

Housing Authority of the City of Pittsburgh
BOARD OF COMMISSIONERS
MEETING MINUTES
June 27, 2019
200 Ross Street
13th Floor Wherrett Room
Pittsburgh, PA 15219

The Housing Authority of the City of Pittsburgh (HACP) held a regularly scheduled Board meeting on Thursday, June 27, 2019 at 200 Ross Street; 13th Floor, Wherrett Room, Pittsburgh, Pennsylvania 15219 at 10:30 a.m.

Valerie McDonald-Roberts chaired the meeting and called the meeting to order. The Commissioners in attendance were: Enid Miller, Janet Evans, Valerie McDonald-Roberts, Cheryl Gainey and Alex Laroco. Rev. Ricky Burgess and Peter Kaplan were not in attendance.

Next, Ms. McDonald-Roberts noted that the Board members previously received a copy of the May 23, 2019, Board Meeting Minutes and asked for a motion to approve the minutes. Enid Miller made a motion to approve the minutes and Cheryl Gainey seconded the motion.

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Enid Miller, Valerie McDonald-Roberts,
Janet Evans, Cheryl Gainey and Alex Laroco.

“NAYS”: None

The Chair declared the motion carried and the minutes approved.

Ms. McDonald-Roberts asked for a motion to approve the previously received Activity Report for May 2019. Janet Evans made a motion to approve the Activity Reports and Enid Miller seconded the motion.

Next, Michelle Sandidge, Chief Communications Officer, spoke about the recent activities of the agency. Also, RSS employee, Byron Wright, Manager of ‘Mobile Labs’ at the Bedford Hope Center and Intern, Jordan Owens, recent grad of Penn State, IT major, gave a brief presentation on the tablets and Surface Pro computers and the services offered to our residents and community through “Mobile Labs”.

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Enid Miller, Valerie McDonald-Roberts,
Janet Evans, Cheryl Gainey and Alex Laroco.

“NAYS”: None

The Chair declared the motion carried and the Activity Reports approved.

Next, Ms. Valerie McDonald-Roberts asked if there were any public comments.

- Mr. Chris George addressed the board regarding the proposed Donald Trump and Ben Carson anti-immigrant regulation to the 214 Housing and Redevelopment Act of 1980 that would require every member of a family receiving HUD aid to be a citizen. This procedure will increase homelessness. The City of Pittsburgh is not a sanctuary city. (directed to Rev. Burgess) Mr. George wants to encourage the City of Pittsburgh to become a Sanctuary city. If Pittsburgh does not become a sanctuary city, what alternative plan can the HACP come up with to try and protect undocumented immigrant families in public housing? The HACP should check out other cities and how they are preparing for this.

Mr. Binion responded no comment, however they will work with both groups and look at the data.

- Allison Keeting addressed the board referring to the arrest last Wednesday of a Syrian refugee for terroristic threats. The FBI has history of harassing Muslims. Pittsburgh should be aware and educate themselves on the corruption of the FBI.
- Dan Hans resident of Friendship – spoke regarding the HACP website and ‘Choices Pregnancy Services’ and they are a crisis pregnancy service – unsettling to me – that a city body would have a relationship with an organization like this. Does the Board have any comment on this relationship?
 - ❖ Valerie McDonald-Roberts: said ‘this was brought to my attention yesterday and I spoke with Ms. Sandidge regarding this issue. We do not endorse, refer or purport any organization. It is on our website for informational purposes only. Because of the nature of organization, we have removed the link. It is in our interest not to provide any information on reproductive services. We have replied to the RTK and we do not support and have no agreement with that organization.
 - ❖ Michelle Sandidge consulted with Department of Human Services and said that the link was removed from the website today.

At the conclusion of the public comments, the Chair introduced the resolutions.

RESOLUTION No. 23 of 2019

A Resolution – Authorizing the Executive Director or his Designee to enter into Contracts for Professional Architectural/Engineering Services

WHEREAS, the Housing Authority of the City of Pittsburgh (HACP) has determined that it is prudent to utilize architectural/engineering (A/E) professionals under contracts for development and modernization work; and

WHEREAS, on March 3, 2019, the HACP advertised Requests for Qualifications (RFQ) #600-19-19 to seek qualified professional A/E firms; and

WHEREAS, under the RFQ, the HACP may award multiple A/E firms indefinite quantity task-order based contracts; and

WHEREAS, AE7 Pittsburgh, LLC, Architectural Innovations, LLC, Tusick & Associates Architects, Inc, Gerard Associates Architects, LLC, and Fukui Architects (Selected Firms) are the qualified, responsive, and responsible firms for A/E services, and will be subject to the Pittsburgh Equal Opportunity Review Commission (EORC) approval; and

WHEREAS, this procurement was conducted in accordance with applicable federal, state, local, and HACP procurement policies and procedures.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Pittsburgh that:

Section 1. The Executive Director or his Designee is hereby authorized to enter into professional services indefinite quantity task order contracts with Selected Firms as pre-qualified firms for professional A/E services for an aggregate amount not-to-exceed \$10,000,000.00 for a period of three (3) years with two (2) one (1) year extension options for a total of five (5) years

Ms. McDonald-Roberts asked for a motion to approve the resolution. Enid Miller made a motion to approve the resolution and Alex Laroco seconded the motion.

