



Housing Authority of the City of Pittsburgh

Contracting Officer
100 Ross Street, 2nd Floor Suite 200
Pittsburgh, PA 15219
(412) 456-5116
www.hacp.org

April, 11, 2023

Lead Work Movers IFB #600-16-23

ADDENDUM NO. 2

This addendum issued April 11, 2023, becomes in its entirety a part of the IFB #600-16-23 as is fully set forth herein:

- Item 1:** Q: I would like to know what you mean by Lead Moving Services. Would there be more than one moving contractor with the lowest bidder being the first on the list that you would call? Please elaborate.
- A: The Housing Authority of the City of Pittsburgh is looking to enter into a contract with a Licenses and insured Moving Company or Companies to assist with moving furniture and/or miscellaneous items out and back into units as needed.**
- Item 2:** Q: Could you please elaborate on the verbiage about the minimum bid acceptance period.
- A: For this solicitation, HACP requires a minimum bid acceptance period of ninety (90) days calendar days, which means HACP has 90 days to award the contract.**
- Item 3:** Q: In these four communities that you have listed (Bedford Dwellings, Arlington Heights, Northview Heights, and Homewood North) are the moves going to be conducted in such a way that we will be required to move the items in each unit out of the way of the construction crews in the morning and then place these items back into the same unit in the afternoon when the construction crews are finished with each tenant's unit?
- A: Movers are only needed for Bedford Dwellings and Northview Heights Communities. Yes, the movers will work ahead of the contractors; items moved will be returned to the same unit the same day based on the level of work. Movers will be required to move property to a designated and assigned storage pod (as provided by HACP) and/or stored on their truck depending upon the level of work required.**

Item 4: Q: If we are required to have a box truck onsite, can we charge for the use of our truck in the bidding process because that particular truck could be generating revenues elsewhere if we didn't need it there ? I notice that the bid sheet has no provisions for a price for the use of a box truck.

A: Yes, include the cost of a box truck to be on site all day.

Item 5: Q: In this moving contract proposal, is it possible that these tenants could be moving from one unit onsite to another unit onsite within the same community or Could they possibly be moving from one unit in one community to another unit in another community which would require the use of the truck and/ or additional labor? If so, would we be able to bid appropriately for this extra work?

A: No, All moves will be within the community where work is initiated. Storage pods (as supplied by HACP) will be onsite and utilized to store tenant property until work is completed this will be a case by case scenario; not all units will need assistance by the moving company.

Item 6: The bid due date, time, and location remain unchanged at April 25,2023 at 11:00 am, at the HACP Procurement Dept., 100 Ross St. 1st Floor Lobby, Pittsburgh, PA 15219.

Item 7: The Housing Authority of the City of Pittsburgh will **only be accepting physical bids dropped off in person from 8:00 AM until the closing time of 11:00am on April 25,2023** in the lobby of 100 Ross St. Pittsburgh, PA 15219. Proposals may still be submitted electronically:
https://www.dropbox.com/request_edison/Z2qViGIZmzrssVtxMrn8 and may still be mailed via USPS at which time they will be Time and Date Stamped at 100 Ross Street 2nd Floor, Suite 200, Pittsburgh, PA 15219. All proposals must be received at the above address no later than April 25,2023 at 11:00am regardless of the selected delivery mechanism.

END OF ADDENDUM NO. 2

Kim Detrick

Kim Detrick (Apr 11, 2023 12:52 EDT)

Mr. Kim Detrick
Procurement Director/Chief Contracting Officer

04/11/2023

Date







Addendum 2 Lead Work Movers

Final Audit Report

2023-04-11

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