

**HOUSING AUTHORITY OF THE CITY OF PITTSBURGH**  
**BOARD MEETING**  
**SEPTEMBER 24, 2020**  
**AGENDA**

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1. **Roll Call.**
2. **Motion to Approve the July 23, 2020, the Housing Authority of The City of Pittsburgh Board of Commissioners Meeting Minutes.**
3. **Motion to Approve the Previously Received Activity Reports for July and August 2020.**
4. **Acknowledgement of Public Comments.**
5. **A Resolution - Authorizing the Executive Director or his Designee to Award Contracts to Pittsburgh Property Maintenance & D. Dennis & Son, Inc. for Plumbing Repair Services Authority Wide for the Housing Authority of the City of Pittsburgh.**
6. **A Resolution - Authorizing the Executive Director or his Designee to Award a Contract to Hydro Technical Services Inc. for Sewer and Catch Basin Maintenance Authority Wide for the Housing Authority of the City of Pittsburgh.**
7. **A Resolution - Authorizing the Executive Director or his Designee to Award a Contract to Stanley Convergent Security Solutions for Fire and Security Alarm Monitoring Authority Wide REBID for the Housing Authority of the City of Pittsburgh.**
8. **A Resolution - An Amendment to Resolution No. 33 of 2020 Authorizing of The Use of Funds Received From The CARES Act to Recruit New Landlords For The Housing Choice Voucher Program to Enhance the Portfolio of Affordable Housing.**
9. **A Resolution - Approving the HACP FY2021 Moving To Work Annual Plan, and Authorizing the Executive Director or his Designee to submit the Annual Plan to the U.S. Department of Housing and Urban Development.**
10. **A Resolution - Approving The Amended HACP MTW Homeownership Program (Policy And Procedures)**
11. **A Resolution - Ratifying the Executive Director's Decision to purchase I.T. Endpoint Assets and to Approve the Purchase of Future I.T. Assets from COVID19 CARES Act Funds.**
12. **A Resolution - Authorizing the Executive Director or his Designee to approve the Fiscal Year 2021 Budget for the Housing Authority of the City of Pittsburgh.**
13. **A Resolution - Authorizing the Executive Director or his Designee to Award Contracts for Legal Services.**

14. **A Resolution - Authorizing the Executive Director or Other Authorized Officer to Settle and Amicably Resolve Certain Actions Brought by a Temporary Employee of the Housing Authority of the City of Pittsburgh.**
15. **A Resolution - Authorizing the Executive Director or his Designee to Extend the Exigency Contract with Universal Scaffold Systems, Inc. to Abate the Structural Floor Hazard at the Direct Opportunities Center Building, AMP - Scattered Sites.**
16. **A Resolution – Authorizing the Receiving and Assigning of State RACP Grant Funds (\$2M) and HUD Critical Community Improvements Grant Funds (\$600,000) to ARMDC for Larimer/East Liberty Phase IV Development.**
17. **A Resolution - Approving an Amendment to HACP 2020 Moving to Work Annual Plan and Authorizing the Submission of the Amended Annual Plan to HUD.**
18. **A Resolution - Authorizing the Executive Director or his Designee to Enter Into an Agreement with the Rogers School of Driving for the services of Drivers Education to include 12 hours of instructional Learning and the Pennsylvania Drivers Exam.**
19. **A Resolution - Authorizing the Executive Director or his Designee to Authorize the Purchase of Common Public Area Furniture from P.E.M.Co. for Interior Renovations at the Bedford Hope Center.**
20. **A Resolution - Authorizing the Executive Director or his Designee to execute a Contract to provide Eviction Prevention Services thru Ursuline Support Services for the Housing Authority of the City of Pittsburgh.**
21. **A Resolution - Authorizing the Executive Director or his Designee to Purchase Six (6) Gas/Electric Hybrid Vehicles.**
22. **A Resolution - Authorizing The Executive Director Or His Designee to Apply to HUD’s Housing Choice Voucher (HCV) Mobility Demonstration Program in Partnership With Allegheny County Housing Authority.**
23. **New Business**
24. **Executive Report.**
25. **Adjournment.**
26. **Executive Session - H.R.**

**Board Meeting  
September 24, 2020  
Agenda Item No. 5**

**RESOLUTION No. 39 of 2020**

**A Resolution - Authorizing the Executive Director or his Designee to Award Contracts to Pittsburgh Property Maintenance & D. Dennis & Son, Inc. for Plumbing Repair Services Authority Wide for the Housing Authority of the City of Pittsburgh**

**WHEREAS**, when necessary, the Housing Authority City of Pittsburgh (HACP) will contract plumbers to repair and maintain water, sewer, and gas lines. The plumbers install faucets, hot water heaters, and plumbing fixtures to ensure that all plumbing repairs are satisfied in occupied units and common areas in the HACP facilities; and

**WHEREAS**, contracted Plumbing Companies are utilized to supplement the HACP staff plumbers to ensure timely completion of routine and as needed plumbing repairs Authority-Wide; and

**WHEREAS**, on June 29, 2020, the HACP issued Invitations for Bids (IFB) #300-02-20-REBID seeking qualified companies to provide the HACP Plumbing Repair Services Authority-Wide; and

**WHEREAS**, the HACP received three (3) bids in response to the IFB; and

**WHEREAS**, Pittsburgh Property Maintenance & D. Dennis & Son, Inc. submitted the lowest responsive, responsible bid; and

**WHEREAS**, this procurement was conducted in accordance with applicable federal, state, and local procurement rules and regulations and the procurement policies and procedures of the HACP.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director or his Designee is hereby authorized to enter into contracts in the amount not to exceed \$2,745,600.00 with Pittsburgh Property Maintenance & D. Dennis & Son, Inc. for plumbing repair services Authority-Wide for the initial term of three (3) years with two (2) one (1) years options to extend, for a total of five (5) years; and

**Section 2.** The total five (5) year authorized amount of \$2,745,600.00 shall be payable from Program Income and/or Moving-to-Work (MTW) funds.

