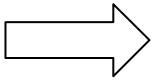


# Quote Request

Printing of HCV Briefing Packets 2019

**Quotes due March 29, 2019 @ 10:00 a.m.**



**Fax to Travis Albright at (412) 456-5007 or  
email to [Travis.Albright@HACP.org](mailto:Travis.Albright@HACP.org)**

## Scope of Work

HCV Briefing Packet:

1,000 Packets needed

- Cover – 4/0 65# Cardstock – White Gloss
- Interior – 136 Pages (+ 4 for Cover) which includes print on both sides – 4/4 – 70# - offset. All inside pages to be perforated.
- Finished Size – 8-1/2” x 11”
- Finish: Perfect Bound
- PDF of Artwork provided
- Packets must be delivered to HACP no later than April 24<sup>th</sup>, 2019 at Housing Authority City of Pittsburgh 200 Ross Street, 7th Floor Pittsburgh, PA 15219

Please Note: Text may be modified, but size & number of pages will not change or may be slightly less.

Please review actual copy of Document.

Please refer to pdf and call or email with any questions.

**\*\*Bid does not include additional work. If additional work is required, vendor must have written approval from HACP prior to work being performed.**

For more information or questions, please contact Travis Albright @ 412-456-5000 x8505 or [Travis.Albright@HACP.org](mailto:Travis.Albright@HACP.org)



# Quote Request

## Printing of HCV Briefing Packets 2019

Quotes due March 29, 2019 @ 10:00 a.m.

Total Cost: \$ \_\_\_\_\_

Total Cost: \$ \_\_\_\_\_  
(in words)

**Contract award will be based on lowest responsive and responsible bid amount**

(Please print clearly)

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(of company)

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_  
(of person signing)

Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_