Resolution - Authorizing the Executive Director or Designee to Award a Contract to Mountain Valley Services for Site Erosion Abatement Authority-Wide for the Housing Authority of the City of Pittsburgh

WHEREAS, the Housing Authority of the City of Pittsburgh (HACP) is required to ensure safe ground stabilization at properties HACP-wide in accordance with the Department of Housing and Urban Development (HUD) standards; and

WHEREAS, on February 21, 2023, the HACP issued an Invitation for Bid (IFB) #300-09-23 seeking qualified companies to provide Site Erosion Abatement Authority-Wide; and

WHEREAS, IFB #300-09-23 was procured in accordance with applicable federal, state, and local procurement rules and regulations, as well as the procurement policies and procedures of the HACP; and

WHEREAS, four (4) companies responded to IFB #300-09-23 for Site Erosion Abatement; and

WHEREAS, Mountain Valley Services was determined to be the most responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

Section 1 The Executive Director or his Designee is hereby authorized to enter into a contract in the amount not to exceed \$4,500,000.00 with Mountain Valley Services for Site Erosion Abatement Authority-Wide for the initial term of three (3) years with two (2) one (1) year extension options, for a total of five (5) years; and

Section 2 The total five (5) year authorized amount of \$4,500,000.00 shall be made payable from Program Income and/or Moving-to-Work (MtW) funds.

Next, the Chair asked for a motion to approve the resolution. Jake Wheatley made a motion to approve, and Majestic Lane seconded the motion. After a discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Janet Evans, Alex Laroco, Majestic Lane
Valerie McDonald-Roberts and Jake Wheatley

“NAYS”: None.

The Chair declared the motion carried and the resolution approved.

RESOLUTION No. 27 of 2023

A Resolution - Authorizing the Executive Director or his Designee to Enter into Indefinite Quantity Contracts with Cosmos Technologies, Inc. and Professional Service Industries, Inc. for Professional Environmental Services

WHEREAS, the Housing Authority of the City of Pittsburgh (HACP) utilizes the services of professional environmental service firms to perform services including hazardous material testing, abatement design and monitoring, and environmental site assessments on an as-needed basis; and

WHEREAS, on January 30, 2023, the HACP issued a Request for Proposals (RFP) for Professional Environmental Services at Various Communities; and

WHEREAS, on February 21, 2023, the HACP received three (3) proposals in response to the RFP; and

WHEREAS, after evaluating the proposals, the HACP determined that Cosmos Technologies, Inc. and Professional Service Industries, Inc. have the experience and capacity, and their proposals are most advantageous to the HACP; and

WHEREAS, the HACP has performed financial capacity reviews for Cosmos Technologies, Inc. and Professional Service Industries, Inc., and reference checks for the firms' prior work on similar projects, and all references indicated that the selected firms had performed to their satisfaction; and

WHEREAS, this procurement was performed in accordance with all applicable Federal and State regulations and the procurement policies and procedures of the HACP.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

Section 1. The Executive Director or his Designee is hereby authorized to enter into contracts with Cosmos Technologies, Inc. and Professional Service Industries, Inc. in a total not-to-exceed amount of \$460,000.00 to provide Professional Environmental Services as needed, for up to a three (3) year period, and the HACP shall have the option of extending the contracts, with up to two (2), one (1) year extensions; and

Section 2. The amount of the contracts shall be paid from Program Income and/or Moving-to-Work (MTW Funds).

Next, the Chair asked for a motion to approve the resolution. Janet Evans made a motion to approve, and Majestic Lane seconded the motion. After a discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Janet Evans, Alex Laroco, Majestic Lane
Valerie McDonald-Roberts and Jake Wheatley

“NAYS”: None.

The Chair declared the motion carried and the resolution approved.

