



Housing Authority of the City of Pittsburgh

Contracting Officer
100 Ross Street
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Pittsburgh, PA 15219
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July 6, 2015 Transcription Services 3 Quote Bid

ADDENDUM NO. 2

This addendum issued July 6, 2015 becomes in its entirety a part of the 3 Quote Bid as is fully set forth herein:

Item 1: Q. Per Hour - Transcription services - Estimated 7 hours and monthly 36 : what do you mean by 7 hours (is it per day 7 hours of transcription) and 36 monthly (what is 36 monthly in this case)?

A. The HACP anticipates that there will be approximately seven (7) hours of transcription services required per month. The contract length is for thirty-six (36) months.

Item 2: Q. Per page (original copy) - Estimated 48 pages and monthly 36: What do u mean by 48 pages (is it per day 48 pages of transcription) and monthly 36(what is 36 monthly in this case) ? Also, the number of copies of completed proposal to be submitted is not mentioned in the RFP document

A. The HACP anticipates that there will be approximately forty-eight (48) pages per transcription per month. The contract length is for thirty-six (36) months. The HACP wants the transcription to be transferred electronically to the HACP in a pdf form. The HACP does not want a copy in paper (hard copy) form.

Item 3: The proposal due date, time and location will remain unchanged at July 10, 2015 at 11:00 AM, at the HACP Procurement Dept., 100 Ross St. 2nd Floor, Suite 200, Pittsburgh, PA 15219.

END OF ADDENDUM NO. 2


James Harris Esq.
Chief Contract Officer


Date