



# Housing Authority of the City of Pittsburgh

Contracting Officer  
100 Ross Street  
2<sup>nd</sup> Floor Suite 200  
Pittsburgh, PA 15219  
(412) 456-5248  
Fax: (412) 456-5007  
[www.hacp.org](http://www.hacp.org)

**May 6, 2020**

## **Answering Service Authority Wide IFB #300-16-20**

### **ADDENDUM NO.2**

This addendum issued May 6, 2020 becomes in its entirety a part of the Invitation for Bids IFB #300-16-20 as is fully set forth herein:

- Item 1:**      Q:      How much is the current vendor charging monthly?  
                 A:      **You must file a Right to Know Request. The Right to Know Request contact and form can be found on our website ([www.HACP.org](http://www.HACP.org)) on the contact tab under Open Records Officer.**
- Item 2:**      Q:      What is the anticipated amount of call volume monthly?  
                 A:      **Please see Item 2 of Addendum No. 1.**
- Item 3:**      Q:      What percentage of calls are Spanish bilingual?  
                 A:      **Less than 1 %**
- Item 4:**      Q:      What is the anticipated start date?  
                 A:      **July**
- Item 5:**      Q:      In addendum N.O 1 in regards to meetings will that still be at HACP offices in Pittsburgh?  
                 A:      **Yes**
- Item 6:**      Q:      Will the awarded vendor be given 24 Hr notice to attend a meeting with HACP STAFF?  
                 A:      **Yes**
- Item 7:**      Q:      Will HACP pay time and travel expenses to attend meetings?  
                 A:      **No**

**Item 8:** Q: In item 12 to clarify the vendor must enter and maintain its own database of all units serviced by HACP is that correct?

A: Yes

**Item 9:** The Housing Authority of the City of Pittsburgh will only be accepting physical bids dropped off in person from 8:00 AM until the bid opening time of 11:00 AM on May 19, 2020 in the lobby of 100 Ross St. Pittsburgh, PA 15219. Sealed bids may still be mailed via USPS at which time they will be Time and Date Stamped at 100 Ross Street 2nd Floor, Suite 200, Pittsburgh, PA 15219. All bids must be received at the above address no later than May 19, 2020 at 11:00 a.m., regardless of the selected delivery mechanism.

**Item 10:** The proposal due date, time, and location remain unchanged at May 19, 2020 at 11:00 AM, at the HACP Procurement Dept., 100 Ross St. 2nd Floor, Suite 200, Pittsburgh, PA 15219.

**END OF ADDENDUM NO. 2**

Kim Detrick  
Kim Detrick (May 6, 2020)

Mr. Kim Detrick  
Procurement Director/Chief Contracting Officer

May 6, 2020

Date