



**Mission:** To be the flagship agency providing property management and real estate development services in the City of Pittsburgh, thereby creating environments that improve that quality of life for HACP customers.

## APPLICATION FOR INTERNSHIP / SEASONAL EMPLOYMENT

### GENERAL INFORMATION

Name:    Date Applied:   
 (Last) (First) (Middle)

Street Address:  City:  State:  Zip Code:

Phone Number:  Email Address:

### EDUCATION AND SKILLS INFORMATION

	Name and Address	Major/Minor	Did you graduate?
<b>College/University</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>High School/GED</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### EMPLOYMENT HISTORY

Employer Name:  Job Title:   
 Address:  Dates of Employment:  to   
 City:  State:  Zip:  May we contact this employer:  Yes or  No  
 Supervisor's Name:  Supervisor's Phone Number:   
 Reason for seeking new employment:   
 Briefly describe duties and responsibilities:

Employer Name:  Job Title:   
 Address:  Dates of Employment:  to   
 City:  State:  Zip:  May we contact this employer:  Yes or  No  
 Supervisor's Name:  Supervisor's Phone Number:   
 Reason for seeking new employment:   
 Briefly describe duties and responsibilities:

Will you have reliable transportation to and from work?  Yes or  No

Are you able to perform all essential functions of the job with or without reasonable accommodations?  Yes or  No

Are you 18 years of age or older?  Yes or  No



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Do you live within the city of Pittsburgh?  Yes or  No

If no, are you willing to move into the city within 90 days of hire?  Yes or  No

Are you eligible to work in the United States?  Yes or  No

Do you have any family members employed by the Housing Authority of the City of Pittsburgh?  Yes or  No

If yes, please provide: Name  Relationship

Are you a resident of a HACP property?  Yes or  No If yes, which site:

Military Veteran status:  Yes or  No

Have you been convicted of a misdemeanor or felony?  Yes or  No

If yes, please provide information regarding the state, county, and date(s) of conviction:

**PROFESSIONAL REFERENCES (Former Employers, Supervisors, Coworkers, Teachers/Professors)**

	Name	Phone Number	Company	Relationship
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

*I certify that the information contained herein is accurate and truthful to the best of my knowledge. I authorize the Housing Authority of the City of Pittsburgh to verify the accuracy of the information provided by me in this application and to obtain reference information on my work performance and previous employment, with the understanding that any misrepresentation may be the cause for dismissal or refusal to employ.*

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**