**Board Meeting  
September 24, 2020  
Agenda Item No. 6**

**RESOLUTION No. 40 of 2020**

**A Resolution - Authorizing the Executive Director or his Designee to Award a Contract to Hydro Technical Services Inc. for Sewer and Catch Basin Maintenance Authority-Wide for the Housing Authority of the City of Pittsburgh**

**WHEREAS**, when necessary, the Housing Authority City of Pittsburgh (HACP) maintains sewer and catch basins at all HACP communities; and

**WHEREAS**, contracted Sewer and Catch Basin Maintenance is needed to remove all build-up, sludge, debris from sewer, yard drains, and building drain systems Authority-Wide; and

**WHEREAS**, on June 29, 2020, the HACP issued an Invitation for Bids (IFB) #300-18-20 REBID seeking qualified firms for Sewer and Catch Basin Maintenance Authority-Wide; and

**WHEREAS**, the HACP received three (3) bids in response to the IFB; and

**WHEREAS**, HydroTechnical Services Inc. submitted the lowest responsive, responsible bid; and

**WHEREAS**, this procurement was conducted in accordance with applicable federal, state, and local procurement rules and regulations and the procurement policies and procedures of the HACP.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director or his Designee is hereby authorized enter into a contract in the amount of \$398,816.00 to Hydro Technical Services Inc. for the Sewer and Catch Basin Maintenance for three (3) years with two (2) one (1) year extension options; and

**Section 2.** The total five (5) year authorized amount of \$398,000 shall be payable from the operating budgets of the sites and departments who utilize the services.

**Board Meeting  
September 24, 2020  
Agenda Item No. 7**

**RESOLUTION No. 41 of 2020**

**A Resolution - Authorizing the Executive Director or his Designee to Award a Contract to Stanley Convergent Security Solutions for Fire and Security Alarm Monitoring Authority-Wide REBID for the Housing Authority of the City of Pittsburgh**

**WHEREAS**, when necessary, the Housing Authority City of Pittsburgh (HACP) monitors fire and security alarms according to the City of Pittsburgh code requirements for the safety of the HACP residents and property; and

**WHEREAS**, the HACP has established necessary standards to monitor fire and security alarms throughout the authority. This ensures that the residents and property are protected from fire and property loss; and

**WHEREAS**, on June 29, 2020 the HACP issued Invitation for Bids IFB #300-17-20 seeking qualified firms for the Fire and Security Alarm Monitoring Authority Wide REBID; and

**WHEREAS**, the HACP received two (2) bids in response to the IFB; and

**WHEREAS**, Stanley Convergent Security Solutions submitted the lowest responsive, responsible bids; and

**WHEREAS**, this procurement was conducted in accordance with applicable federal, state, and local procurement rules and regulations and the procurement policies and procedures of the HACP.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director or his Designee is hereby authorized enter into contracts in the amount of \$136,163.32 with Stanley Convergent Security Solutions for Fire and Security Alarm Monitoring Authority-Wide for three (3) years with two (2) one (1) year extension options; and

**Section 2.** The total five (5) year authorized amount of \$136,163.32 shall be payable from program income and/or Moving-to-Work (MTW) funds.

**Board Meeting  
September 24, 2020  
Agenda Item No. 8**

**RESOLUTION No. 42 of 2020**

**A Resolution – An Amendment to Resolution 33 of July 2020 Authorizing of The Use of Funds Received From The CARES Act to Recruit New Landlords For The Housing Choice Voucher Program to Enhance the Portfolio of Affordable Housing**

**WHEREAS**, During the public comment period of the July 23, 2020 meeting of the Board of Directors of the Housing Authority of the City of Pittsburgh comments were received regarding proposed landlord incentives; and

**WHEREAS**, one of the public comments stated the landlord incentive signing bonus should be uniform in the amount of \$1,000.00 for all new units; and

**WHEREAS**, pursuant to analysis of more recent data, there is a need to attract units of multiple bedroom sizes; and

**WHEREAS**, having a uniform signing bonus for all bedroom sizes will attract more landlords,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh that:

**Section 1.** Resolution 33 of the July, 2020 meeting of the Board of Directors of the Housing Authority of the City of Pittsburgh is amended to authorize a uniform signing bonus in the amount of \$1,000.00.

## REFERENCE DOCUMENT

Board Meeting  
July 23, 2020  
Agenda Item No. 9

### RESOLUTION No. 33 of 2020

#### **A Resolution – Authorizing The Use of Funds Received From The CARES Act to Recruit New Landlords For The Housing Choice Voucher Program to Enhance the Portfolio of Affordable Housing.**

**WHEREAS**, in accordance with the Housing Authority of the City of Pittsburgh’s (HACP) mission to stabilize and increase affordable housing opportunities in the City of Pittsburgh; and

**WHEREAS**, as a result of local economic instability due to the coronavirus, also known as COVID-19, the HACP recognizes the increased demand for affordable housing; and

**WHEREAS**, there is an immediate need to recruit new landlords to increase the supply of affordable housing within the city limits of Pittsburgh; and

**WHEREAS**, the Department of Housing and Urban Development (HUD) recognizes the effect the coronavirus has had on the nation, and in particular its most vulnerable population, HUD allocated temporary funding to address the need for housing; and

**WHEREAS** the financial allocation issued by HUD urges Public Housing Authorities to use CARES funding to benefit residents; and

**WHEREAS** the HACP seeks to adopt national recommendations regarding use of the CARES funds. More specifically, the HACP seeks to implement the following landlord incentives:

- Fund a portion of the tenant’s security deposit for tenant-based voucher holders;
- Provide tenant-based landlords a onetime cash bonus according to bedroom size when landlords submit new units to the program;

**WHEREAS** HUD has stated all monies appropriated through the CARES Act must be expended on or before December 31, 2020; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh that:

**Section 1.** The Executive Director or his Designee is hereby authorized to implement a Landlord Incentive Project for the Housing Choice Voucher Program to include and not be limited to the above stated use of CARES Funds; and

**Section 2.** Initiatives for the Landlord Incentive Project shall be payable from the CARES Act funds and/or Housing Choice Voucher (HCV) administrative fee funds.

**Board Meeting  
September 24, 2020  
Agenda Item No. 9**

**RESOLUTION No. 43 of 2020**

**A Resolution - Approving the HACP FY 2021 Moving to Work Annual Plan, and authorizing the Executive Director or his Designee to submit the Annual Plan to the U.S. Department of Housing and Urban Development**

**WHEREAS**, on November 17, 2000, the Housing Authority of the City of Pittsburgh (HACP) and the United States Department of Housing and Urban Development (HUD) executed an agreement authorizing the HACP to participate in the Moving to Work (MTW) Demonstration; and

**WHEREAS**, as a participant in the MTW demonstration, the HACP is required to submit an Annual Plan for review and approval by HUD; and

**WHEREAS**, the HACP's FY 2021 Moving To Work Annual Plan was made available for public review and comment from August 10, 2020 until September 09, 2020 and public hearings were held on the proposed Annual Plan on Wednesday, September 09, 2020; and

**WHEREAS**, the HACP considered all comments received regarding the FY 2021 MTW Annual Plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Housing Authority of the City of Pittsburgh's Fiscal Year 2021 Moving to Work Annual Plan is approved and the Executive Director or his Designee is authorized to submit the plan to HUD; and

**Section 2.** The attached Certifications of Compliance, as required by HUD is hereby adopted and approved; and the Chairman is hereby authorized to sign the Certifications of Compliance on behalf of the Board.



