



# Housing Authority of the City of Pittsburgh

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**October 6, 2014**

## **Vision Benefits for HACP Employees Rebid RFP#600-20-14 Rebid**

### **ADDENDUM NO.1**

This addendum issued October 6, 2014 becomes in its entirety a part of the Request for Proposals RFP#600-20-14Rebid as is fully set forth herein:

- Item 1:** Q: Would you prefer two tier or four tier rates in the proposal  
A: Two tiers
- Item 2:** Q: Is your current plan self-funded?  
A: No
- Item 3:** Q: The agency has about 526 currently?  
A: HACP has a total of 282 full-time employees eligible for this benefit, of those employees currently 277 employees participating in the plan.
- Item 4:** Q: Can you confirm the current rates  
A: Rates will not be supplied. That is what the vendor will provide to HACP.
- Item 5:** Q: How many union groups/Collective Bargaining units does the HACP work with? Which Unions? Contract Renewals?  
A. There is currently a total of six Collective Bargaining agreements:
- Operating Engineers Local #95
  - Painter Local Union #6
  - PGH Building & Construction Trades Council
  - Service Employees International Union Local No 32BJ
  - Teamster Local Union No. 249
  - Teamster Local 250
- All contracts are set to renew on 01/01/2015.

**Item 6:** Q: 3 year rate history for all LOC

A: Please refer to Item 4.

**Item 7:** Q: Is there any flexibility to modify benefit or propose alternative plan designs?

A.: All proposals that are submitted and meet the requirements in the Scope of Service will be reviewed.

**Item 8: Q.:** How are benefits currently communicated and enrolled?

A. During New Hire Orientation, eligible employees receive the benefits packet that includes the Summary of Benefits for all plans, and provider enrollment form. Enrollments are processed by the HR dept. via the provider's Employer Portal. During open enrollment all eligible employees receive a packet that includes Summary of Benefits for all plans, and provider enrollment form.

**Item 9: Q.:** Is there an HRIS/HRM in place? If so, what is the system, what functions are utilized?

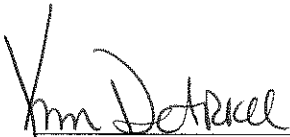
A. Current HRIS is Ceridian HR/Payroll Web. This system is used to manage employee benefits, recordkeeping, payroll deductions, etc.

**Item 10: Q.:** Can we respond to all RFP's in a consolidated fashion ie. One set of required forms (section3, MBE, etc.) and sections for each LOC in each binder?

A. No, separate proposals are required for each RFP.

**Item 11:** The proposal due date is revised to October 13, 2014. The time and location remain unchanged at 2:00 PM at the HACP Procurement Dept., 100 Ross St. 2<sup>nd</sup> Floor, Suite 200, Pittsburgh, PA 15219.

**END OF ADDENDUM NO. 1**

  
Mr. Kim Detrick

Procurement Director/Contracting Officer

10/6/14

Date