



Housing Authority of the City of Pittsburgh

Contracting Officer
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March 16, 2021

Technical Accounting Services RFP #150-13-21

ADDENDUM NO.2

This addendum issued March 16, 2021 becomes in its entirety a part of the Request for Proposals RFP #150-13-21 as is fully set forth herein:

Item 1: Q: My company is a Certified Disadvantaged Enterprise. Does this meet the MBE/WBE participation parameters?

A: The goals of the Authority are 18% MBE and 7% WBE. Although a vendor can be certified as both, for this RFP they must chose to be either the MBE or the WBE not both. If you are a certified MBE you are still asked to reach out to a WBE to reach the goal percentage; and vice versa.

Item 2: Q: In the Methodology paragraph (D) on page 8, there is a sentence about availability and turnaround time. What is meant by turnaround time and what is the expectation, without my knowing what the requests might be?

A: Turnaround time would be the ability to meet the requirements of the scope of services as required by HUD and/or determined by the CFO.

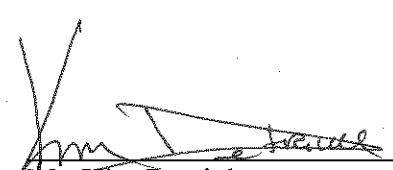
Item 3: Q: Why is there a breakdown on the fee sheet? Are there different rates for the different tasks in this contract?

A: There are not different rates for the different tasks. The completion of the Fee Sheet would depend on the structure of the respondents business.

Item 4: The proposal due date is changed to March 25, 2021; time and location remain unchanged at 9:00 AM, at the HACP Procurement Dept., 100 Ross St. 2nd Floor, Suite 200, Pittsburgh, PA 15219.

Item 5: The Housing Authority of the City of Pittsburgh will **only be accepting physical proposals dropped off in person from 8:00 AM until the closing time of 9:00 AM on March 25, 2021** in the lobby of 100 Ross St. Pittsburgh, PA 15219. Proposals may still be submitted electronically: **RFP #150-13-21 Technical Accounting Services** and may still be mailed via USPS at which time they will be Time and Date Stamped at 100 Ross Street 2nd Floor, Suite 200, Pittsburgh, PA 15219. All proposals must be received at the above address no later than March 25, 2021 at 9:00 a.m., regardless of the selected delivery mechanism.

END OF ADDENDUM NO. 2



Mr. Kim Detrick

Procurement Director/Chief Contracting Officer

3-16-2021

Date