## Steps to Determine Payment Standard by Unit Address

Here are the steps to determine the applicable payment standard for your unit. Unfortunately, since the new method is census tract-based, you will have to type in each unique street address (i.e., if you have properties with the addresses 108 Centre Avenue and 1210 Centre Avenue, they'd have to be searched individually.) However, if you have multiple units with the same mailing address (i.e., 102 Centre Avenue, Apartments 1-12), you would only do the search once \& the standards would apply to all units at said address.

Step 1: Visit this
website: https://alcogis.maps.arcgis.com/apps/webappviewer/index.html?id=531501a0fc54461a8a5ff 1ac31bada15.

Step 2: Type in the property address for which you want to look up the payment standard in the search box (highlighted in yellow below):


# Housing Choice Voucher Program 

## Steps to Determine Payment Standard by Unit Address

## HACP

You will notice that once you start typing the address, search results may auto populate:

## \& Address Search Tool $-\times$

Search for an address or census tract on the map.


If you have multiple units under one main address, it doesn't matter which unit number you choose. Select the best match ensuring that the house number matches your property in question.

After you select the result that bests matches your property address, the search tool will automatically give you the following information:

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## ИHACP



Census Tract Information: Gives you the census tract number, municipality, City of Pittsburgh neighborhood, and Public Housing Authority.

2023 Payment Standard Tier: $6 \leftarrow$ Remember this tier number, so you can reference the appropriate chart on the tiers. This also lists the Regular Payment Standard (not EHV, Rehabilitation, nor Reasonable Accommodations) dollar amount by bedroom size. For example, a three (3) bedroom unit in this census tract (0501) payment standard dollar amount would be $\$ 1,646$. Please Note: This website lists payment standard dollar amounts; in other words, this is the total rent the owner can be approved for (pending this amount also passes the affordability and rent reasonableness checks), if the tenant is not paying any utilities.

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Step 3 (optional, if tenant pays utilities): If the tenant will be paying for any utilities, you would then have to download the PDF chart from https://hacp.org/doing-business/landlord-resources/. Next, look for the dollar amount based on the unit type (apartment, semi-detached/townhouse/rowhouse/duplex, or single-family detached), if the tenant is paying_gas \& electric or all utilities, the unit bedroom size, and the applicable tier that you found on the payment standard website.

For example, let's say the unit is a 3-bedroom apartment located in Tier 6 and the tenant is responsible for paying all utilities. Here is the chart that you would use:


TIERED
VOUCHER PAYMENT STANDARDS (VPS)
EFFECTIVE 1/1/2023
APPLIES TO: APARTMENTS

| TIER | MAXIMUM CONTRACT RENT IF TENANT PAYS | EFF | 1 | 2 | 3 | 4 | 5 | 6 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| TIER 1 | GAS \& ELECTRIC | 1,380 | 1,436 | 1,732 | 2,218 | 2,414 | 2,779 | 3,150 |
|  | ALL UTILITIES | 1,297 | 1,347 | 1,610 | 2,045 | 2,192 | 2,506 | 2,840 |
| TIER 2 | GAS \& ELECTRIC | 1,287 | 1,339 | 1,614 | 2,068 | 2,251 | 2,591 | 2,937 |
|  | ALL UTILIties | 1,204 | 1,250 | 1,492 | 1,895 | 2,209 | 2,318 | 2,627 |
| TIER 3 | GAS \& ELECTRIC | 1,1974 | 1,241 | 1,496 | 1,918 | 2,087 | 2,403 | 2,725 |
|  | ALL UTILITIES | 1,111 | 1,152 | 1,374 | 1,745 | 1,865 | 2,130 | 2,415 |
| TIER 4 | GAS \& ELECTRIC | 1,101 | 1,144 | 1,379 | 1,769 | 1,924 | 2,215 | 2,512 |
|  | ALL UTILITIES | 1,018 | 1,055 | 1,257 | 1,596 | 1,702 | 1,942 | 2,202 |
| $\begin{gathered} \text { TIER } \\ 5 \end{gathered}$ | GAS \& ELECTRIC | 1,008 | 1,046 | 1,261 | 1,619 | 1,760 | 2,027 | 2,300 |
|  | ALL UTILITIES | 925 | 957 | 1,139 | 1,446 | 1,538 | 1,754 | 1,990 |
| TIER 6 | GAS \& ELECTRIC | 915 | 949 | 1,144 | 1,470 | 1,597 | 1,839 | 2,087 |
|  | ALL UTILITIES | 832 | 860 | 1,022 | 1,297 | 1,375 | 1,566 | 1,777 |

The estimated contract rent that could be charged for a unit meeting the above-mentioned conditions is $\$ 1,297$. Please Note: The dollar amounts on this chart are estimated amounts and do not account for all utility assignments. The final approved contract rent is subject to the HUD regulations, which require the HACP to calculate the utility allowance dollar amounts based on an approved schedule, and the HACP must also compare the contract rent to other similar, unassisted units in the market (rent reasonableness) and the tenant's income (affordability).