## CERTIFICATIONS OF COMPLIANCE

### **U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT OFFICE OF PUBLIC AND INDIAN HOUSING**

#### **Certifications of Compliance with Regulations: Board Resolution to Accompany the Annual Moving to Work Plan**

Acting on behalf of the Board of Commissioners of the Moving to Work Public Housing Agency (MTW PHA) listed below, as its Chairman or other authorized MTW PHA official if there is no Board of Commissioners, I approve the submission of the Annual Moving to Work Plan for the MTW PHA Plan Year beginning **(01/01/2021)**, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

- (1) The MTW PHA published a notice that a hearing would be held, that the Plan and all information relevant to the public hearing was available for public inspection for at least 30 days, that there were no less than 15 days between the public hearing and the approval of the Plan by the Board of Commissioners, and that the MTW PHA conducted a public hearing to discuss the Plan and invited public comment.
- (2) The MTW PHA took into consideration public and resident comments (including those of its Resident Advisory Board or Boards) before approval of the Plan by the Board of Commissioners or Board of Directors in order to incorporate any public comments into the Annual MTW Plan.
- (3) The MTW PHA certifies that the Board of Directors has reviewed and approved the budget for the Capital Fund Program grants contained in the Capital Fund Program Annual Statement/Performance and Evaluation Report, form HUD-50075.1 (or successor form as required by HUD).
- (4) The MTW PHA will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
- (5) The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
- (6) The Plan contains a certification by the appropriate state or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the MTW PHA's jurisdiction and a description of the manner in which the Plan is consistent with the applicable Consolidated Plan.
- (7) The MTW PHA will affirmatively further fair housing by fulfilling the requirements at 24 CFR 903.7(o) and 24 CFR 903.15(d), which means that it will take meaningful actions to further the goals identified in the Assessment of Fair Housing (AFH) conducted in accordance with the requirements of 24 CFR 5.150 through 5.180, that it will take no action that is materially inconsistent with its obligation to affirmatively further fair housing, and that it will address fair housing issues and contributing factors in its programs, in accordance with 24 CFR 903.7(o)(3). Until such time as the MTW PHA is required to submit an AFH, and that AFH has been accepted by HUD, the MTW PHA will address impediments to fair housing choice identified in the Analysis of Impediments to fair housing choice associated with any applicable Consolidated or Annual Action Plan under 24 CFR Part 91.
- (8) The MTW PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
- (9) In accordance with 24 CFR 5.105(a)(2), HUD's Equal Access Rule, the MTW PHA will not make a determination of eligibility for housing based on sexual orientation, gender identify, or marital status and will make no inquiries concerning the gender identification or sexual orientation of an applicant for or occupant of HUD-assisted housing.
- (10) The MTW PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
- (11) The MTW PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
- (12) The MTW PHA will comply with requirements with regard to a drug free workplace required by 24 CFR Part 24, Subpart F.
- (13) The MTW PHA will comply with requirements with regard to compliance with restrictions on lobbying required by 24 CFR Part 87, together with disclosure forms if required by this Part, and with restrictions on payments to influence Federal Transactions, in accordance with the Byrd Amendment and implementing regulations at 49 CFR Part 24.

- (14) The MTW PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
- (15) The MTW PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
- (16) The MTW PHA will provide HUD or the responsible entity any documentation needed to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58. Regardless of who acts as the responsible entity, the MTW PHA will maintain documentation that verifies compliance with environmental requirements pursuant to 24 Part 58 and 24 CFR Part 50 and will make this documentation available to HUD upon its request.
- (17) With respect to public housing and applicable local, non-traditional development the MTW PHA will comply with Davis-Bacon or HUD determined wage rate requirements under section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
- (18) The MTW PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
- (19) The MTW PHA will comply with the Lead-Based Paint Poisoning Prevention Act and 24 CFR Part 35.
- (20) The MTW PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments) and 24 CFR Part 200.
- (21) The MTW PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the Moving to Work Agreement and Statement of Authorizations and included in its Plan.
- (22) All attachments to the Plan have been and will continue to be available at all times and all locations that the Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the MTW PHA in its Plan and will continue to be made available at least at the primary business office of the MTW PHA.

The Housing Authority of the City of Pittsburgh  
**MTW PHA NAME**

PA001  
**MTW PHA NUMBER/HA CODE**

*I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802).*

Valerie McDonald-Roberts  
**NAME OF AUTHORIZED OFFICIAL**

Chairperson of the Board of Commissioners  
**TITLE**

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**DATE**

\* *Must be signed by either the Chairman or Secretary of the Board of the MTW PHA's legislative body. This certification cannot be signed by an employee unless authorized by the MTW PHA Board to do so. If this document is not signed by the Chairman or Secretary, documentation such as the by-laws or authorizing board resolution must accompany this certification.*

**Board Meeting  
September 24, 2020  
Agenda Item No. 10**

**RESOLUTION No. 44 of 2020**

**A Resolution - Approving the Amended  
HACP MTW Homeownership Program (Policy and Procedures)**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) Moving To Work (MTW) Homeownership Program (Policies and Procedures), was initially approved in FY 2007, with additional components approved in FY 2010. This activity is authorized by Section B. 1. and D. 8. of Attachment C and Section B. 4. of Attachment D of the Moving To Work (MTW) Agreement; and

**WHEREAS**, the Program (Policies and Procedures) was further amended in FY 2013 to modify its' eligibility criteria to add persons otherwise eligible for public housing or the Housing Choice Voucher (HCV) program, in addition to program participants and persons on the waiting list; and

**WHEREAS**, in FY 2016 the Homeownership Program (Policies and Procedures) was modified to increase the administrative effectiveness of the program and provide additional benefits for the participants; and

**WHEREAS**, in FY2020 the Homeownership Program (Policies and Procedures) was further amended to include the policy and procedures to further provide additional clarity to program components; and

**WHEREAS**, in FY2021 the Homeownership Program (Policies and Procedures) is being amended to include additional components and clarity to existing procedures to ensure more effective administration of the Program, and as an operational benefit to the participants; and

**WHEREAS**, the HACP considered all comments received pertaining to the MTW Homeownership Program (Policy and Procedures) amendments.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Housing Authority of the City of Pittsburgh's (HACP) MTW Homeownership Program (Policies and Procedures) is approved and the Executive Director or his Designee is authorized to submit the amended Homeownership Program (Policies and Procedures) to HUD.