RESOLUTION No. 28 of 2023

A Resolution – Authorizing the Executive Director or his Designee to issue a purchase order to purchase and install a demising wall for the Human Resources Office at 412 Blvd of the Allies, AMP-99

WHEREAS, the Housing Authority of the City of Pittsburgh (HACP) has determined that the Human Resources Department needs to have their office space separated from the rest of the floor for security and privacy reasons; and

WHEREAS, the existing contract held by the Commonwealth’s COSTARS program with which DIRT Environmental Solutions, Inc. is the Supplier, and Workscape, Inc. is the sole designated dealer for Western Pennsylvania, will be utilized for sourcing the work; and

WHEREAS, the HACP received a proposal for the purchase and installation of a wall and two (2) doors to enclose the Human Resources Department from the rest of the floor in the amount of \$50,728.00; and

WHEREAS, the proposed work will increase value of the preexisting work from \$1,368,520.00 to \$1,419,248.00; and

WHEREAS, this procurement was conducted in accordance with applicable federal, state, and local procurement rules and regulations, and the HACP procurement policies and procedures.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

Section 1. That the Executive Director or his Designee is hereby authorized to issue a purchase order to DIRT Environmental Solutions, Inc. to install the demising wall & doors in a not-to-exceed amount of \$50,728.00 which increases the total use of the contract to \$1,419,248.00; and

Section 2. The amount shall be paid from Moving to Work (MTW) funds and/or Program Income funds.

Next, the Chair asked for a motion to approve the resolution. Majestic Lane made a motion to approve, and Jake Wheatley seconded the motion. After a discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Janet Evans, Alex Laroco, Majestic Lane
Valerie McDonald-Roberts and Jake Wheatley

“NAYS”: None.

The Chair declared the motion carried and the resolution approved.

RESOLUTION No. 29 of 2023

A Resolution – Authorizing the Executive Director or his Designee to Enter into a contract with Graciano Corporation for a Walk-thru Pedestrian Canopy Installation at Building 74, Northview Heights, AMP-09

WHEREAS, the Housing Authority of the City of Pittsburgh (HACP) has determined that the installation of a Walk-thru Pedestrian Canopy (safety scaffolding) at Building 74 of Northview Heights is necessary; and

WHEREAS, the HACP will utilize the Intergovernmental Agreement between the HACP and the City of Pittsburgh, under which the HACP intends to carry out the work under the City’s contract #53673 with Graciano Corporation; and

WHEREAS, the subject contract term with renewal options ends March 31, 2025; and

WHEREAS, the HACP is specifically authorized and encouraged under 2 CFR 200.318(e) to enter into local intergovernmental agreements for procurement or use of common goods and services to foster greater economy and efficiency; and

WHEREAS, the HACP will utilize the piggybacking method to contract with Graciano Corporation in the amount of \$58,339.20; and

WHEREAS, this procurement was conducted in accordance with applicable federal, state, and local procurement rules and regulations, and the HACP’s procurement policies and procedures.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

Section 1. The Executive Director or his Designee, is hereby authorized to use the intergovernmental agreement between the HACP and the City of Pittsburgh to enter into a contract with Graciano Corporation in the amount of \$58,339.20; and

Section 2. The amount shall be paid from Program Income and/or Moving-to-Work (MTW) funds.

Next, the Chair asked for a motion to approve the resolution. Majestic Lane made a motion to approve, and Majestic Lane seconded the motion. After a discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Janet Evans, Alex Laroco, Majestic Lane
Valerie McDonald-Roberts and Jake Wheatley

“NAYS”: None.

The Chair declared the motion carried and the resolution approved.

RESOLUTION No. 30 of 2023

A Resolution – Authorizing the Executive Director or his Designee to utilize an existing contract with Garland/DBS, Inc. through OMNIA Partner’s cooperative purchasing program for Roof Replacement at Pressley Street Highrise, AMP-17

WHEREAS, the Housing Authority of the City of Pittsburgh (HACP) has determined that it is necessary to replace the roof system at Pressley Street Highrise; and

WHEREAS, there currently exists a competitively procured contract with Garland/DBS, Inc. under a master agreement administered by Omnia Partners’ cooperative purchasing program of which the HACP is a participating member; and

WHEREAS, the HACP intends to issue a purchase order(s) against the contract for the performance of the work; and

