



Housing Authority of the City of Pittsburgh

Contracting Officer
100 Ross Street, 2nd Floor Suite 200
Pittsburgh, PA 15219
(412) 456-5116
www.hacp.org

January 6, 2023

3 Quote Bid: Bulk Trash Removal at High-Rise Properties Authority Wide

ADDENDUM NO. 2

This addendum issued January 6, 2023 becomes in its entirety a part of the three (3) quote bid Bulk Trash Removal at High-Rise Properties Authority Wide as is fully set forth herein:

Item 1: Q: Is the contractor responsible for any damage done to the walls as a result of the sticker removal process? If so, is it limited to just repairing the size of the stickers which are removed or does the contractor have to repair & paint a section of wall large enough to blend the repairs in? Who is responsible for that determination; the contractor or HACP?

A: The contractor must make a best effort to not damage the surface of the wall when removing stickers. Any damage done to the wall greater than 2x the size of the sticker being removed will be the responsibility of the contractor to repair. Any damage smaller than 2x the size of the sticker being removed will be the responsibility of HACP to repair in the turnover process.

Item 2: Q: Does the cleanout include the removal of carpet or cove base in any of the units? If the bulk removal applies to the carpet as well the cove base is the patching and painting included as well?

A: If it is pre-determined that the flooring has to be replaced and the unit has carpet, the contractor will be responsible for removing the carpet, and any underlying pad, as well as the removal of the carpet adhesive.

Additionally, if it is pre-established the cove-base needs to be removed, then the contractor must make a best effort in not damaging the wall when removing any cove base. In the event that the wall is damaged in the removal of cove base, the contractor needs to contact the Project Manager over seeing Vacant turns and notify them of any and all damage.

Item 3: Q: Can you provide a time for a walk through or photos of the units for the purpose of seeing the amount of debris in each of the units?

A: No.

- Item 4:** Q: Is the contractor permitted to use elevators to transport its debris to the dumpsters? Will they have any restrictions? Can HACP provide locations for the staging areas for the dumpsters prior to bid submission?
A: **Yes they can use the elevators. Restrictions will only apply if there is only a single elevator in operation at the site. HACP will not be staging any dumpsters. The contractor will be responsible for the removal and haul away of the debris.**
- Item 5:** Q: Can HACP provide a list of units that includes location and size (by bedroom)?
A: **Location and bedroom size will vary based on the property.**
- Item 6:** Q: Is this bid for ongoing services rather than a one off job?
A: **Yes the bid is for ongoing services**
- Item 7:** Q: What is the term of the contract? When does the contract start and what is the end date?
A: **The term of the contract will be 1 year from award_**
- Item 8:** Q: Are there any provisions for change in our rates?
A: **No, because contract award is based on lowest responsive and responsible bid amount**
- Item 9:** Q: Can you provide an estimate of the trash that the buildings generate on a regular basis? It will be helpful to have an estimate of the volume of trash we can expect to collect on a weekly or monthly basis.
A: **The trash/debris being removed is not going to be generated by the entire building rather isolated to individual units that have been vacated.**
- Item 10:** Q: Will there be appliances included in the clean up?
A: **Appliance disconnection and removal will be addressed by HACP.**
- Item 11:** Q: Approximately how many jobs per building per month?
A: **The units and location will vary based on tenant move out. Typically we see between 10 and 25 move outs a month**
- Item 12:** Q: Are we responsible for notification if we find repairs needed – plumbing, electrical, plaster, windows, etc.?
A: **No; only notify if damage occurs during the debris removal process, or if there is an ongoing leak that is damaging the unit**
- Item 13:** Q: The request for bid lists 700 sq. ft. for 1 bedroom? Then it says 2 bedrooms equals 700 sq. ft. and then total equals one bedroom plus two bedrooms; are there different size apartments?

A: A majority of the high-rise units are single bedroom. There is the occasional 2 bedroom unit that is provided for tenants that need live-in care.

Item 14: Q: Can we see a recent successful bid?

