



Housing Choice Voucher Program
200 Ross Street, 7th Floor
Pittsburgh, PA 15219
412-456-5090, fax: 412-456-5224
www.hacp.org

NOTICE TO INCREASE RENT

Date: _____

Tenant: _____

Dear Tenant:

This notice is to inform you that I, _____ am requesting an increase of \$_____ to the contract rent (“Rent”) for the property you lease located at _____ . This increase will be effective the first day of _____, 20____ (“the effective date”). A copy of this request is also being submitted to the Housing Authority of the City of Pittsburgh (“HACP”) Housing Choice Voucher Program Department for approval. Therefore, if approved by the HACP, the new rent for your lease agreement, on the effective date, will be \$_____.

I am providing you with this notice at one hundred and twenty (120) days in advance of the anniversary date in accordance with the Housing Choice Voucher Program regulations.

If you decide to terminate the lease agreement, you must provide proper notice to both the HACP Housing Choice Voucher Program Department and the owner. When relocating with the Housing Choice Voucher assistance, you should contact your HCV Housing Counselor to obtain the necessary forms.

The lease agreement, subject to HACP approval, will automatically continue with the change to the rent, unless it is properly terminated.

NOTE: This change may also increase you portion of the contract rent under the Housing Choice Voucher Program.

Owner Signature _____ Tenant Signature _____

Phone Number _____ Phone Number _____

Owner Email _____

Cc: HACP