Quote Request

Consultant to Develop Scope for Camera Maintenance Service RFP Rebid

Quotes due August 18, 2021 at 10:00AM

Email to <u>Brandon.Havranek@hacp.org</u> or fax to 412-456-5007 Attn: Brandon Havranek

Scope of Work

The Housing Authority of the City of Pittsburgh, (HACP) seeks a consultant to provide technical assistance and write a RFP to assist the HACP in procuring a firm to inter alia, provide details regarding the scope of work for Camera System Maintenance Services.

The HACP owns and operates a networked Camera Surveillance System that includes approximately 800 video surveillance cameras linked to the HACP's computer system and a central monitoring and recording location. The system includes wired and wireless connectivity, multiple servers, and specialized software. Wireless access to video feeds and remote control of cameras with pan and zoom capability are also provided. Maintenance, troubleshooting, repair and replacement as needed of the cameras, servers, software and all cabling are provided through a contracted vendor. The HACP is required to competitively procure these services. The previously utilized Request for Proposals, and the contract Scope of Services, are now nearly 5 years old. HACP is seeking proposals from qualified firms to provide technical assistance and update the Scope of Services and the Request for Proposals to reflect the current state of technology for Camera Surveillance systems, connectivity, hardware, software, and other required elements for an effective and reliable surveillance camera system. Tours can be provided upon request. Any information needed to prepare the RFP for Cameras System Maintenance Services should be included in the bid.

Procurement is awarded based on the consultants' hourly rate. (See attached fee sheet>)

The 80 hours listed is an estimated time frame to aid consultants in structuring their bid.

For more information or questions, please contact Brandon Havranek @ 412-643-2869 or Brandon.Havranek@HACP.org

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Hourly Rate	Estimated number of hours	Total
\$	80	\$
Hourly Rate: \$		
Hourly Rate: \$(in words)		
Contract award will be based on lowest responsive and responsible bid amount		
	(Please print clearly)	
Company Name:		
Address:		
	(of company)	
Signature:		
Print Name:	(of person signing)	
	(or person signing)	
Phone Number:	Fax:	
Email:		