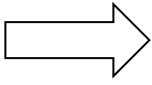


# Quote Request

## Fire Watch Services at Homewood North Family Community

**Quotes due April 19, 2021 at 9:00 AM**



**Fax to Samantha Tirk at (412) 456-5007 or  
email to [Samantha.Tirk@HACP.org](mailto:Samantha.Tirk@HACP.org)**

### Scope of Work

The Housing Authority of the City of Pittsburgh (HACP) will be performing modifications to the Fire Alarm Detection and Fire Alarm Suppression Systems at selected buildings in the Homewood North Family Community. There are anticipated times that the Fire Alarm Systems will be inoperable for periods of time due to the modifications. In order to minimize liability, ensure the resident's protection from a possible fire outbreak and comply with the City of Pittsburgh, a Fire Watch will be required.

A security company will be necessary to provide fire watch services for the selected structures in the Homewood North Family Community. The services must be in accordance with the codes and regulations of the Department of Public Safety - Bureau of Fire of the City of Pittsburgh as outlined in the Attachment from the Fire Chief.

It is anticipated that the selected security company will provide a total of 120 non-consecutive hours and on multiple days in one or more structures located in Homewood North Family Community.

The fire watch shall remain in place as long as there is any activity in the building(s); this includes but is not limited to maintenance, repairs, or routine operations.

When HACP requires services, the selected security company must meet the following requirements before begin each shift;

- ❖ Notification to the Fire department and the Fire Code Official.
- ❖ Send an official letter with the company heading to the Chief Pittsburgh Fire Bureau via email or fax indicating the following;
  - Each security officer has been trained in the proper use of a fire extinguisher.
  - Each security officer shall be able to contact 9-1-1 and alert others in the building of a fire.
  - Each security officer shall keep a log of when they performed their Fire Watch tours of the selected building(s). Tours must be completed every 30 minutes.

For more information or questions, please contact Samantha Tirk @ 412-456-5000 x 2900 or [Samantha.Tirk@HACP.org](mailto:Samantha.Tirk@HACP.org)



# CITY OF PITTSBURGH

"America's Most Livable City"

Department of Public Safety ♦ Bureau of Fire

*William Peduto, Mayor*

*Darryl E. Jones, Fire Chief*

To Whom It May Concern:

From time to time, due to maintenance or an unexpected event, fire detection and fire suppression systems within a building may become inoperable. In the event this happens, the International Fire Code (IFC) 2009 Edition allows an accommodation that permits the building to be occupied until the systems are placed back on line. Section 901 subsection 901.7 of the IFC states the following:

Where a required fire protection system is out of service, the fire department and the fire code official shall be notified immediately and, where required by the fire code official, the building shall either be evacuated or an approved fire watch shall be provided for all occupants left unprotected by the shutdown until the fire protection system has been returned to service.

As the fire code official, the following constitutes an approved fire watch for the above referenced building:

- The fire watch shall consist of employees of a reputable security firm
- The security firm shall send a letter on official letterhead to my office via email or fax (412.255.8839) confirming the following:
  - Each security officer shall be trained in the use of a fire extinguisher
  - Each security officer shall be able to contact 9-1-1 and alert others in the building of a fire
  - Each security officer shall keep a log of when they performed their tours of their designated areas. Tours will be completed every 30 minutes.
- There shall be one security officer assigned to every two floors of the building
- The fire watch shall remain in place as long as there is any activity in the building, this includes but is not limited to maintenance, repairs, or routine operations

Sincerely,

Darryl E. Jones, PhD, CFO, EFO  
Chief, Pittsburgh Fire Bureau  
[Darryl.jones@pittsburghpa.gov](mailto:Darryl.jones@pittsburghpa.gov)

Civic Building ♦ 200 Ross Street, Fifth Floor ♦ Pittsburgh, PA 15219 ♦ (412) 255-2860 Fax (412) 255-8839

Official Internet Address: [www.pittsburghpa.gov](http://www.pittsburghpa.gov)

# Quote Request

## Fire Watch Services at Homewood North Family Community

Quotes due April 19, 2021 @ 9:00 AM

Hourly Billing Rates				
Position	No. of Units	Hourly Billing Rate	Hours Per Unit	Total Cost (Number of units x billing rate x hours)
Firewatch Guard	5	\$	24	\$

Total Cost: \$ \_\_\_\_\_  
(Number of Units x Billing Rate x Hours per Unit)

Total Cost: \$ \_\_\_\_\_  
(in words)

**Contract award will be based on lowest responsive and responsible bid amount**

(Please print clearly)

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(of company)

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_  
(of person signing)

Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_