



Housing Authority of the City of Pittsburgh

Contracting Officer
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July 13, 2017

Vision Insurance for HACP Employees RFP #650-17-17

ADDENDUM NO.3

This addendum issued July 13, 2017 becomes in its entirety a part of the Request for Proposals RFP #650-17-17 as is fully set forth herein:

Item 1: Q: Can you please share the selection criteria?

A: Please read through Sections V & VI in the RFP for the Evaluation Criteria and the Award Process.

Item 2: Q: Attachment F – Is this applicable to a vision submission? Can you please clarify the request?

A: Any bid or proposal received from a contractor that does not contain a Section 3 Opportunities Plan (Attachment F) or certification and back-up documentation acceptable to HACP may be deemed non-responsive by HACP.

Item 3: Q: Attachment G – Can you please clarify what you are requesting with regard to a vision submission?

A: Provide demographic description of all employees of your firm using the table provided in Attachment G.

Item 4: Q: Attachment L – I notice that your census does not provide zip codes. Are you requesting a geo-access? If so, what are the parameters? Will you be able to provide zip code information so we can run an access report?

A: Please see *Attachment B - HACP Active Employee Zip Codes* available for viewing and download on our website: www.HACP.org.

Item 5: Q: In addition to the attachments, is there a specific set of questions you would like answered with a vision submission?

A: No

Item 6: Q: Would you be able to send over the RFP in Word format so we can provide a cleaner response in the event we intend to pursue?

A: No. HACP's policy prohibits sharing of editable documents.

Item 7: Q: Can you please provide current rates for Dental and Vision?

A: Please see Item 2 in Addendum No.1.

Item 8: Q: Is there any way we can get a copy of both RFP's in Word format?

A: See Item 7 above.

Item 9: Q: When you have a moment, can you send over the census in an excel format. Along with the current and renewal rates.

A: Please see *Attachment A - HACP Vision Census* on our website www.HACP.org for the excel version. As for the current and renewal rates, please see Item 2 in Addendum No.1.

Item 10: The proposal due date, time and location remain unchanged at July 14, 2017 at 11:00 AM, at the HACP Procurement Dept., 100 Ross St. 2nd Floor, Suite 200, Pittsburgh, PA 15219.

END OF ADDENDUM NO. 3



Mr. Kim Detrick
Procurement Director/Contracting Officer

7-13-17

Date