**Board Meeting  
September 24, 2020  
Agenda Item No. 11**

**RESOLUTION No. 45 of 2020**

**A Resolution – Ratifying the Executive Director’s Decision to Purchase I.T. Endpoint Assets and to Approve the Purchase of Future I.T. Assets from the COVID 19 CARES Act Funds**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) states that although the HACP offices remain closed to the public during the COVID-19 pandemic, the agency is determined to maintain its ability to continue to serve our community needs and customer base, inclusive of Tenants, New Applicants, Landlords as well as our Partners; and

**WHEREAS**, for that to occur, all of the HACP office- based workforce (190 as of August 2020) would need to have the ability to *Work From Home/Remotely*. The HACP’s Information Technology (IT) Department defined, qualified, and reviewed the necessary IT Endpoint Assets (Hardware & Software) as well as Cloud-Based Services required to achieve the above-mentioned goal. This process to include purchases, will enable all office-based HACP employees to collaborate with customers, coworkers, and partners; and

**WHEREAS**, the suite of IT Endpoint Assets required includes Laptops, Docking Stations, Monitors, Keyboard & Mouse, Multi-Function Printers/Scanners as well as Virtual Collaboration & Endpoint Security obtained through Cloud-Based Managed Services. In addition, enhanced IT Infrastructure Capacity (Servers, Storage, Network Devices) are required to accommodate the elevated demand for *Work From Home* capabilities extended to office-based HACP employees; and

**WHEREAS**, to provide the above requirements, the HACP is seeking approval from the Board of Directors of a budget of \$1,000,000.00 to be classified under the COVID-19 Cares Act. The budget amount is inclusive of expenditures for the period March 27, 2020 to December 31, 2020. The spending amounts for procurement and deployment of the above-mentioned IT Endpoint Assets is estimated at \$850,000.00. The IT Department has also factored in a contingency amount of \$150,000.00 to mitigate the risk of unforeseen increase in demands. To date, \$500,564.80 has been utilized following the proper procurement processes. Due to the emergency nature of the procurements and the COVID-19 pandemic, the HACP was unable to obtain pre-approval on the expenditures over \$50,000.00. The pandemic created an unprecedented demand for the needed products, and it became a matter of urgency to purchase and receive them.

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director's decision to purchase I.T. Endpoint Assets in the amount of \$393,902.80 is hereby ratified; and

**Section 2.** The Executive Director or his Designee is hereby authorized to obligate and expend up to \$606,097.20 in funds committed for COVID-19 CARES Act Fund; and

**Section 3.** The total amount not to exceed \$1,000,000.00 will be paid from COVID-19 CARES Act Funds.

**Board Meeting  
September 24, 2020  
Agenda Item No. 12**

**RESOLUTION No. 46 of 2020**

**A Resolution - Authorizing the Executive Director or his Designee to approve the Fiscal Year 2021 Budget for the Housing Authority of the City of Pittsburgh**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) has prepared its Fiscal Year (FY) 2021 Budget; and

**WHEREAS**, the HACP finds the proposed total expenditures necessary for an efficient and economical operation, the provision of resident services, and the continuation of modernization and development activities; and

**WHEREAS**, the projected total revenue provides sufficient funds to support the HACP's activities as follows:

2021 Total Budget Sources	\$186,052,618
2021 Total Budget Uses	\$186,052,618
2021 Net Surplus/(Deficit)	\$ 0

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The FY 2021 Budget in the amount of \$186,052,618 is hereby approved.

**Section 2.** The Executive Director or his Designee is hereby authorized and shall take such measures as may be necessary to place the FY 2021 Budget into effect.

**Board Meeting  
September 24, 2020  
Agenda Item No. 13**

**RESOLUTION No. 47 of 2020**

**A Resolution-Authorizing the Executive Director or his Designee to  
Award Contracts for Legal Services in the following Practice Areas:**

- **Construction Contracting & Claims Resolution;**
- **Equal Employment Opportunity & Employment Issues;**
- **General Litigation And Representation, Including Appellate Practices;**
- **Labor Relations & Human Resources;**
- **Pension, Employee Benefit and Tax;**
- **Workers' Compensation;**
- **Environmental Hazards;**
- **Tax Exemption Applications And Property Assessment for Real Estate;**
- **Public Sector Procurement;**
- **Land Title Issues;**
- **Non Profits;**
- **Auditing and Compliance;**
- **Public, Affordable And Mixed Income Developments, Including Mixed Financing Transaction;**
- **Other General Real Estate Issues, Including Acquisition, Disposition, Leasing And Development**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) requires legal services in the practice areas of Construction Contracting & Claims Resolution; Equal Employment Opportunity & Employment Issues; General Litigation And Representation, Including Appellate Practice; Labor Relations & Human Resources; Pension, Employee Benefit And Tax; Worker's Compensation; Environmental Hazards; Tax Exemption Applications And Property Assessment For Real Estate; Public Sector Procurement; Land; Title Issues; Non Profits; Auditing and Compliance; Public, Affordable And Mixed Income Developments, Including Mixed-Financing Transactions; Other General Real Estate Issues, Including Acquisition, Disposition, Leasing and Development; and

**WHEREAS**, the HACP issued a Request for Proposals, RFP #700-08-20 for legal services; and

**WHEREAS**, the HACP received proposals from six (6) firms, and

**WHEREAS**, the HACP desires to award contracts to various law firms on an as needed basis to perform services in the practice areas listed above; and

**WHEREAS**, each contract will have a dollar limitation for the expenditure of funds; and

**WHEREAS**, a senior level staff attorney will be assigned to monitor each contract, for a combined not to exceed total of \$8,200,000.00; and

**WHEREAS**, the procurement was conducted in accordance with the applicable federal, state and local rules and regulations and the procurement policies and procedures of the HACP.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director or his Designee is authorized to enter into contracts, to be effective beginning October 1, 2020, with the Law firms listed in the attached Exhibit A as needed for legal advice and assistance in the substantive areas referenced within Exhibit A; and

**Section 2.** The maximum amount approved by this resolution for the sum of all contracts entered into for a period of three (3) years, subject to the applicable time period in each firm's qualification contract, is not to exceed Eight Million Two Hundred Thousand Dollars (\$8,200,000.00); and

