



## Housing Authority of the City of Pittsburgh

Contracting Officer  
100 Ross Street, 2<sup>nd</sup> Floor Suite 200  
Pittsburgh, PA 15219  
(412) 456-5116  
www.hacp.org

### March 1, 2023 Just In Time Inventory Suppliers RFP #850-07-23

#### ADDENDUM NO. 3

This addendum issued March 1, 2023 becomes in its entirety a part of the Request for Proposals RFP #850-07-23 as is fully set forth herein:

- Item 1:**                   **Q:**     There are a ton of items on the bid that we need more information on to provide an accurate quote. Size, material, whether there is a preferred mfg., etc. Do you happen to have a master list of the mfg. part numbers so we can quote accurately for all items?
- A:** **We cannot provide manufacturer's part numbers. The bidder should provide the specification on the product they are quoting on. There is no preferred manufacturer unless listed.**
- Item 2:**                   **Q:**     On the pdf there are some descriptions that appear to be cut off; can you confirm?
- A:** **The cut-off information is a repeat of the Housing Authorities HACP item number which can be found in column A.**
- Item 3:**                   **Q:**     Do you happen to have a section stating pricing expiration terms or any pricing requirements?
- A:** **On the anniversary of the award; the awarded vendor can request an increase.**
- Item 4:**                   **Q:** Are the terms fixed/firm prices? Are we able to adjust? If so how often? Do you accept cooperative prices?
- A:** **They are firm-fixed price. They can adjust the pricing once a year. Yes, we do accept cooperative prices.**
- Item 5:**                   The proposal due date has changed to March 23, 2023, the time, and location remain unchanged at 9:00am, at the HACP Procurement Dept., 100 Ross St. 2nd Floor, Suite 200, Pittsburgh, PA 15219.

**Item 6 :**

The Housing Authority of the City of Pittsburgh will **only be accepting physical proposals dropped off in person from 8:00 AM until the closing time of 9:00am on March 23, 2023** in the lobby of 100 Ross St. Pittsburgh, PA 15219. Proposals may still be submitted electronically:

<https://www.dropbox.com/scl/fo/238zih9zwoyuxeod34sf5/h?dl=0&rlkey=oksyrn2yh42impfj98i2mcsly> and may still be mailed via USPS at which time they will be Time and Date Stamped at 100 Ross Street 2nd Floor, Suite 200, Pittsburgh, PA 15219. All proposals must be received at the above address no later than March 23, 2023 at 9:00am regardless of the selected delivery mechanism.

**END OF ADDENDUM NO. 3**

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Mr. Kim Detrick  
Director of Procurement/Chief Contracting Officer

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Date