



Housing Authority of the City of Pittsburgh

Contracting Officer
100 Ross Street, 2nd Floor Suite 200
Pittsburgh, PA 15219
(412) 456-5116
www.hacp.org

September 22, 2022

Medical and Rx Insurance for HACP Employees RFP #650-19-22

ADDENDUM NO. 4

This addendum issued September 22, 2022, becomes in its entirety a part of the Request for Proposal RFP #650-19-22 as is fully set forth herein:

Item 1: This addendum set forth is to update answers and clarify answers from the previously issued addendum number three (3) Issued on September 20, 2022.

Item 2: Q: There are two contacts listed to submit to. Do we submit the response to Kim Detrick or James Harris? Please advise.

A: Proposals may be submitted to the attention of Mr. James Harris.

Item 3: Q: Will HACP accept an electronic version of the contract redlines or alternative contract via the Dropbox instead of a CD/Flash Drive?

A: For respondents wishing to submit online, please go to the following web address to upload documents: <https://www.dropbox.com/request/evHHJIMKdNn2bcSwUoRj>

Item 4: Q: Please clarify the forms in Attachment J – Past Related Experience. Are these reference requests intended for medical/insurance RFP's? Ex: How would a change order apply to a medical/insurance reference? Please confirm which sections of the forms in Attachment J we are required to provide and if we are required to provide all seven references with our response.

A: Attachment J – Past Related Experience is standard in all HACP Requests for Proposals. Proposers must provide Name, title and a telephone number of a contract person for each identified contracting entity to permit reference checks to be performed. In instances where no change orders or addenda were issued in relation to the referenced contract “Not Applicable” is an acceptable response where Change Orders/Addenda or Amendments to Contract is asked.

Item 5: Q: Please clarify the forms in Attachment J – Past Related Experience. Are these reference requests intended for medical/insurance RFP's? Ex. Can we include any previous experience with HACP in reference #4? Please confirm

A: The proposer shall list three (3) firms, governmental units, or persons for whom the proposer has previously performed work of the nature requested under this RFP. Proposers shall list as

references all housing authorities, including HACP, for whom the bidder has previously performed work of the nature requested under this RFP.

Item 6: Q: Section IV Content of Response Documents C. Proposed Staffing and Sub-Consultants Responsibilities and Qualifications “Provide the following information relative to the proposed staffing and sub-consultants for this contract: 2. Description of the scope of services for at least three (3) projects in which the Staff and/or Sub Consultant has provided services similar to those described in this Request for Proposals. Please include the individual’s role in each project and all relevant aspects of each project.” Please confirm you are asking for personal reference from proposed team members, if not please clarify this request.

A: Provided information relative to the proposed staffing and sub-consultants is utilized as part of Section V Evaluation Criteria, Experience of Offeror “Demonstrated successful experience and capability of the proposed staff and sub-consultants proposed for this project in providing the services described in this Request for Proposals.

Item 7: Q: We are only aware of Addendum #2. Is there an Addendum #1? If so, please send a copy.

A: Both addenda 1 and 2 are available on the HACP website (www.hacp.org) and can be located under Doing Business tab on the Open Procurements page.

Item 8: Q: Please provide an excel document census with all eligible employees, the census should also include the following: Employee name, Coverage tier, Employee date of birth, Employee zip code, Employee Plan Selection, Employee Coverage Status.

A: Employee Names will be provided to the awarded vendor. Please refer to Attachment A for an Excel document provide employee Zip, Date of Birth, Sex, Plan Selection and Coverage Tier.

Item 9: Q: Please provide 24 months of Medical and Pharmacy claims experience with monthly enrollment.

A: Medical claims experience for 36 months has already been provided. Pharmacy claims experience for 12 months is attached.

Item 10: Q: Please provide High-Cost Claimant information that corresponds to the monthly claims.

A: High-Cost Claimant information is not available.

Item 11: Q: Please provide current carrier benefit grids.

A: The current carrier schedule of benefits has already been provided.

Item 12: Q: Please provide current and renewal rates.

A: This information is a Right to Know Request. The Right to Know Request contact and form can be found on our website (www.hacp.org) on the contract tab under Open Records Officer.


Item 13: Q: The RFP guidelines state that the HACP minimum threshold for participation from MBE utilization is 18% with WBEs being 7%. Does this mean that MBEs are the other 11% or is there an allowance for overlap? For example if a business is minority owned and women owned can we count it in both categories?

A: If a business is both a certified minority-owned business enterprise (MBE) and women-owned business is a WBE they can only be counted as either a MBE or WBE not both. For example, if a business is a WBE they will still have to seek MBE participation on the project.

Item 14: The proposal due date is changed to October 4, 2022, time and location remain unchanged at 10:00 AM, at the HACP Procurement Dept., 100 Ross St. 2nd Floor, Suite 200, Pittsburgh, PA 15219.

Item 15: The Housing Authority of the City of Pittsburgh will **only be accepting physical bids dropped off in person from 8:00 AM until the closing time of 10:00 A.M on October 4, 2022** in the lobby of 100 Ross St. Pittsburgh, PA 15219. Proposals may still be submitted electronically: <https://www.dropbox.com/request/evHHJIMKdNn2bcSwUoRj> and may still be mailed via USPS at which time they will be Time and Date Stamped at 100 Ross Street 2nd Floor, Suite 200, Pittsburgh, PA 15219. All proposals must be received at the above address no later than October 4, 2022 at 10:00 AM regardless of the selected delivery mechanism.

END OF ADDENDUM NO. 4


James Harris (Sep 22, 2022 15:43 EDT)

Mr. James Harris
General Counsel/Chief Contracting Officer

Sep 22, 2022

Date

ATTACHMENT P

**Medical/RX Insurance for HACP Employees
RFP #650-19-22
Pharmacy Claims Experience Report for 2021**

Top 10 Drugs by Paid Amount - Housing Authority Cop

Claims incurred July 2021 - June 2022, paid through July 2022

Specifications

Date Range Selected: Claims incurred July 2021 - June 2022, paid through July 2022
Date Range Applied*: Claims incurred July 2021 - June 2022, paid through July 2022
Corporation: H491
Group(s): All
Drug Type(s): All

Report Status

Report successfully created.

**If date range applied differs from date range selected, some data within the selected date range was not available*

UPMC HEALTH PLAN

Top 10 Drugs by Paid Amount - Housing Authority Cop

Claims incurred July 2021 - June 2022, paid through July 2022

Rank	Drug Name	Scripts*	Paid Amount	% of Total Paid
1	Humira	N/R	\$278,393.55	26.9%
2	Ozempic	77	\$68,921.40	6.7%
3	Remicade	N/R	\$54,542.00	5.3%
4	Otezla	N/R	\$51,935.20	5.0%
5	Trulicity	N/R	\$41,256.54	4.0%
6	Dupixent Syringe	N/R	\$40,670.39	3.9%
7	Dimethyl Fumarate	N/R	\$36,488.48	3.5%
8	Jardiance	N/R	\$27,607.42	2.7%
9	Nucala	N/R	\$25,270.02	2.4%
10	Sensitive Diagnosis Drug	N/R	\$24,288.78	2.3%
Subtotal for Top 10 Drugs			\$649,373.78	62.7%
All Others			\$387,054.52	37.3%
Total			\$1,036,428.30	

*Prescription counts less than 50 are marked as "N/R" (not reportable)