



# Housing Authority of the City of Pittsburgh

Contracting Officer  
412 Boulevard of the Allies, 6<sup>th</sup> Floor  
Pittsburgh, PA 15219  
(412) 456-5116  
[www.hacp.org](http://www.hacp.org)

**July 19, 2023**

## **Armed and Unarmed Guards Authority Wide RFP #350-26-23**

### **ADDENDUM NO. 1**

This addendum issued July 19, 2023, becomes in its entirety a part of the RFP #350-26-23 as is fully set forth herein:

**Item 1:** Q: Who is the current incumbent?  
A: OSA Global

**Item 2:** Q: When was the current incumbent awarded the contract?  
A: February 2021

**Item 3:** Q: Could you please provide us with a copy of the current contract?  
A: This information is a Right to Know Request. The Right to Know Request contact and form can be found on our website ([www.hacp.org](http://www.hacp.org)) on the contract tab under Open Records Officer.

**Item 4:** Q: Are there any subcontractors being used for the current contract?  
A: No

**Item 5:** Q: What was the initial term length of the current contract (for example, 1 year plus 4-year options, etc.)  
A: 3+ 2

**Item 6:** Q: What was the start date of the initial contract?  
A: February 2021

**Item 7:** Q: What was the amount spent in the last 12 months?  
A: This information is a Right to Know Request. The Right to Know Request contact and form can be found on our website ([www.hacp.org](http://www.hacp.org)) on the contract tab under Open Records Officer.  
Item

**Item 8:** Q: What was the total spent in the last billed month?  
A: This information is a Right to Know Request. The Right to Know Request contact and form can be found on our website ([www.hacp.org](http://www.hacp.org)) on the contract tab under Open Records Officer.

Item

- Item 9:** Q: Are there any other rates billed separately (such as equipment, vehicles, etc.)  
A: No
- Item 10:** Q: Is the pre-bid conference mandatory?  
A: No
- Item 11:** Q: Are there any significant modifications from the previous contract to the new one? For instance, an increase in hours, a change in guard type (e.g., armed vs unarmed), a need for additional resources?  
A: No
- Item 12:** Q: What is the estimated total number of annual hours for this contract?  
A: See RFP
- Item 13:** Q: What is the current bill rate for each position?  
A: HACP is looking for the potential awardee to provide their best price.
- Item 14:** Q: Are there any additional services that may be needed that are not listed in the RFP? For instance, the need of additional sites, seasonal required security, etc.  
A: Per the RFP / scope hours / sites can change with advanced written notice
- Item 15:** Q: Beyond the state and federal minimum wage, is there a prevailing wage, living wage ordinance, local mandated wage, or contract-specific wage?  
A: Prevailing Wage
- Item 16:** Q: Is a Bid Bond or performance bond required? If yes, how much?  
A: HACP has not required a performance bond in the past for this service. Note: this is not to be confused with insurance, which we do require.
- Item 17:** Q: Is the current contract using vehicles? If yes, how many?  
A: Yes. Supervisor and patrol use vehicles.
- Item 18:** Q: Will your agency hold a public opening? If yes, can you please provide the date, time, and location?  
A: No. This is an RFP and will be evaluated.
- Item 19:** Q: Was there a liquidation penalty on the previous contract?  
A: There were no liquidation penalty
- Item 20:** Q: When do you anticipate the start date of a contract resulting from the award of this solicitation?  
A: October / November 2023

- Item 21:** Q: What is your preferred transition schedule? More specifically, how much time from award date to the contract start date do you anticipate?  
A: 30- 60 days
- Item 22:** Q: Does HACP anticipate that multiple awards will be given for this contract, and if so, how will the work be divided between the awarded vendors?  
A: Amount of awardees will depend on the proposals received. Once reviewed a determination will be made.
- Item 23:** Q: Is HACP currently utilizing multiple vendors? If so, what is the usage per vendor?  
A: No
- Item 24:** Q: In Section IV, subsection B.3., bidders are asked to provide “the last three jobs they performed,” “contact information”, and “all change orders related to the job and the reason for each.” Are completed, active, and/or most recently awarded contracts acceptable? If the bidder has more than three (3) completed, active, and/or recently awarded contracts, would any combination of these be considered acceptable?  
A: Yes
- Item 25:** The bid due date, time, and location remain unchanged at July 25, 2023 10:00 AM, at the HACP Procurement Dept., 412 Boulevard of the Allies, 6<sup>th</sup> Floor Pittsburgh, PA 15219.
- Item 26:** The Housing Authority of the City of Pittsburgh will **only be accepting physical bids dropped off in person from 8:00 AM until the closing time of July 25, 2023**, in the lobby of 412 Boulevard of the Allies Pittsburgh, PA 15219. Proposals may still be submitted electronically: <https://www.dropbox.com/request/mWRcUunTvgcpyaRhDd97> and may still be mailed via USPS at which time they will be Time and Date Stamped at 412 Boulevard of the Allies, Pittsburgh, PA 15219. All proposals must be received at the above address no later than July 25, 2023, at 10:00 AM regardless of the selected delivery mechanism.

**END OF ADDENDUM NO. 1**

*Kim Detrick*  
Kim Detrick (Jul 19, 2023 08:59 EDT)

Mr. Kim Detrick  
Procurement Director/Chief Contracting Officer

7-19-2023  
Date