WHEREAS, the subject contract’s current term ends October 14, 2024; and

WHEREAS, the HACP desires to utilize the contract for the work in the amount of \$1,420,602.00; and

WHEREAS, this procurement was conducted in accordance with applicable federal, state, and local procurement rules and regulations, and the HACP’s procurement policies and procedures.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

Section 1. The Executive Director or his Designee is hereby authorized to purchase services utilizing the existing contract with Garland/DBS, Inc. through OMNIA Partners’ cooperative purchasing program for roof replacement at Pressley Street Highrise, AMP-17 in the amount of \$1,420,602.00; and

Section 2. The amount shall be paid from Program Income and/or Moving to Work (MTW) funds.

Next, the Chair asked for a motion to approve the resolution. Alex Laroco made a motion to approve, and Majestic Lane seconded the motion. After a discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Janet Evans, Alex Laroco, Majestic Lane
Valerie McDonald-Roberts and Jake Wheatley

“NAYS”: None.

The Chair declared the motion carried and the resolution approved.

RESOLUTION No. 31 of 2023

A Resolution – Ratifying the Executive Director’s Decision to utilize the existing contract negotiated between Kern County Superintendent of Schools and SYNEX Corporation (Distributor) to source additional Office Network Services from AdvizeX Technologies, LLC (authorized reseller) for 412 Boulevard of the Allies, AMP-99

WHEREAS, the Housing Authority City of Pittsburgh (HACP) determined the need for and authorized the use of additional, network infrastructure associated professional services (Services) at 412 Boulevard of the Allies for continuity in operations throughout the transition to the facility; and

WHEREAS, the existing contract between Kern County Superintendent of Schools and SYNEX Corporation (Distributor) with AdvizeX Technologies, LLC as authorized reseller is providing for the Services; and

WHEREAS, the HACP desired to utilize the Contract for the additional Services in the amount of \$42,872.10 which increased the value of the services from \$522,704.19 to \$565,576.29; and

WHEREAS, the value for the additional services being in excess of 20% of aggregate change orders to date is subject to Board approval pursuant to the HACP Procurement Policy; and

WHEREAS, the procurement was conducted in accordance with applicable federal, state, and local procurement rules and regulations, and the HACP’s Procurement Policies and Procedures.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

Section 1. The Executive Director’s decision to purchase additional Network Services from AdvizeX Technologies, LLC (authorized reseller) utilizing the existing contract between Kern County Superintendent of Schools and SYNEX Corporation (distributor) for 412 Boulevard of the Allies, AMP-99 in the amount of \$42,872.10 which increased the total use of the contract to \$565,576.29 is hereby affirmed and ratified; and

Section 2. The amount shall be paid from Program Income and/or Moving To Work (MTW) funds.

Next, the Chair asked for a motion to approve the resolution. Jake Wheatley made a motion to approve, and Majestic Lane seconded the motion. After a discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Janet Evans, Alex Laroco, Majestic Lane
Valerie McDonald-Roberts and Jake Wheatley

“NAYS”: None.

The Chair declared the motion carried and the resolution approved.

End of Resolutions.

EXECUTIVE REPORT:

Executive Director Binion addressed the Board:

Mr. Binion stated that the Board members received the Operations, Activity and Executive reports. Mr. Binion thanked the HACP staff for their hard work and the Board of Commissioners for their guidance. Mr. Binion commented that there are lots and lots of work to be done this summer. The HACP is working very hard to improve its HCV program and its customer relations. We are training new staff and working with a consultant to do so. We are very close to moving into our new headquarters where customer service will be of more importance and highlighted with the one-stop-shop opening soon.

NEW BUSINESS – No New Business

AJOURNMENT: The Chair asked for a motion to adjourn the meeting. Janet Evans made a motion to adjourn and Majestic Lane seconded the motion.

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Majestic Lane, Jake Wheatley, Janet Evans,
Alex Laroco and Valerie McDonald-Roberts.

“NAYS”: None.

The Chair declared the motion carried and the meeting adjourned.

Recording Secretary

