



Housing Authority of the City of Pittsburgh

Contracting Officer
100 Ross Street
2nd Floor Suite 200
Pittsburgh, PA 15219
(412) 456-5248
Fax: (412) 456-5007
www.hacp.org

February 9, 2021

Electrostatic Cleaning and Disinfection of HACP Properties IFB #250-02-21

ADDENDUM NO.3

This addendum issued February 9, 2021 becomes in its entirety a part of the Invitation for Bids IFB #250-02-21 as is fully set forth herein:

- Item 1:** Q: Will all 2500 properties eventually get treated during the length of this contract OR are only the units that HACP requests to be treated be considered for this Invitation to Bid?
A: **HACP will request treatment at various locations throughout the agency based on need. No guarantee that all properties/units will be treated during the term of the contract.**
- Item 2:** Q: We were unable to join the Pre-bid meeting due to a technical issue on our end. Our team would like to know whether the meeting minutes for this meeting will be posted online? Is it also possible for us to obtain a list of attendees on this meeting?
A: **A list of attendees has been posted to the website (www.hacp.org), however no minutes are kept.**
- Item 3:** Q: We would like to know whether the project is on call or routine cleaning and disinfecting. If it is On-call what's the estimated percentage of work performed per week?
A: **This is an on call contract. We cannot estimate the percentage of work to be performed per week. If HACP notifies the contractor prior to 10pm, the contractor will perform the work that evening. If HACP notifies the contractor after 10pm, the contractor will arrive by 8am (or as close to 8am as possible) to perform the work.**
- Item 4:** Q: We also understand this was a mandatory Pre-bid meeting. We apologize our networks being down was an unavoidable circumstance. Please advise us on this matter.
A: **The Pre-Bid Meeting is non-mandatory.**
- Item 5:** Q: Will the contractor be required to clean and disinfect the inside of apartments as well as the common areas? If so, what is the HACP policy regarding disinfection of personal belongings? Will personal items be removed from the apartment prior to disinfecting? Or will all items present in the apartment need to be disinfected as well as all frequently touched areas?
A: **There may be instances where the contractor will be asked to disinfect the inside of apartments. Belongings will not be removed from the unit prior to disinfecting. The entire unit should be disinfected.**

Item 6: Q: Regarding Attachment 13, "Previous Related Experience--," could you please clarify the HACP definition of a change order? For example, would you consider task orders issued under an existing contract as change orders?

A: A "Change Order" is defined as an amendment to the contract changing the scope of work.

Item 7: Q: Where in the Bid Submission Packet would you like the offeror to include a detailed description of past experience with the scope of services? Is there any written narrative requirement, or would you prefer the submission to only include the forms provided and no additional information regarding relevant experience and work history?

A: It may be included behind the scope of services at the end of the bid.

Item 8: Q: Are the services requested meant to be on-call or routine? If on-call, what is the estimated percentage of work per week that should be anticipated?

A: See Item 3.

Item 9: Q: Can you provide an approximate total square foot area that will apply to this IFB?

A: The awarded vendor will be responsible for measuring for each task order.

Item 10: Q: Will all of these areas require cleaning at the same time?

A: It is unlikely that HACP would request cleaning/disinfecting of all areas at the same time, bidder should be able to effectively respond to such a request.

Item 11: Q: Do you accept a bid per square foot that is based on the following breakdown per project:

100 – 250 square feet

251 – 500 square feet

501 – 1,000 square feet

1,001 – 2,500 square feet

2501 – 5000 square feet

5,001 – 10,000 square feet

10,001 – 20,000 square feet

Combined projects or single projects in excess of 20,001 square feet

A: Please see the attached revised Bid Sheet.

Item 12: Q: Will multiple companies be awarded the contract?

A: Please refer to the IFB Section II 19 CONTRACT AWARD on page 7.

Item 13: Q: Once the contract is awarded what is the start date?

A: Approximately March of 2021

Item 14: Q: Does this contract require following the Davis Beacon Wage requirement?

A: No.

Item 15: Q: Can a clear understanding be provided on the volume of work that might entail with each task order so that a better cost per square footage can be submitted?

A: See Item 1.

Item 16: Q: 360GOC requires a staging area for the cleaning and sterilizing solution generation machine with water, power supply and drain. Do we have staging space at a location?

A: No staging area at this time, HACP can only provide access to power.

Item 17: Q: The 360 GOC proposes to use Klarion cleaning and sterilization solution. The Klarion solution experiences a 99% efficacy in reducing biological matter which includes the COVID-19 virus. To perform this work, the 360 GOC will install a large and small Klarion machine on-site that is capable of producing cleaning and sterilizing solutions.

