



## Housing Authority City of Pittsburgh Landlord Pre-Inspection Request Form

**By completing this form you are requesting that the HQS Inspections Department of the HACP review your request for approval in scheduling a property pre-inspection. The purpose of the pre-inspection is designed to prepare a Landlord for future HCV Section 8 Landlord Program participation in accordance with HUD inspection requirements.**

Landlord Name: \_\_\_\_\_

Landlord Contact Numbers: Business # \_\_\_\_\_

Cell # \_\_\_\_\_

Landlord Business Address:

City \_\_\_\_\_

State \_\_\_\_\_

Zip code \_\_\_\_\_

Landlord Email: \_\_\_\_\_

Please indicate if you prefer to be contacted via e-mail or telephone. Email [  ] Phone [  ]

Property Address to be Inspected: \_\_\_\_\_

Name and telephone number of contact person who will accompany Inspector \_\_\_\_\_

Approximate Square footage of the property: \_\_\_\_\_

Number of Stories: Multi-Unit [  ] Single Unit [  ] Duplex [  ] Townhome [  ]

Foundation type (Unfinished basement, crawl space, etc.) \_\_\_\_\_

Number of Bathrooms: \_\_\_\_\_

Number of Bedrooms: \_\_\_\_\_

Is the property currently occupied? Yes [  ] No [  ] Will someone be available between 9 to Noon? \_\_\_\_\_

Are all utilities turned on: Yes [  ] No [  ], If no, which ones? \_\_\_\_\_

Signature of Landlord: \_\_\_\_\_ Date: \_\_\_\_\_

Approved: Yes [  ] No [  ], If not, reason \_\_\_\_\_ Assigned Inspector and Anticipated Date: \_\_\_\_\_