



Housing Authority of the City of Pittsburgh

Contracting Officer
100 Ross Street, 2nd Floor Suite 200
Pittsburgh, PA 15219
(412) 456-5116
www.hacp.org

August 12, 2021

Rehab Unit Inspector Rebid RFP #250-12-21-REBID

ADDENDUM NO. 2

This addendum issued August 12, 2021 becomes in its entirety a part of the Request for Proposals RFP #250-12-21-REBID as is fully set forth herein:

Item 1: Q: The scope of services lists a minimum of two inspections, is there an expectation for more than that?

A: On a case-by-case basis, the HACP may require more than two inspections depending on how the renovation work is completed or to follow up if there are weather-related delays.

Item 2: Q: The scope of services refers to comprehensive rehabilitation, is there any amount determined/maximum allowed by HACP for comprehensive rehab?

A: The HACP Moving to Work (MTW) Plan states a minimum requirement of \$6,000 dollar investment or more per unit for labor and/or materials. The MTW Plan does not specify a total cap on the renovation cost amount.

Item 3: Q: The scope of services says “the number of inspections can be affected by professional opinion of submitter”. If the number of inspections increases, how will the fee be paid for the additional inspections?

A: Pursuant to the task order RFP therefore the fee will be paid per task (or per inspection).

Item 4: Q: The chosen firm is expected to provide cost estimate of proposed rehabilitation work. Who is preparing the scope of work and the quantities of work components? Also, how is the chosen firm being paid for the estimating services, since there is no line item in fee proposal form?

A: The owner is responsible for preparing and submitting to the HACP the scope of work and quantities of work components. The chosen firm would then verify that the work and quantities of work were completed in a manner that is consistent with local building and zoning code, HUD’s Housing Quality Standards (HQS) and general industry practices. The HACP will add a line item for the estimating services.

Item 5: Q: Is the MTW plan (related to work of multi-step rehab unit voucher program for this RFP) available for review?

A: Yes, the MTW Plan is a public document that is updated annually and the latest version can be downloaded from the following HUD website:
https://www.hud.gov/program_offices/public_indian_housing/programs/ph/mtw/pittsburgh

Item 6: Q: The fee proposals lists 40 inspections for first year, there are 40 properties for the first year, so the minimum inspections for the first year would be at least 80. This applies to years 2 and 3 as well. Should the fee proposal for be revised?

A: It should be noted that the goal of the HACP is to have a minimum of 40 rehab inspections in the first year. However, there is no guarantee for 40 inspections or properties in the first year as we do not know how many landlords will participate in the program. Our targets for years 2 and 3 will be determined after year 1. Each entity is responsible for providing the HACP with a proposed fee for services and each entity has the ability to structure the fee proposal in accordance with the entity's normal business practices.

Item 7: The proposal due date, time, and location remain unchanged at August 20, 2021 at 9:00 A.M., at the HACP Procurement Dept., 100 Ross St. 2nd Floor, Suite 200, Pittsburgh, PA 15219.

Item 8: The Housing Authority of the City of Pittsburgh will **only be accepting physical proposals dropped off in person from 8:00 AM until the closing time of 9:00 AM on August 20, 2021** in the lobby of 100 Ross St. Pittsburgh, PA 15219. Proposals may still be submitted electronically: <https://www.dropbox.com/request/4P5Vo8sxr8cge8DWVRA4> and may still be mailed via USPS at which time they will be Time and Date Stamped at 100 Ross Street 2nd Floor, Suite 200, Pittsburgh, PA 15219. All proposals must be received at the above address no later than August 20, 2021 at 9:00 AM regardless of the selected delivery mechanism.

END OF ADDENDUM NO. 2

James Harris

James Harris (Aug 12, 2021 08:56 EDT)

Mr. James Harris
General Counsel/Chief Contracting Officer

Aug 12, 2021

Date