A: No, there will not be any machines installed on HACP properties.

Item 18: Q: Can normal spray methods like spraying and fogging can be utilized in lieu of the electrostatic equipment.

A: Any CDC approved method maybe considered by HACP for this procurement.

Item 19: Q: Where are the Hand Sanitizer stations required to be? Do you want at each GSA station, or at entry points, exit points? Need number of counts

A: Hand sanitizer is not included in this IFB.

Item 20: Q: What are the protocols for getting access to area of performance?

A: The awarded vendor will be contacted by a member of HACP to coordinate access.

Item 21: Q: What are the regular work hours for this project?

A: See Item 3.

Item 15: The proposal due date time, and location remain unchanged at February 23, 2021 at 10:00 AM, at the HACP Procurement Dept., 100 Ross St. 2nd Floor, Suite 200, Pittsburgh, PA 15219.

Item 16: The Housing Authority of the City of Pittsburgh will **only be accepting physical proposals dropped off in person from 8:00 AM until the closing time of 10:00 AM on February 23, 2021** in the lobby of 100 Ross St. Pittsburgh, PA 15219. Proposals may still be submitted electronically: [IFB #250-02-21 Electrostatic Cleaning and Disinfection of HACP Properties](#) and may still be mailed via USPS at which time they will be Time and Date Stamped at 100 Ross Street 2nd Floor, Suite 200, Pittsburgh, PA 15219. All proposals must be received at the above address no later than February 23, 2021 at 10:00 a.m., regardless of the selected delivery mechanism.

END OF ADDENDUM NO. 3

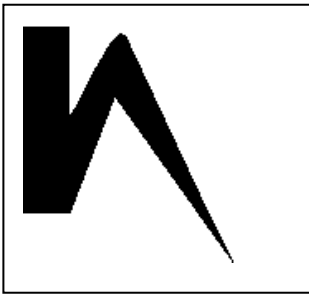
Kim Detrick

Kim Detrick (Feb 9, 2021 08:39 EST)

Mr. Kim Detrick
Procurement Director/Chief Contracting Officer

Feb 9, 2021

Date



ATTACHMENT 1
HOUSING AUTHORITY OF THE CITY OF PITTSBURGH
INVITES YOU TO BID ON
IFB #250-02-21
Electrostatic Cleaning and Disinfection of
HACP Properties

DIRECT ALL BIDS, CORRESPONDENCE AND INQUIRIES TO HOUSING AUTHORITY OF THE CITY OF PITTSBURGH

Mr. Kim Detrick
Procurement Director/Chief Contracting Officer
PROCUREMENT DEPARTMENT
100 ROSS ST. 2ND FL Suite 200
PITTSBURGH PA 15219
PHONE: 412-643-2832
FAX: 412-456-5007



BID ISSUE DATE: January 4, 2021

BID OPENING DATE: _____

THIS BID MUST BE RETURNED BY SPECIFIED DATE AND SUBMITTED IN WRITING ON FORM BELOW DELIVERY WILL BE TO: Kim Detrick, 100 Ross Street, 2nd Floor, Pittsburgh, PA 15219

NOTE: BIDS WILL BE AWARDED ON THE BASIS OF THE CONTRACTOR WHO SUBMITS THE LOWEST RESPONSIBLE BID WHICH IS MOST ADVANTAGEOUS TO THIS AUTHORITY. THE HOUSING AUTHORITY EXPRESSLY RESERVES THE RIGHT TO AWARD A BID IN PART OR IN TOTAL TO THE CONTRACTOR OR CONTRACTORS WHO SUBMIT (S) THE LOWEST RESPONSIBLE BID(S) WHICH IS (ARE) MOST ADVANTAGEOUS TO THIS AUTHORITY. BY RESERVING THIS RIGHT, CONTRACTORS EXPRESSLY UNDERSTAND THAT THE AUTHORITY MAY AWARD BIDS BASED ON DIFFERENT QUANTITIES AND/ OR UNITS OF MEASUREMENT.

The Award is based on the lowest average cost per sqft for cleaning:

Square Feet	0-1,000 sqft	1,001 – 5,000 sqft	5,000+ sqft
Cost per sqft	\$	\$	\$
Average cost per sqft (add all costs per sqft and divide by 3)		\$	

Average Cost per Square Feet \$ _____

Average Cost per Square Feet \$ _____
(total cost in words)

Printed name of Person Quoting Prices: _____

SIGNATURE OF PERSON QUOTING PRICES: _____

Company Name: _____

Company Address: _____

Phone Number: _____

Fax Number: _____

Email: _____