**Section 3.** The funding source shall be individually identified for each contract.



**Exhibit A - RFP #700-08-20 Legal Services for Various Practice Areas**

<b><u>PRACTICE AREA</u></b>	<b><u>LEGAL SERVICE</u></b>
<b>Construction, Contracting &amp; Claims Resolution</b>	Tucker Arensberg Ballard Spahr Fox Rothschild
<b>General Litigation &amp; Representation</b>	Tucker Arensberg Ballard Spahr Fox Rothschild
<b>Pension Employee Benefit</b>	Denton Cohen & Grigsby Fox Rothschild
<b>Land Title Issues</b>	Fox Rothschild Tucker Arensberg
<b>Public Sector Procurement</b>	Tucker Arensberg Ballard Spahr Fox Rothschild
<b>Equal Employment Opportunity Issues</b>	Tucker Arensberg Fox Rothschild
<b>Labor Relations &amp; Human Resources</b>	Fox Rothschild Tucker Arensberg
<b>Workers Compensation</b>	Tucker Arensberg
<b>Environmental Hazards</b>	Ballard Spahr Fox Rothschild
<b>Tax Exemption Application &amp; Property Assessment for Real Estate</b>	Tucker Arensberg Fox Rothschild
<b>Other General Real Estate Issues including Acquisitions, Disposition Leasing &amp; Development</b>	Fox Rothschild Tucker Arensberg Ballard Spahr
<b>Public, Affordable &amp; Mixed Income Developments, including Mixed Financing Transactions</b>	Tucker Arensberg Ballard Spahr Fox Rothschild

**Board Meeting  
September 24, 2020  
Agenda Item No. 14**

**RESOLUTION No. 48 of 2020**

**A Resolution Authorizing the Executive Director or his Designee to Settle and Amicably Resolve Certain Actions Brought by a Temporary Employee of the Housing Authority of the City of Pittsburgh**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) desires to settle and resolve the claim brought by the Temporary Employee to avoid protracted and expensive litigation of said disputed claim; and

**WHEREAS**, the HACP entered into a Settlement Agreement in the amount in excess of \$50,000; and

**WHEREAS**, the HACP has determined through consultation with legal counsel that a settlement payment, not to exceed the amount specified herein is reasonable under the circumstances.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director, or his Designee, is hereby authorized to enter into a settlement agreement with the Temporary Employee for the amount in excess of \$50,000; and

**Section 2.** The Executive Director, or his Designee, is hereby authorized to pay the total settlement amount in excess of \$50,000, to the Temporary Employee and their legal counsel, as full and complete settlement and compromise of the claims filed by the Temporary employee.

**Board Meeting  
September 24, 2020  
Agenda Item No. 15**

**RESOLUTION No. 49 of 2020**

**A Resolution - Authorizing the Executive Director or his Designee to Extend the Exigency Contract with Universal Scaffold Systems, Inc. to Abate the Structural Floor Hazard at the Direct Opportunities Center Building, AMP - Scattered Sites**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) determined that the subsidence of the Direct Opportunity Center (DOC) at 1205 Liverpool Street (DOC Building) presented an emergency exigency hazard situation in 2017 and approved a scaffolding rental agreement (Agreement) with the Universal Scaffold Systems (Contractor) in the amount of \$5,000.00 on December 8, 2017 to stabilize the floor hazard, abate the emergency, permit re-occupancy of the DOC Building, and continue daily operations and extended the Agreement for one year ending on July, 2021; and

**WHEREAS**, the HACP has determined that the structural floor hazard at the DOC Building requires a second extension of the Agreement with the Contractor to allow the HACP sufficient time required to design permanent repairs, solicit and procure a contractor, and implement permanent repairs as part of a comprehensive modernization project for the DOC Building; and

**WHEREAS**, an addendum was executed for \$1,000.00 or 20% of the original amount bringing the total amount of the Agreement to \$6,000.00. The Procurement and Disposition Policy of the HACP requires cumulative change orders greater than \$50,000 or 20% of the original contract amount be presented to the Board of Commissioners.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director or his Designee is hereby authorized to execute a contract amendment with Universal Scaffold Systems in the amount of \$1,168.32 for a total not to exceed \$11,968.32 while the HACP designs, procures, and implements a permanent structural repair to the DOC Building flooring as part of the upcoming comprehensive, modernization of the DOC Building; and

**Section 2.** The total amount of the contracts shall be paid from Moving To Work (MTW) funds or Program Income.

**RESOLUTION No. 50 of 2020**

**A Resolution – Authorizing the Receiving and Assigning of State RACP Grant Funds (\$2M) and HUD Critical Community Improvements Grant Funds (\$600,000) to ARMDC for Larimer/East Liberty Phase IV Development**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) as lead grantee and the City of Pittsburgh (City) as co-grantee entered into the U.S. Department of Housing and Urban Development’s (HUD) Choice Neighborhoods Implementation (CNI) Grant Agreement to receive a \$30,000,000 CNI Grant to implement the Larimer/East Liberty CNI Transformation Plan (Transformation Plan); and

**WHEREAS**, Allies & Ross Management and Development Corporation (ARMDC), the development subsidiary of the HACP, competitively procured McCormack Baron Salazar, Inc. (Co-Developer), to serve as the co-developer for the revitalization of Hamilton-Larimer/East Liberty pursuant to the terms of a Master Development Agreement between the ARMDC and the Co-Developer dated December 31, 2013; and

**WHEREAS**, the Urban Redevelopment Authority (URA) acts on behalf of the City to carry out redevelopment activities delineated in the Transformation Plan for the Larimer/East Liberty CNIG Phase IV (Phase IV), which is comprise approximately 42 units of mixed-income housing; and

**WHEREAS**, the URA, as a partner in the CNI redevelopment initiative, has committed to provide \$2,000,000.00 in Redevelopment Assistance Capital Program (RACP) grant funds, which is a Commonwealth grant program administered by the Office of the Budget, for the stabilization and commercial white box scopes of work for the historic Larimer School building; and

**WHEREAS**, the URA has not received the RACP grant funds at the time of closing, and any further delay will not allow construction to start in a reasonable time; and

**WHEREAS**, the ARMDC has sufficient program income to offer a bridge loan to temporarily cover funding in the amount of \$2,000,000.00 (the URA Loan), and the URA, has committed to reimburse the HACP for the bridge loan as soon as they receive the expected RCAP grant, or through any other funding available to cover this loan; and

**WHEREAS**, HUD has allocated approximately \$600,000.00 of the CNI Grant for Critical Community Improvements (CCI) activity associated with the commercial space in Phase IV and ARMDC will receive and convert the CCI fund of \$600,000.00 into a loan (the CCI Loan) to the Owner Entity; and

**WHEREAS**, the HACP Board Resolution No. 38 of 2020 authorized a funding commitment of an amount up to \$10,560,319 for predevelopment, acquisition, and construction activities for Phase IV, and the RACP Loan and CCI Loan in this board resolution are third-party leverage funds separate from HACP's funding commitment for Phase IV and will come from non-HACP funding sources.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director or his Designee is hereby authorized to receive, obligate, and expend up to \$2,000,000.00 in funds committed by the URA and \$600,000.00 in CCI grant funds from HUD to support the Phase IV development activities; and

**Section 2.** The Executive Director or his Designee is hereby authorized to amend the existing Grant Agreement with the ARMDC for Larimer/East Liberty Phase IV, providing an additional grant amount of up to \$2,600,000.00, which the ARMDC shall utilize to fund the Phase IV development activities; and

**Section 3.** The Executive Director or his Designee is hereby authorized and directed, in the name of and on behalf of the HACP, to (i) negotiate, execute, and deliver all such agreements, documents and instruments and take all such other actions as he shall determine to be necessary or desirable in order to effect the Phase IV development activities and (ii) complete any and all additional actions that are legally permissible and necessary or advisable to carry out the Phase IV development activities contemplated herein.

