



Housing Authority of the City of Pittsburgh

Contracting Officer
100 Ross Street, 2nd Floor Suite 200
Pittsburgh, PA 15219
(412) 456-5116
www.hacp.org

February 14, 2023

Professional Environmental Services RFP #600-05-23

ADDENDUM NO. 1

This addendum issued February 14, 2023 becomes in its entirety a part of the Request for Proposals RFP #600-05-23 as is fully set forth herein:

Item 1: Q: Under Section IV. Content of Response Documents B. References, it states to provide the last three jobs performed. Should these exclusively be environmental projects?

A: No

Item 2: Q: Under Section IV. Content of Response Documents C. Experience, for staff resumes, it says to include employment history. Do we need to list actual past employers or just their experience at our company?

A: A list of past employers coupled with a description of the work done while in employment would satisfy this requirement.

Item 3: Q: Under Section IV. Content of Response Documents D. Capacity and Methodology, it says to provide a listing of ALL contract work currently in progress. Should this listing be environmental projects only? Otherwise, it would be a lengthy list.

A: The RFP response requires a listing of all contract work currently in progress.

Item 4: Q: Do the Attachment J Fee Proposal Forms need to be submitted with our proposal? It is not listed under Section IV Content of Response Documents. And if so can the titles be edited on the Fee Proposal Form?

A: The Fee Proposal Fee is required. It is referenced on page 14 – Section VI D. paragraph 2 – “All Proposals determined to be complete and responsive will be provided to an HACP Evaluation Committee. HACP’s Evaluation Committee will review and evaluate the Proposals the Fee Proposal shall reflect the professionals identified in Attachment J.” Please do not edit the document, but instead align your company positions as closely to those listed on Attachment J.

Item 5: Q: Under Section II, Scope of Services A. “to identify suspect and previously identified hazardous materials including, but not limited to hazardous materials” – how do you define hazardous materials?

A: Hazardous materials are substances or chemicals that pose a health hazard, a physical hazard, or harm to the environment

Item 6: Q: Under Section II, Scope of Services G. “preparation of a mold and mildew remediation plan based on hazardous material surveys” – would we also be doing the mold/ IAQ testing?

A: Yes

Item 7: Q: Under Section II, Scope of Services H. “provision of assistance...as needed, in providing urgent and prompt action on limited notice” – is this assistance limited to 9-5, M-F, or would it include nights and/or weekends?

A: In instance of HACP declared emergency/exigency, work may be required after hours, nights, and/or weekends.

Item 8: The bid due date, time, and location remain unchanged at February 21, 2023 at 9:00 AM, at the HACP Procurement Dept., 100 Ross St. 2nd Floor, Suite 200, Pittsburgh, PA 15219.

Item 9: The Housing Authority of the City of Pittsburgh will **only be accepting physical bids dropped off in person from 8:00 AM until the closing time of 9:00 AM on February 21, 2023** in the lobby of 100 Ross St. Pittsburgh, PA 15219. Proposals may still be submitted electronically: <https://www.dropbox.com/request/pQL0X4uDMtCN8rpAp3NY> and may still be mailed via USPS at which time they will be Time and Date Stamped at 100 Ross Street 2nd Floor, Suite 200, Pittsburgh, PA 15219. All proposals must be received at the above address no later than February 21, 2023 at 9:00 AM regardless of the selected delivery mechanism.

END OF ADDENDUM NO. 1

Kim Detrick

Kim Detrick (Feb 14, 2023 11:09 EST)

Mr. Kim Detrick

Procurement Director/Chief Contracting Officer

Feb 14, 2023

Date