A: This is the first time HACP is bidding this particular service.

Item 15: Q: What is the procedure for notification of upcoming jobs? How much notice will we get?

A: After the tenant has moved out and the Project Manager overseeing the vacant turn process for that unit has inspected it, the Project manager will notify the contractor of the need to clean and remove debris. The Project manager will also provide an expected completion date for the debris removal and pre-clean of that unit.

Item 16: Q: Please advise what type of trash we will be hauling away; for example, bags of trash, furniture, appliances, construction or demo debris, floor and window coverings, and food in refrigerator (if we are not taking the refrigerator)?

A: As a majority of our high-rise residents are senior and/or disabled communities, most residents remain in these units until their medical needs demand they be placed in a long term care facility or they pass away. So expected debris removal is all personal belongings that they can either not take with them in their new location or belongings that family did not want. This includes furniture, pictures/paintings, clothing, food in cupboards and fridge/freezer, bedframes, mattresses and box springs, drapes, and curtains, etc. Appliances will be disconnected and removed by HACP

Item 17: Q: Should we anticipate the occasional “hoarder house” situation? If so, will this be a deviation from the contractual rate?

A: Yes, you can expect the “hoarder” house; however the contractual rate will remain the same. The only thing that will vary will be expected completion date set by the Project Manager.

Item 18: Q: Is there a time gap between “pre-clean” and “final clean”?

A: Yes. Pre-clean will be done immediately following the debris/trash removal. Final clean will take place after all HACP employees have completed their assigned tasks in renovating the unit. The Project manager will notify the contractor when the unit is ready for a final clean and provide an expected completion date.

Item 19: Q: Will HACP apply our bid amount in dollars per sq. ft. times the sq. ft. space in each apartment serviced and pay us that total amount upon completion?

A: Price per square foot covers cleaning, debris removal, hauling and disposal. Square footage is approximate and varies per community.

Award based on lowest responsive bid total for each bedroom size.

- Item 20:** Q: Will we invoice HACP for each apt serviced; and is that payment “net 30”?
A: **Yes, you will invoice HACP for each apartment serviced. HACP will make every effort to pay the invoice within 30 days.**
- Item 21:** Q: Do you have any specific requirements or preferences when it comes to handling and disposal of recycling, regular waste and hazardous materials?
A: **All work to be done professionally. No debris to be placed in HACP trash receptacles. Vendor is responsible for clean-up and hauling away of debris. HACP does not require sorting of trash/debris between waste, recycle, and hazardous**
- Item 22:** Q: Can you provide the addresses of the high-rise buildings that will be considered authority wide?
A: **Caliguiri Plaza: 803 E. Warrington Ave., 15210
Carrick High-Rise: 2129 Brownsville Rd., 15210
Finello Pavilion: 3206 Niagara St., 15213
Gualtieri Manor: 2125 Los Angeles Ave., 15216
Mazza Pavilion: 920 Brookline Blvd., 15226
Morse Gardens: 2416 Sarah St., 15203
Murray Towers: 2385 Murray Ave., 15217
PA Bidwell: 1014 Sheffield St., 15233
Pressley Street High-Rise: 601 Pressley St., 15212**
- Item 23:** The bid due date, time and location remain unchanged on January 13, 2023 at 10:00am via Email to anna.jasim@hacp.org or fax to 412-456-5007.
- Item 24:** The Housing Authority of the City of Pittsburgh will **be accepting quotes submitted electronically emailed to anna.jasim@hacp.org , faxed to 412-456-5007 and mailed via usps at which time they will be time and date stamped at 201 Kirkpatrick Street, Pittsburgh, PA 15219. All proposals must be received at the above address no later than January 13, 2023 at 10:00 am regardless of the selected delivery mechanism.**

END OF ADDENDUM NO. 2

Kim Detrick

Kim Detrick (Jan 6, 2023 13:58 EST)

Mr. Kim Detrick
Procurement Director/Chief Contracting Officer

Jan 6, 2023

Date