## REFERENCE DOCUMENT

**Board Meeting  
July 23, 2020  
Agenda Item No. 14**

### RESOLUTION No. 38 of 2020

#### **A Resolution – Authorizing the Commitment of Additional Funds for Larimer/East Liberty Phase IV Housing Development**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) as lead grantee and the City of Pittsburgh (City) as co-grantee entered into the U.S. Department of Housing and Urban Development's (HUD) Choice Neighborhoods Implementation (CNI) Grant Agreement to receive a \$30,000,000 CNI Grant to implement the Larimer/East Liberty CNI Transformation Plan (Transformation Plan); and

**WHEREAS**, the HACP selected Allies & Ross Management and Development Corporation (ARMDC) as its developer, and competitively procured McCormack Baron Salazar, Inc. (Co-Developer), to serve as the co-developer for the revitalization of Hamilton-Larimer/East Liberty pursuant to the terms of a Master Development Agreement (MDA) between the ARMDC and the Co-Developer dated December 31, 2013; and

**WHEREAS**, under the Transformation Plan, as amended, and the CNI Grant Agreement, the ARMDC and the Co-developer are developing 334 units in multiple phases; and

**WHEREAS**, in July 2019, ARMDC and the Co-Developer were awarded a 9% Low Income Housing Tax Credit (LIHTC) allocation from the Pennsylvania Housing Finance Agency for the development of approximately 42 units of mixed-income housing as part of Larimer/East Liberty Phase IV (Phase IV) under the Transformation Plan; and

**WHEREAS**, the HACP Board Resolutions No. 24 of 2018 authorized an amount up to **\$1,241,421** and No. 54 of 2018 authorized an additional **\$4,351,778** for Phase IV, amounting to **\$5,593,199** for predevelopment, acquisition, and construction activities; and

**WHEREAS**, the cost of construction materials are not fixed and increase over time, the structure is subject to advanced deterioration, and the project was delayed significantly due to delays in receiving requisite approvals causing further deterioration which requires additional construction work; and

**WHEREAS**, the City of Pittsburgh and the Urban Redevelopment Authority (URA), as interested partners in the CNI redevelopment initiative, have agreed to increase their support for this project to assist in covering the additional costs, HACP will continue to work with the City of Pittsburgh and the URA to negotiate additional funding to supplement; and

**WHEREAS**, HACP is able to provide additional funding to cover the Phase IV gap in an amount not to exceed **\$4,967,120** in order to successfully reach financial closing and to fund pre-development and construction activities including (i) site acquisition activities, (ii) various

professional and financial services fees, (iii) environmental remediation, (iv) construction, and (v) other related activities for the completion of Phase IV; and

**WHEREAS**, the current sources of the funds may be CNI Grant funds, Program Income and/or Moving to Work Funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh that:

**Section 1.** The Executive Director or his Designee is hereby authorized to obligate and expend an amount of up to **\$10,560,319** (previously approved **\$5,593,199**, plus **\$4,967,120**) to support the Phase IV development activities; and

**Section 2.** The Executive Director or his Designee is hereby authorized to amend the existing Grant Agreement with ARMDC for Larimer/East Liberty Phase IV, providing an additional grant amount of up to **\$4,967,120**, which ARMDC shall utilize to fund the Larimer/East Liberty Phase IV development activities; and

**Section 3.** The Executive Director or his Designee is hereby authorized and directed, in the name of and on behalf of the HACP, to (i) negotiate, execute and deliver all such agreements, documents and instruments and take all such other actions as he shall determine to be necessary or desirable in order to effect the Larimer/East Liberty Phase IV development activities and (ii) complete any and all additional actions that are legally permissible and necessary or advisable to carry out the Larimer/East Liberty Phase IV development activities contemplated herein.

**RESOLUTION No. 51 of 2020**

**A Resolution – Approving an Amendment to HACP 2020 Moving to Work Annual Plan and Authorizing the Submission of the Amended Annual Plan to HUD**

**WHEREAS**, on November 17, 2000, the Housing Authority of the City of Pittsburgh (HACP) and the U.S. Department of Housing and Urban Development (HUD) executed an agreement authorizing the HACP to participate in the Moving to Work (MTW) Demonstration; and

**WHEREAS**, the MTW Demonstration requires PHAs to submit an MTW Annual Plan to HUD, for review and approval, and HUD approved the HACP’s Fiscal Year (FY) 2020 MTW Annual Plan on December 9, 2020; and

**WHEREAS**, HUD requires any significant amendments to the MTW Annual Plan to be submitted by the HACP for review and approval, and

**WHEREAS**, the HACP plans to rehabilitate eighty-six (86) scattered site low-income public housing units in the Manchester neighborhood of the City of Pittsburgh (Manchester Redevelopment), and received the Commitment to Enter into Housing Assistance Payment (CHAP) Award from HUD in April 2020; and

**WHEREAS**, the HACP is proposing to amend the FY 2020 MTW Annual Plan to state the intent to conduct a transfer of assistance for the Manchester Development, converting it from the Annual Contributions Contract (ACC) public housing subsidy to the Project-Based Voucher (PBV) subsidy platform through the Rental Assistance Demonstration (RAD) program; which represents a Significant Amendment to the FY 2020 MTW Annual Plan; and

**WHEREAS**, the proposed amendment to the FY 2020 MTW Annual Plan was open for public review and comment from August 10, 2020 to September 9, 2020, and two (2) public hearings were held on September 9, 2020; and

**WHEREAS**, the HACP considered all comments received regarding the revised FY 2020 MTW Annual Plan; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director or his Designee is hereby authorized to approve the amendment to HACP’s FY 2020 MTW Annual Plan for the Manchester Redevelopment RAD Significant Amendment, and the submission of the amended plan to HUD, subject to the completion of the required public comment period.





