



Housing Authority of the City of Pittsburgh

Contracting Officer
100 Ross Street, 2nd Floor Suite 200
Pittsburgh, PA 15219
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March 17, 2021

Authority-Wide Reprographic Scanning Services RFP #600-17-21

ADDENDUM NO.1

This addendum issued March 17, 2021 becomes in its entirety a part of the Request for Proposals RFP#600-17-21 as is fully set forth herein:

Item 1: Q: Whether companies from outside the USA can apply for this? (For example companies from India or Canada)

A: **Yes.**

Item 2: Q: Whether we need to come over there for meetings?

A: **Yes.**

Item 3: Q: Can we perform the tasks (related to RFP) outside USA? (For example from India or Canada)

A: **Some tasks can be performed outside the USA. However, someone will have to be physically present during meetings, to pick up the documents from HACP offices, etc.**

Item 4: Q: Can we submit the proposals via email?

A: **No. Please refer to the Request for Proposal for how to submit Proposals.**

Item 5: The proposal due date, time, and location remain unchanged at April 6, 2021 at 9:00 AM, at the HACP Procurement Dept., 100 Ross St. 2nd Floor, Suite 200, Pittsburgh, PA 15219.

Item 6: The Housing Authority of the City of Pittsburgh will **only be accepting physical proposals dropped off in person from 8:00 AM until the closing time of 9:00 AM on April 6, 2021** in the lobby of 100 Ross St. Pittsburgh, PA 15219. Proposals may still be submitted electronically: [RFP #600-17-21 Authority-Wide Scanning Services](#) and may still be mailed via USPS at which time they will be Time and Date Stamped at 100 Ross Street 2nd Floor, Suite 200, Pittsburgh, PA 15219. All proposals must be received at the above address no later than April 6, 2021 at 9:00 a.m., regardless of the selected delivery mechanism.

END OF ADDENDUM NO. 1

Mr. Kim Detrick
Procurement Director/Chief Contracting Officer

Date