After a brief discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Enid Miller, Valerie McDonald-Roberts,
Janet Evans, Cheryl Gainey and Alex Laroco.

“NAYS”: None

The Chair declared the motion carried and the resolution approved.

RESOLUTION No. 24 of 2019

A Resolution - Authorizing the Executive Director or his Designee to Purchase Unleaded Gasoline utilizing the contracts already negotiated between Export Fuel Company Inc., Naughton Energy and Glassmere Fuel Service Inc. and the Commonwealth of Pennsylvania, Department of General Services

WHEREAS, the Housing Authority of the City of Pittsburgh (HACP) needs unleaded gasoline to operate its vehicle fleet; and

WHEREAS, there currently exists competitively procured contracts between the Commonwealth of Pennsylvania (Commonwealth) and Export Fuel Company Inc., Naughton Energy and Glassmere Fuel Service Inc., for providing unleaded gasoline; and

WHEREAS, the subject contracts expire on July 31, 2024; and

WHEREAS, the HACP desires to utilize the contracts between the Commonwealth and Export Fuel Company Inc., Naughton Energy and Glassmere Fuel Service Inc., for the purchase of unleaded gasoline in an amount not to exceed \$1,053,000.00 for the term August 1, 2019 through July 31, 2024; and

WHEREAS, the price per gallon is adjusted daily according to the “OPIS” Oil Price Information Service; and

WHEREAS, this procurement was performed in accordance with applicable Federal regulations and the procurement policies and procedures of the HACP; and

WHEREAS, after the award of the new Pennsylvania State Contract a new resolution will be presented to the Executive Director and Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

Section 1. The Executive Director or his Designee is hereby authorized to purchase unleaded gasoline utilizing the pricing obtained through the contracts existing between the Commonwealth of Pennsylvania and Export Fuel Company Inc., Naughton Energy and Glassmere Fuel for the period August 1, 2019 through July 31, 2024 in an amount not to exceed \$1,053,000.00; and

Section 2. All amounts will be paid from Moving To Work (MTW) Funds.

Ms. McDonald-Roberts asked for a motion to approve the resolution. Enid Miller made a motion to approve the resolution and Cheryl Gainey seconded the motion.

After a brief discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Enid Miller, Valerie McDonald-Roberts,
Janet Evans, Cheryl Gainey and Alex Laroco.

“NAYS”: None

The Chair declared the motion carried and the resolution approved.

RESOLUTION No. 25 of 2019

A Resolution - Authorizing the Executive Director or his Designee to Award Contracts to Mountain Valley Services / Pittsburgh Property Management for Site Erosion Abatement at All HACP Communities for the Housing Authority of the City of Pittsburgh

WHEREAS, when necessary, the Housing Authority City of Pittsburgh (HACP) in preparation for Real Estate Assessment Center (REAC) abates and corrects site erosion/rutting deficiencies along walkways, drives, steps and patios throughout the year; and

WHEREAS, contracted erosion companies will inspect the HACP communities with the property manager three (3) times per year as scheduled for servicing all needed areas due to washout, settlement, or walking conditions; and

WHEREAS, on April 7, 2019, the HACP issued Invitation for Bids (IFB) #300-04-19(Rebid) seeking qualified firms for repairing erosion; and

WHEREAS, the HACP received three (3) bids in response to the IFB; and

WHEREAS, Mountain Valley Services and Pittsburgh Property Management submitted the lowest responsive, responsible bids; and

WHEREAS, this procurement was conducted in accordance with applicable federal, state and local procurement rules and regulations and the procurement policies and procedures of the HACP.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Pittsburgh:

Section 1. The Executive Director or his Designee is hereby authorized to enter into contracts in the amount of not to exceed \$100,000 each for a total of \$200,000 with Mountain Valley Services and Pittsburgh Property Management for erosion abatement for two (2) years with a one (1) year extension option, for a total of (3) three years; and

Section 2. The amount shall be paid from Moving To Work (MTW) funds.

Ms. McDonald-Roberts asked for a motion to approve the resolution. Janet Evans made a motion to approve the resolution and Alex Laroco seconded the motion.

After a brief discussion:

A vote being had thereon, the “Ayes and “Nays” were as follows:

“AYES”: Enid Miller, Valerie McDonald-Roberts,
Janet Evans, Cheryl Gainey and Alex Laroco.

“NAYS”: None

The Chair declared the motion carried and the resolution approved.

There were no more resolutions.

EXECUTIVE REPORT: Board has previously received a copy of the Operations, Activity and Executive Report.

NEW BUSINESS: None

AJOURNMENT: The Chair asked for a motion to adjourn the meeting. Janet Evans motion to adjourn and Cheryl Gainey seconded the motion.

A vote being had thereon, the “Ayes and “Nays” were as follows:

The Meeting was Adjourned at 11:40 a.m.

Recording Secretary