## CERTIFICATIONS OF COMPLIANCE

### **U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT OFFICE OF PUBLIC AND INDIAN HOUSING**

#### **Certifications of Compliance with Regulations: Board Resolution to Accompany the Annual Moving to Work Plan**

Acting on behalf of the Board of Commissioners of the Moving to Work Public Housing Agency (MTW PHA) listed below, as its Chairman or other authorized MTW PHA official if there is no Board of Commissioners, I approve the submission of the Annual Moving to Work Plan for the MTW PHA Plan Year beginning **(01/01/2020)**, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

- (1) The MTW PHA published a notice that a hearing would be held, that the Plan and all information relevant to the public hearing was available for public inspection for at least 30 days, that there were no less than 15 days between the public hearing and the approval of the Plan by the Board of Commissioners, and that the MTW PHA conducted a public hearing to discuss the Plan and invited public comment.
- (2) The MTW PHA took into consideration public and resident comments (including those of its Resident Advisory Board or Boards) before approval of the Plan by the Board of Commissioners or Board of Directors in order to incorporate any public comments into the Annual MTW Plan.
- (3) The MTW PHA certifies that the Board of Directors has reviewed and approved the budget for the Capital Fund Program grants contained in the Capital Fund Program Annual Statement/Performance and Evaluation Report, form HUD-50075.1 (or successor form as required by HUD).
- (4) The MTW PHA will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
- (5) The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
- (6) The Plan contains a certification by the appropriate state or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the MTW PHA's jurisdiction and a description of the manner in which the Plan is consistent with the applicable Consolidated Plan.
- (7) The MTW PHA will affirmatively further fair housing by fulfilling the requirements at 24 CFR 903.7(o) and 24 CFR 903.15(d), which means that it will take meaningful actions to further the goals identified in the Assessment of Fair Housing (AFH) conducted in accordance with the requirements of 24 CFR 5.150 through 5.180, that it will take no action that is materially inconsistent with its obligation to affirmatively further fair housing, and that it will address fair housing issues and contributing factors in its programs, in accordance with 24 CFR 903.7(o)(3). Until such time as the MTW PHA is required to submit an AFH, and that AFH has been accepted by HUD, the MTW PHA will address impediments to fair housing choice identified in the Analysis of Impediments to fair housing choice associated with any applicable Consolidated or Annual Action Plan under 24 CFR Part 91.
- (8) The MTW PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
- (9) In accordance with 24 CFR 5.105(a)(2), HUD's Equal Access Rule, the MTW PHA will not make a determination of eligibility for housing based on sexual orientation, gender identify, or marital status and will make no inquiries concerning the gender identification or sexual orientation of an applicant for or occupant of HUD-assisted housing.
- (10) The MTW PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
- (11) The MTW PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
- (12) The MTW PHA will comply with requirements with regard to a drug free workplace required by 24 CFR Part 24, Subpart F.
- (13) The MTW PHA will comply with requirements with regard to compliance with restrictions on lobbying required by 24 CFR Part 87, together with disclosure forms if required by this Part, and with restrictions on payments to influence Federal Transactions, in accordance with the Byrd Amendment and implementing regulations at 49 CFR Part 24.

- (14) The MTW PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
- (15) The MTW PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
- (16) The MTW PHA will provide HUD or the responsible entity any documentation needed to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58. Regardless of who acts as the responsible entity, the MTW PHA will maintain documentation that verifies compliance with environmental requirements pursuant to 24 Part 58 and 24 CFR Part 50 and will make this documentation available to HUD upon its request.
- (17) With respect to public housing and applicable local, non-traditional development the MTW PHA will comply with Davis-Bacon or HUD determined wage rate requirements under section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
- (18) The MTW PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
- (19) The MTW PHA will comply with the Lead-Based Paint Poisoning Prevention Act and 24 CFR Part 35.
- (20) The MTW PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments) and 24 CFR Part 200.
- (21) The MTW PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the Moving to Work Agreement and Statement of Authorizations and included in its Plan.
- (22) All attachments to the Plan have been and will continue to be available at all times and all locations that the Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the MTW PHA in its Plan and will continue to be made available at least at the primary business office of the MTW PHA.

The Housing Authority of the City of Pittsburgh  
**MTW PHA NAME**

PA001  
**MTW PHA NUMBER/HA CODE**

*I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802).*

Valerie McDonald-Roberts  
**NAME OF AUTHORIZED OFFICIAL**

Chairperson of the Board of Commissioners  
**TITLE**

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**DATE**

\* *Must be signed by either the Chairman or Secretary of the Board of the MTW PHA's legislative body. This certification cannot be signed by an employee unless authorized by the MTW PHA Board to do so. If this document is not signed by the Chairman or Secretary, documentation such as the by-laws or authorizing board resolution must accompany this certification.*

**Board Meeting  
September 24, 2020  
Agenda Item No. 18**

**RESOLUTION No. 52 of 2020**

**A Resolution - Authorizing the Executive Director or his Designee to Enter Into an Agreement with the Rogers School of Driving for the services of Drivers Education to include 12 hours of instructional Learning and the Pennsylvania Drivers Exam**

**WHEREAS**, the Housing Authority City of Pittsburgh (HACP) wants to assist its residents in obtaining driving instruction classes and the opportunity to take the PA Drivers Exam with the purposes of obtaining their Driver's License and assist in attaining Self Sufficiency. HACP has partnered with agencies to provide this service to the residents of the HACP through our Resident Self Sufficiency Department; and

**WHEREAS**, the HACP agrees to pay Rogers School of Driving \$52,550.00 for the Drivers Education Service for the period of 2 years. HACP residents will have access to both components, learning instruction and testing by enrolling through our Resident Self Sufficiency Program;

**WHEREAS**, this procurement was conducted in accordance with applicable federal, state and local procurement rules and regulations and the procurement policies and procedures of the HACP.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director or his Designee is hereby authorized to enter into an agreement for the services of Drivers Education to include 12 hours of instructional Learning and the Pennsylvania Drivers Exam.; and

**Section 2.** The maximum amount approved by this resolution is \$52,550.00; and

**Section 3.** The amount designated shall be paid from Program Income and/or Moving To Work (MTW) funds/and or Covid 19 funds.

