



Housing Authority of the City of Pittsburgh

Contracting Officer
100 Ross Street
2nd Floor Suite 200
Pittsburgh, PA 15219
(412) 456-5248
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www.hacp.org

Group Term Life, Accidental Death and Dismemberment and Group Long Term Disability Insurance RFP #650-28-22

ADDENDUM NO.2

This addendum issued December 20, 2022 becomes in its entirety a part of the Request for Proposal as is fully set forth herein:

- Item 1:** Q: Can you please provide us the employee's names for Group Term Life, Accidental Death and Dismemberment (AD&D) and Group Long Term Disability (LTD) Benefits RFP# 650-28-22
A: **Names will not be disclosed. If awarded the contract the names will be disclosed to the awarded vendor**
- Item 2:** Q: Can you please provide us with an estimated or NTE budget allocated for this contract?
A: **The board approved \$458,545.00 according to resolution number 68 of 2017. Going forward we will not know the amounts until we receive proposals from vendors**
- Item 3:** Q: Could you please share the previous spending on this contract, if any?
A: **This is a right to know request and can be obtained by filling out the right to know request for on the website at <https://hacp.org/app/uploads/2019/03/Right-to-Know-Request-Form.pdf>**
- Item 4:** Q: Please provide a copy of the proposal of the previous vendors providing rate/cost sheets.
A: **This is a right to know request and can be obtained by filling out the right to know request for on the website at <https://hacp.org/app/uploads/2019/03/Right-to-Know-Request-Form.pdf>**
- Item 5:** Q: Please share the incumbent vendor's current pricing.
A: **Please refer to Addendum 1 Item 2**

Item 6: Q: Could you please let us know the length of the contract?
A: **The original term is a three (3) -year contract with a ceiling placed on rate increases for years two (2) and three (3) of the contract.**

Item 7: **The proposal due date, time, and location remain unchanged at January 5, 2023 at 9:00 AM, at the HACP Procurement Dept., 100 Ross St. 2nd Floor, Suite 200, Pittsburgh, PA 15219.**

Item 8: The Housing Authority of the City of Pittsburgh will **only be accepting physical bids dropped off in person from 8:00 AM until the closing time of 10:00 A.M on January 5, 2023** in the lobby of 100 Ross St. Pittsburgh, PA 15219. Proposals may still be submitted electronically: <https://www.dropbox.com/request/AutSTyfqIIh9HAcLD6i9> and may still be mailed via USPS at which time they will be Time and Date Stamped at 100 Ross Street 2nd Floor, Suite 200, Pittsburgh, PA 15219. All proposals must be received at the above address no later than January 5, 2023 at 10:00 AM regardless of the selected delivery mechanism.

END OF ADDENDUM NO. 2


James Harris (Dec 21, 2022 14:09 EST)

Mr. James Harris
General Council/Chief Contracting Officer

Dec 21, 2022
Date