

Quote Request

Vehicle and Equipment Disposition

Quotes due August 7, 2015 @ 2:00 p.m.

Fax to Corinne Lisefski at (412) 456-5007

SCOPE OF WORK

Housing Authority of the City of Pittsburgh (HACP) has identified various items for disposition. To support the HACP's goal of streamlined operations, HACP has decided to reduce its level of inventory through a silent auction process. These items are available for purchase to the general public. Items for sale are vehicles and various types of equipment.

Sale will be made to the highest bidder. Items will be sold as-is, with no warranty implied or expressed. Returns are not allowed. Sales is considered "final" once the HACP Finance Department receives payment.

Please read the following terms and conditions carefully.

1. **Acceptance of Terms and Conditions.** By submitting a bid, the bidder agrees that they have read, fully understand and accept these Terms and Conditions. Once the bids are accepted by the HACP, the winning bidder agrees to pay for and remove the property by the dates and times specified.
2. **Guaranty Waiver.** All property is offered for sale "AS IS, WHERE IS". The HACP makes no warranty, guaranty or representation of any kind, expressed or implied, as to the merchantability or fitness for any purpose of the property offered for sale. The Buyer is not entitled to any payment for loss of profit or any other money damages - special, direct, indirect or consequential.
3. **Personal and Property Risk.** Persons attending during inspection, exhibition, sale or removal of goods assume all risks of damage of or loss to person and property and specifically release the HACP from liability therefore.
4. **Inspection.** Bidders may inspect the goods prior to bidding on the following date: **July 30, 2015 at 9 am to 11 am. at the Northview Heights Maintenance area (533 Mt. Pleasant Road, Pittsburgh PA 15214)**
5. **Bidding Process.** Bidders can place bids with HACP using an HACP Excess Inventory Bidding Form. Bid must be submitted in a sealed envelope with "Inventory Surplus" identified on envelope.
6. **Bid Submission.** All bids must be delivered to:

**Housing Authority City of Pittsburgh
100 Ross Street, 2nd Floor,
Pittsburgh, PA 15219**

7. **Consideration of Bid.** The HACP reserves the right to reject any and all bids and to withdraw from sale any of the items listed. HACP employees are strictly forbidden from placing bids and purchasing surplus HACP inventory.
8. **Buyer's Notification.** Successful bidders will receive notification via email or telephone at the e-mail address and telephone number indicated on the HACP Excess Inventory Bidding Form

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9. **Payment.** Payment in full is due no later than **five (5) working days** from the date of the award letter.

Acceptable forms of payment are as follows:

- Cashier's Check
- Certified Check
- Money Order
- Company Check (with Bank letter guaranteeing payment - **mandatory**)

Checks or Money Orders shall be made payable to the Housing Authority of the City of Pittsburgh. Payments shall be made at the location listed in the Award Letter.

10. **Removal.** All awarded items must be removed not later than **August 28, 2015** and receipt of payment must have been received by HACP. Purchases will be released only upon receipt of payment as specified. Successful bidders are responsible for loading and removal of any and all property awarded to them from the place where the property is located as indicated on the bid sheet. The Buyer will make all arrangements and perform all work necessary, including packing, loading and transportation of the property. Under no circumstances will the HACP assume responsibility for packing, loading or shipping. Please contact **Dereen Neice, Purchasing Manager** at: **(412) 456-5000 extension 8526 (office)** or by email at neiced@hacp.org in advance to schedule an appointed date, time, for pick-up at Northview Heights Maintenance area, 533 Mt. Pleasant Road, Pittsburgh, PA 15214).
11. **Default.** Default shall include (1) failure to observe these terms and conditions; (2) failure to make good and timely payment; or (3) failure to remove all items within the specified time. Default may result in termination and suspension from participation in all future sales until the default has been cured. If the Buyer fails in the performance of their obligations, **HACP** may exercise such rights and may pursue such remedies as are provided by law.

- Awardee must pay for and remove all lots awarded to them.
- All awarded lots must be removed by **August 28, 2015** at the latest
- Each vehicle is a separate lot
- Equipment will be grouped together and bid as one lot (Example: all lawn mowers will be one lot)

Please contact Corinne Lisefski at 412.456.5000 Ext. 8546 or Corinne.Lisefski@HACP.org with any questions about the above scope.

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Lot	Description	Est. Mileage	Unit Cost (bid amount)
Lot 1:	2000 Ford SUV, Vin: 1FMZU72E61ZA06620	104,280	\$
Lot 2:	2001 Ford Van, Vin: 1FTSE34L51HA73581	95,972	\$
Lot 3	2001 Ford Van, Vin: 1FTSE34L71HA73479	82,750	\$
Lot 4	2001 Ford Van, Vin: 1FTSE34L71HA73482		\$
Lot 5	2001 Ford Van, Vin: 1FTSE34L31HA73480	49,754	\$
Lot 6	2002 Chevy Van, Vin: 1GCHG39R921146136	37,275	\$
Lot 7	2002 Chevy Pickup, Vin: 1GCHK23U92F150227	125,173	\$
Lot 8	2004 Ford SUV, Vin: 1FMZU73W54UB04967	98,566	\$
Lot 9	2004 Ford Pickup, Vin: 1FTZR45E94TA47845	102,395	\$
Lot 10	2002 Chevy Van, Vin: 1GCHG39R221146804		\$
Lot 11	2004 Ford Pickup, Vin: 1FTZR45E74TA17844	119,443	\$
Lot 12	2007 Ford SUV, Vin: 1FMEU73E77UA73004		\$
Lot 13	Case backhoe, Vin: JJG0373553		\$
Lot 14	Fork Lift/Skid Loader, Vin: DOO2D12114		\$
Lot 15	John Deere, salt hopper, snow room, snow blower (approx. 19)		\$
Lot 16	Snow blowers, weed eaters, edgers, gravely (approx. 16)		\$
Lot 17	Ford Tractors (approx. 3)		\$
Lot 18	Elephant Vacs (approx. 7)		\$
Lot 19	Mowers (approx. 25)		\$

You must pay for and remove all lots you are awarded.

Vendor must take **ALL** awarded lots or you will receive none.

Include this page with your bid.

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Award will be based on Highest bid amount per lot

(Please print clearly)

Company Name: _____

Address: _____
(of company)

Signature: _____

Print Name: _____
(of person signing)

Phone Number: _____ Fax: _____

Email: _____

Note: Bids will be evaluated for reasonableness based upon Blue Book values and other available data. HACP reserves the right to reject any offer and rebid if offers do not meet acceptable prices.

Include this page with your bid.