**RESOLUTION No. 53 of 2020**

**A Resolution – Authorizing the Executive Director or his Designee to  
Authorize the Purchase of Common Public Area Furniture from P.E.M.Co. for  
Interior Renovations at the Bedford Hope Center**

**WHEREAS**, the Housing Authority City of Pittsburgh (HACP) is performing Interior Renovations at Bedford Hope Center which includes the replacement of common public area furniture; and

**WHEREAS**, the HACP will utilize cooperative purchasing to source the common public area furniture through existing state contracts for which P.E.M.Co. is the local dealer; and

**WHEREAS**, the HACP is specifically authorized and encouraged under 2 CFR 200.318(e), formerly 24 CFR 85.36(b)(5) for procurement or use of common goods and services to foster greater economy and efficiency; and

**WHEREAS**, the HACP is purchasing the common area furniture and equipment for the purposes of ensuring that services can be provided at the Bedford Hope Center while practicing social distancing and virtual learning. The HACP seeks the ability to provide computer services, employment services, resident engagement services, linkage services, and eviction prevention with social distancing standards in place.

**WHEREAS**, the Bedford Hope Center will be equipped with the following: Plexiglas, chairs, desk and workstations that provide staff for resident interaction. The goals are to increase best practices, continue resident access to services, and encourage effective, ongoing program engagement; and

**WHEREAS**, the HACP will sub-order the furniture with P.E.M.Co. at a Not-To-Exceed amount of \$84,469.76; and

**WHEREAS**, this procurement was performed in accordance with all applicable Federal and state regulations and the procurement policies and procedures of the HACP.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director or his Designee is hereby authorized to purchase common public area furniture from P.E.M.Co. through existing state contracts in the total amount of \$84,469.76 for the Interior Renovations at Bedford Hope Center Phase 1 and Phase 2; and

**Section 2.** The Not-To-Exceed amount of \$84,469.76 for this work is to be paid from Moving To Work (MTW) funds or COVID-19 funds.

**Board Meeting  
September 24, 2020  
Agenda Item No. 20**

**RESOLUTION No. 54 of 2020**

**A Resolution – Authorizing the Executive Director or his Designee to execute a Contract to provide Eviction Prevention Services thru Ursuline Support Services for the Housing Authority of the City of Pittsburgh**

**WHEREAS**, on July 23, 2020, pursuant to Board Resolution #30 of 2020, the Housing Authority of the City of Pittsburgh (HACP) amended a Professional Services Agreement with Allegheny County Department of Human Services for services provided for (1) Home Ownership (2) Mental Health (3) Victim Prevention and (4) Senior Supportive Services; and

**WHEREAS**, the HACP is requesting a contract be awarded to Ursuline Support Services in and amount not to exceed \$285,000.00; and

**WHEREAS**, the current eviction preventative services provided by Ursuline Support Services for Eviction Prevention for the residents of the HACP should be continued and enhanced in other communities; and

**WHEREAS**, over the course of the contract, the development and functions of the program needs have expanded; and

**WHEREAS**, the HACP will continue to work with Allegheny County Department of Human Services to deliver services across the HACP, in order to continue to improve Self-Sufficiency initiatives; and

**WHEREAS**, a contract is needed for Ursuline Support Services in an amount of \$285,000.00 and is needed to prevent interruption of services and to add additional community site(s).

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority City of Pittsburgh:

**Section 1.** The Executive Director or his Designee is authorized to execute a contract with Ursuline Support Services for delivering Eviction Prevention Services in an amount not to exceed \$285,000.00.

**Section 2.** The amount shall be paid from Program Income and/or Moving to Work Funds (MTW funds) and/or COVI-19 Funds.

**RESOLUTION No. 55 of 2020**

**A Resolution - Authorizing the Executive Director or his Designee to  
Purchase Six (6) Gas/Electric Hybrid Vehicles**

**WHEREAS**, the Housing Authority of the City of Pittsburgh (HACP) has determined that it is necessary to purchase six (6) Gas/Electric Hybrid vehicles for its fleet, in order to support operational needs of the Housing Choice Voucher/Section 8 (HCV) Inspections Department; and

**WHEREAS**, the HACP has identified the Commonwealth of Pennsylvania Department of General Services Co-Stars Cooperative Purchasing Agreement that can be used for the purchase of vehicles and the purchase and installation of additional equipment; and

**WHEREAS**, through the identified purchasing cooperative agreement, the six (6) Gas/Electric hybrid vehicles and associated installed equipment specified by the HACP can be purchased for a cost of \$161,880.00; and

**WHEREAS**, this procurement was conducted in accordance with applicable federal, state, and local regulations and the procurement policies and procedures of the HACP.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

**Section 1.** The Executive Director or his Designee is hereby authorized to award a contract for the purchase of six (6) Gas/Electric Hybrid vehicles and the purchase and installation of additional equipment under the terms of the Commonwealth of Pennsylvania Department of General Services Co-Stars Cooperative Purchasing Agreement in the amount of \$161,880.00; and

**Section 2.** The amount designated shall be paid from program income and/or Moving To Work (MTW) funds/and or COVID-19 funds.

**RESOLUTION No. 56 of 2020**

**A Resolution – Authorizing The Executive Director or His Designee to Apply to HUD’s Housing Choice Voucher (HCV) Mobility Demonstration Program in Partnership With Allegheny County Housing Authority.**

**WHEREAS**, in accordance with the mission of the Housing Authority of the City of Pittsburgh (HACP) to increase affordable housing opportunities in the City of Pittsburgh; and

**WHEREAS**, there is an immediate need to deconcentrate poverty and increase neighborhood accessibility for Housing Choice Voucher (HCV) participants within the city limits of Pittsburgh; and

**WHEREAS**, in accordance with the HACP Moving to Work (MTW) Annual Plan’s Mobility (location-based) payment standards; and

**WHEREAS** the HACP participates in a regional mobility partnership with the Allegheny County Housing Authority, Allegheny County Department of Human Services, the Pittsburgh Foundation, and Harvard’s Opportunity Insights; and

**WHEREAS**, the Department of Housing and Urban Development (HUD), through Federal Register Notice 85 FR 42890, recognizes the need to provide voucher assistance and mobility services to families with children to encourage such families to move to lower-poverty areas; and

**WHEREAS**: HUD has allocated funding to address the need for housing in lower-poverty areas and urges applicant Public Housing Authorities (PHAs) to work together in their regions to adopt administrative policies that further enable housing mobility, increase landlord participation, and reduce barriers for families to move across Public Housing Authority jurisdictions through portability.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Pittsburgh that:

**Section 1.** The Executive Director or his Designee is hereby authorized apply for the HUD Housing Choice Voucher (HCV) Mobility Demonstration in conjunction with Allegheny County Housing Authority; and

**Section 2.** The Executive Director or his Designee is hereby authorized to enter into a Memorandum of Understanding (MOU) with HUD if the foretasted application is awarded; and

**Section 3.** If chosen to participate, all associated HCV Mobility Demonstration costs shall be payable from the HCV Mobility Demonstration Award through the allocated funds from the 2019 Consolidated Appropriations Act and the 2020 Further Consolidated Appropriations Act.