



Allies & Ross
Management and Development Corporation
200 Ross Street
Pittsburgh, PA 15219

412-456-5000

February 28, 2019

Allies & Ross Management and Development Corporation

RFP #2019-26

Professional and Advisory Services Consultant

ADDENDUM NO. 2

This addendum issued February 28, 2019 becomes in its entirety a part of the Request for Proposals RFP #2019-26 as is fully set forth herein:

Item 1: Q: Could you please let me know if the MBE/WBE and Section 3 requirements included in the RFP 2019-26 in Section IV F. and G. are goals or requirements?

A: They are goals; however the completed documents are required to be included in the Offeror's proposal. Failure to do so may result in being deemed non-responsive.

Item 2: Q: Many of the specialty areas listed in RFP 2019-26 should be expected to be completed "in house" by the firm responding to the RFP without the use of any subcontractors. If a firm does not subcontract out services, then there is no opportunity to meet the 25% MBE and 10% WBE requirement or to provide bids to at least 10 MBE's and 10 WBE's. How can firms meet the Section IV Paragraph F requirements without being an MBE or WBE itself in this case? (Note that during the pre-submission conference it was stated that potential vendors for our office supplies could be MBE or WBE; however, these cost would not typically be reflected in an invoice to a client and wouldn't be seen as a percentage of our contract with ARMDC.)

A: It is up to the Offeror to determine how they will help ARMDC meet its MBE/WBE goals. Bear in mind, any bid or proposal received from a contractor that does not contain a MBE/WBE Participation plan and a Section 3 Opportunities Plan or certification and back-up documentation acceptable to ARMDC may be deemed non-responsive by ARMDC. In addition, MBE/WBE and Section 3 Participation are both categories of the Evaluation Criteria that is located on page 17 of the RFP.


Item 3: Q: In addition to the above, if you determine a way for firms to meet the MBE and WBE criteria, please explain how we would estimate what 25% and 10% of our total contract would be since this RFP is for an Indefinite Delivery/Indefinite Quantity Contract?

Would it be expected that 25% and 10% of each Task Order would go to a MBE and WBE respectively?


A: ARMDC will track the awarded vendor's participation per task order.

Item 4: The Proposal due date is changed to March 13, 2019, time and location remain unchanged at 2:00 p.m., at HACP Procurement Dept., 100 Ross St. 2nd Floor, Suite 200, Pittsburgh, PA 15219.

END OF ADDENDUM NO. 2



Mr. Kim Detrick
Agent - ARMDC



Date