



# Housing Authority of the City of Pittsburgh

Contracting Officer  
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Pittsburgh, PA 15219  
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**March 9, 2021**

## **Constable Services RFP #250-09-21**

### **ADDENDUM NO.2**

This addendum issued March 9, 2021 becomes in its entirety a part of the Request for Proposals RFP #250-09-21 as is fully set forth herein:

**Item 1:** Q: Property removal has been charged on a per room basis in the past. Is the HACP looking for a charge per occurrence or was the per room charge overlooked?

A: **As the unit types and sizes vary throughout the LIPH portfolio, bidders cost should include a per room breakdown. Please see the attached revised Attachment K Fee Sheet.**

**Item 2:** The proposal due date, time, and location remain unchanged March 16, 2021, at 10:00 AM, at the HACP Procurement Dept., 100 Ross St. 2nd Floor, Suite 200, Pittsburgh, PA 15219.

**Item 3:** The Housing Authority of the City of Pittsburgh will **only be accepting physical proposals dropped off in person from 8:00 AM until the closing time of 10:00 AM on March 16, 2021** in the lobby of 100 Ross St. Pittsburgh, PA 15219. Proposals may still be submitted electronically: [RFP #250-09-21 Constable Services](#) and may still be mailed via USPS at which time they will be Time and Date Stamped at 100 Ross Street 2nd Floor, Suite 200, Pittsburgh, PA 15219. All proposals must be received at the above address no later than March 16, 2021 at 10:00 a.m., regardless of the selected delivery mechanism.

**END OF ADDENDUM NO. 2**

*Kim Detrick*

Kim Detrick (Mar 9, 2021 14:49 EST)

Mr. Kim Detrick

Procurement Director/Chief Contracting Officer

Mar 9, 2021

Date

## ATTACHMENT K -REVISED

### Constable Services RFP #250-09-21 FEE SHEET

PRICE IS TO BE LISTED PER THE FOLLOWING:

#### 3 Year Term

| Services                       | Cost Per Occurrence | Estimated Occurrences Per Month | Months | Total<br>(Occurrence cost x 10 occurrences x 36 months) |
|--------------------------------|---------------------|---------------------------------|--------|---|
| Lockout/Eviction               | \$                  | 10                              | 36     | \$  |
| Standby                        | \$                  | 10                              | 36     | \$  |
| Removal of Property (per Room) | \$                  | 10                              | 36     | \$  |
| Subpoena Services              | \$                  | 10                              | 36     | \$  |
| Protective Escort (hourly)     | \$                  | 10                              | 36     | \$  |
| Initial Term Total             |                     |                                 | \$     |   |

#### 1st Year Extension

| Services                       | Cost Per Occurrence | Estimated Occurrences Per Month | Months | Total<br>(Occurrence cost x 10 occurrences x 36 months) |
|--------------------------------|---------------------|---------------------------------|--------|---|
| Lockout/Eviction               | \$                  | 10                              | 12     | \$  |
| Standby                        | \$                  | 10                              | 12     | \$  |
| Removal of Property (per Room) | \$                  | 10                              | 12     | \$  |
| Subpoena Services              | \$                  | 10                              | 12     | \$  |
| Protective Escort (hourly)     | \$                  | 10                              | 12     | \$  |
| Initial Term Total             |                     |                                 | \$     |   |

**REVISED**

Mar 9, 2021

*Kim Detrick*  
Kim Detrick (Mar 9, 2021 14:49 EST)

2<sup>nd</sup> Year Extension

| Services                       | Cost Per Occurrence | Estimated Occurrences Per Month | Months | Total<br>(Occurrence cost x 10 occurrences x 36 months) |
|--------------------------------|---------------------|---------------------------------|--------|---|
| Lockout/Eviction               | \$                  | 10                              | 12     | \$  |
| Standby                        | \$                  | 10                              | 12     | \$  |
| Removal of Property (per Room) | \$                  | 10                              | 12     | \$  |
| Subpoena Services              | \$                  | 10                              | 12     | \$  |
| Protective Escort (hourly)     | \$                  | 10                              | 12     | \$  |
| Initial Term Total             |                     |                                 | \$     |   |

Total Bid amount: \_\_\_\_\_  
(Add Total for Initial Term, Extension Option 1, Extension Option 2)

Total Bid amount: \_\_\_\_\_  
(In Words)

Company Name (Printed): \_\_\_\_\_

Name (Printed): \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone/Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_

| REVISED     |   |
|-------------|---|
| Mar 9, 2021 | <i>Kim Detrick</i><br>Kim Detrick (Mar 9, 2021 14:49 EST) |