



Housing Authority of the City of Pittsburgh

Contracting Officer
412 Boulevard of the Allies, 6th Floor
Pittsburgh, PA 15219
(412) 456-5116
www.hacp.org

July 19, 2023

Armed and Unarmed Guards Authority Wide RFP #350-26-23

ADDENDUM NO. 2

This addendum issued July 19, 2023, becomes in its entirety a part of the RFP #350-26-23 as is fully set forth herein:

- Item 1:** **Q:** The RFP mentions canine patrols if applicable. Canines are a service that is not typically a on demand service, companies either have this service or do not, Secondly, canines typically are trained and may serve only one purpose, such as ordinance / bomb detection, narcotics detection, guard duty, ETC. What purpose would these canines serve, and may we bill the costs for said service to you in addition to our agreed upon rate?
 A: All items should be included in your fees. If canines are to be used, it is for the purpose of narcotics detection.
- Item 2:** **Q:** The RFP states we will provide services beyond the baseline of 911 services and investigation. Please define what this means.
 A: Above baseline services are those security services beyond what is typically provided in police services (example -calling 911)
- Item 3:** **Q:** The RFP states that we will need radios for communications. I take this to mean two-way radios. Do you have the applicable licenses and repeaters in place for such services? If not, may we bill you for said infrastructure or may cell phones suffice for this communication instead?
 A: All applicable licenses and / or any equipment would be the responsibility of the awarded vendor. Any cost should be included in your fee. No extra billing is permitted.
- Item 4:** **Q:** Firearms. The RFP States we must issue said weapons, however we as a company require our staff to purchase and use weapons from a specific list. Must we issue weapons, or may they provide their own, and may they be any model and caliber from an approved list, or may it be only one specific model and caliber?

A: Guards can obtain their own weapons as long as they are properly trained and from an approved list.

Item 5: **Q:** The RFP lists in several sections that officer may or should attend functions, such as take part in processes with anti-drug coalitions, or attend workshops, or community meetings, Etc. Is it requested that all staff attend these when they occur, meaning staff must come into work when not scheduled, or will only staff whom are on duty at the time of said meetings, workshops, etc. be required to attend? If it is all staff, will we be able to bill you for the costs and overtime associated with the staff's attendance?

A: These are normally held when staff is working. This is not an extra billable expense. When these meetings occur it's generally with upper management staff.

Item 6: **Q:** The RFP defines that an apprenticeship program exists for residents to become security officers with our firm. Is this a traditional, unpaid apprenticeship, where residents would work with us to learn the trade, would these persons need paid and therefore be our employees and be defined as apprentices?

A: Per HUD(CFR24.75) it is the expectation that the contractor will provide best efforts in the apprenticeship program. Proposal should include how each vendor proposes to ran their program.

Item 7: **Q:** Who is the current vendor(s) for service?

A: OSA Global

Item 8: **Q:** What are the specific bill rates being charged for services, and what are the pay rates, if known for the current contractor(s) staff?

A: This information is a Right to Know Request. The Right to Know Request contact and form can be found on our website (www.hacp.org) on the contract tab under Open Records Officer.

Item 9: **Q:** Are there any subcontractors being used for the current contract?

A: No

Item 10: **Q:** What was the initial term length of the current contract (for example, 1 year plus 4-year options, etc.)

A: 3+ 2

Item 11: **Q:** What was the start date of the initial contract?

A: February 2021

Item 12: **Q:** What was the amount spent in the last 12 months?

A: This information is a Right to Know Request. The Right to Know Request contact and form can be found on our website (www.hacp.org) on the contract tab under Open Records Officer.

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Item 13: **Q:** What was the total spent in the last billed month?

A: This information is a Right to Know Request. The Right to Know Request contact and

form can be found on our website (www.hacp.org) on the contract tab under Open Records Officer.

Item

- Item 14:** Q: Are there any other rates billed separately (such as equipment, vehicles, etc.)
A: No
- Item 15:** Q: Is the pre-bid conference mandatory?
A: No
- Item 16:** Q: Are there any significant modifications from the previous contract to the new one? For instance, an increase in hours, a change in guard type (e.g., armed vs unarmed), a need for additional resources?
A: No
- Item 17:** Q: What is the estimated total number of annual hours for this contract?
A: See RFP
- Item 18:** Q: What is the current bill rate for each position?
A: HACP is looking for the potential awardee to provide their best price.
- Item 19:** Q: Are there any additional services that may be needed that are not listed in the RFP? For instance, the need of additional sites, seasonal required security, etc.
A: Per the RFP / scope hours / sites can change with advanced written notice
- Item 20:** Q: Beyond the state and federal minimum wage, is there a prevailing wage, living wage ordinance, local mandated wage, or contract-specific wage?
A: Prevailing Wage
- Item 21:** Q: Are the staff currently under a Collective Bargaining Agreement, or does HACP require said contractors to be in a CBA?
A: HACP has multiple unions representing various staff members. However, HACP does not require the contractor to be a member of a cba.
- Item 22:** The bid due date, time, and location remain unchanged at 10:00 am on July 25,2023 in the lobby of 412 Boulevard of the Allies, Pittsburgh, PA 15219.
- Item 23:** The Housing Authority of the City of Pittsburgh will **only be accepting physical bids dropped off in person from 8:00 AM until the closing time of 10:00 am on July 25, 2023**, in the lobby of 412 Boulevard of the Allies. Proposals may still be submitted electronically: <https://www.dropbox.com/request/mWRcUunTygcpyaRhDd97> and may still be mailed via USPS at which time they will be Time and Date Stamped at 412 Boulevard of the Allies, Pittsburgh, PA 15219. All proposals must be received at the above address no later than July 25, 2023, at 10:00 AM regardless of the selected delivery mechanism.

END OF ADDENDUM NO. 2

Kim Detrick

Kim Detrick (Jul 19, 2023 09:09 EDT)

Mr. Kim Detrick
Procurement Director/Chief Contracting Officer

7-19-2023

Date