



# Housing Authority of the City of Pittsburgh

Contracting Officer  
100 Ross Street  
2<sup>nd</sup> Floor Suite 200  
Pittsburgh, PA 15219  
(412) 456-5248  
Fax: (412) 456-5007  
[www.hacp.org](http://www.hacp.org)

**March 8, 2016**

## **Video Audio Training Rebid RFP #800-02-16 Rebid**

### **ADDENDUM NO.3**

This addendum issued March 8, 2016 becomes in its entirety a part of the Request for Proposal RFP #800-02-16 Rebid as is fully set forth herein:

- Item 1:**    **Q:**    We have some equipment, but does HACP have equipment we can use as well?
- A:**    Yes. We have audio & video equipment that can be used by students/ staff. It cannot be taken off site.
- 
- Item 2:**    **Q:**    Based on our review, it looks like 80 youth will be served. Is this 40 youth per site?
- A:**    Yes. That is an approximate total. Daily attendance is limited to a max of 8 students due to space & equipment limitations. With rare exceptions (special projects, etc.), class size rarely exceeds 10.
- 
- Item 3:**    **Q:**    Is the program expected to run only Monday through Fridays? Or can field trips be scheduled for Saturdays?
- A:**    Monday through Friday is expected for regular hours. We are open to weekend field trips but cannot guarantee access to HACP program space during weekend hours.
- 
- Item 4:**    **Q:**    Is this a school year only program? Or are we required to do summer programming as well?
- A:**    No. It is year round. Based upon funding availability, there is potential for extended hours over the summer months.

- Item 5:**    **Q:**    What is the maximum cost per youth?  
              **A:**    The program is free for HACP resident youth to attend.  
                      Proposals should provide an hourly rate for the company/ organization  
                      with the understanding that they will need to provide two employees  
                      for regularly scheduled program hours. See RFP for total number of  
                      hours per month. There should not be a per student fee.

**Item 6:** The proposal due date, time and location remain unchanged at March 21, 2016 at 10:00 AM at the HACP Procurement Dept., 100 Ross St. 2<sup>nd</sup> Floor, Suite 200, Pittsburgh, PA 15219.

**END OF ADDENDUM NO. 3**

  
\_\_\_\_\_  
Mr. Kim Detrick  
Procurement Director/Contracting Officer

3-8-16  
Date