



Housing Authority of the City of Pittsburgh

Contracting Officer
100 Ross Street, 2nd Floor Suite 200
Pittsburgh, PA 15219
(412) 456-5116
www.hacp.org

December 21, 2022

Cell Tower Consulting Services RFP #700-27-22 REBID

ADDENDUM NO. 2

This addendum issued December 21, 2022 becomes in its entirety a part of the Request for Proposal RFP #700-27-22 as is fully set forth herein:

Item 1: **Q:** Licensing: Is it a prerequisite of a successful bid to have a Real Estate Broker or Agent License?

A: No.

Item 2: **Q:** Licensing: Similarly, the scope of services does not meet our understanding of a general contractor; however, could you please confirm that the Pittsburgh general contractor license is not a required license?

A: Confirmed

Item 3: **Q:** Licensing: As it stands, we read the RFP as requiring the entity to be registered and in good standing with the Department of State of Pennsylvania, and to be registered to do business with the City of Pittsburgh. We do not read the Scope of Services as requiring specialized licensing or certifications. Could you please confirm this understanding or advise if additional licensing/certification is required.

A: Confirmed

Item 4: **Q:** Bidder's Certifications: Does the Authority recognize Pennsylvania's Small Business certification, which is self-certifying? If not, does the Authority recognize the Small Diverse Business Certification, once verified by the Department of General Services?

A: The Housing Authority of the City of Pittsburgh does not accept self-certifications. The vendor must submit a 3rd party certification. The Housing Authority of the City of Pittsburgh does accept certifications from the Pennsylvania Department of General Services, however; it must hold certifications as diverse businesses with one of the Department's approved third-party certification entities: Unified Certification Program (PA UCP), Women's Business Enterprise National Council (WBENC), National Minority Supplier Development Council (NMSDC), United States Small Business Administration, etc.

Item 5: **Q:** Section 3: In order to meet Tier 3 requirements, may the funding be provided to a third-party non-profit of the bidder's selection that meets the goals of Section 3? If so, what, if any, materials would the Authority need to see from said third party in order to confirm the third-party receiving the funds satisfies the requirements of Section 3 Tier 3.

A: To meet Tier 3, the responsive bidder should refer to page 53, other economic opportunities section.

Item 6: **Q:** Diversity Inclusion: Based on a verbal question previously submitted, we understand that a bidding contractor certified as a WBE would need to contact at least 10 MBEs with regard to performing services under the RFP in order to comply in good faith. Does the Authority have a list of MBE contractors that may have relevant experience to this RFP that could be contacted?

A: No

Item 7: **Q:** Fee Proposal: Does the Authority have an expectation regarding the structure of a fee proposal? For example, is the Authority expecting an hourly rate fee, flat fee per site, or aggregate flat fee?

A: Hourly.

Item 8: The proposal due date, time and location remain unchanged at 9:00 AM, on January 5, 2023 at the HACP Procurement Dept., 100 Ross St. 2nd Floor, Suite 200, Pittsburgh, PA 15219.

Item 9: The Housing Authority of the City of Pittsburgh will **only be accepting physical bids dropped off in person from 8:00 AM until the closing time of 9:00 A.M on January 5, 2023** in the lobby of 100 Ross St. Pittsburgh, PA 15219. Proposals may still be submitted electronically: <https://www.dropbox.com/request/j2YirrTiUl6z0aYaMW0s> and may still be mailed via USPS at which time they will be Time and Date Stamped at 100 Ross Street 2nd Floor, Suite 200, Pittsburgh, PA 15219. All proposals must be received at the above address no later than January 5, 2023 at 9:00 AM regardless of the selected delivery mechanism.

END OF ADDENDUM NO. 2


James Harris (Dec 21, 2022 14:10 EST)

Mr. James Harris
General Counsel/Chief Contracting Officer

Dec 21, 2022

Date