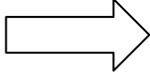


# Quote Request

Review and Export Security Video

**Quotes due July 16, 2021 at 10:00AM**



**Email to [Brandon.Havranek@hacp.org](mailto:Brandon.Havranek@hacp.org)**

## Scope of Work

The selected contractor would be responsible for the following:

- Alerting HACP on any failed / malfunctioning cameras to HACP Public Safety
- Receiving and reviewing all camera footage requests.
- Exporting all video to a flash drive / disk / external drive
- Completing a narrative for all requests. **(Listing all cameras used and in chronological order)**
- Complete release form for all exported video
- Update video log with all vital information (google drive)
- May have to have interaction with law enforcement agencies
- Provide all exported video to HACP public safety director or designee within 24 hours
- Approximately 80-100 video request a month to review / export and provide to HACP.

For more information or questions, please contact Brandon Havranek @  
412-643-2869 or [Brandon.Havranek@HACP.org](mailto:Brandon.Havranek@HACP.org)

# Quote Request

## Review and Export Security Video

Quotes due 7/16/21 @ 10AM

Approximately 80-100 video request a month to review / export and provide to HACP.

Total Monthly Cost: \$ \_\_\_\_\_

Total Monthly Cost: \$ \_\_\_\_\_  
(in words)

**Contract award will be based on lowest responsive and responsible bid amount**

(Please print clearly)

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(of company)

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_  
(of person signing)

Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_