



Housing Authority of the City of Pittsburgh

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May 10, 2018
Security Camera System Maintenance Rebid
RFP# 350-50-17REBID

ADDENDUM NO.3

This addendum issued May 10, 2018 becomes in its entirety a part of the Request for Proposals RFP #350-50-17REBID as is fully set forth herein:

Item 1: **Q:** Page 77 Item #3 - Vendor will be Milestone XProtect Corporate VMS (VMS)-certified or willing to obtain certification no later than the date of execution of the Professional Services Agreement. When is the date of execution?

A: The date of execution is when all parties sign the Professional Services Agreement after all approvals have taken place.

Item 2: **Q:** Page 83 Item #15 - Provide a fixed cost and response time guarantee for:

- a. Adding a camera
- b. Removing a camera
- c. Relocating a camera
- d. Replacing a camera

Since pricing is requested in this section, do you want us to provide the response time this section but include the cost in a separate envelope with Attachment K?

A:

Item 3: **Q:** Please confirm there is no bid bond required.

A: No bid bond is required.

Item 4: **Q:** In section 2 of the general conditions for non-construction contracts, paragraph 1 states that there is a minimum wage requirement. These wages were not attached to bid documents. Please provide wage determinations.

A: This will be a professional services contract and will be subject to federal minimum wage under the Fair Labor Standards Act (FLSA).

Item 5: **Q:** Item #14 in the scope of work section states that vendor will pay for the annual maintenance agreement with VMS manufacturer. There is no line on proposal #1's fee sheet provided in attachment K that would allow the entry of this cost. Is this maintenance agreement to be included in proposal 1 as stated in the scope of work? If so please provide a revised fee so this cost can be shown.

A: The VMS maintenance agreement is a pass through and is set by the VMS vendor, it will not differentiate between vendors and therefore is not included in the cost sheet. Offeror does not need to include the maintenance cost.

Item 6: Q: How are the itemized costs to be entered onto fee sheets for column “Years 4&5”? Should both years be combined (Year 4 rate/hr. + Year 5 rate/hr.)?

A: Revised Fee Sheet provided.

Item 7: Q: Throughout the scope of work response items on Page 7, there are several items on this list that reference cost/pricing for things. I.e. On page 14, Item 15 – provide a fixed cost for adding a camera, removing a camera, etc. Should we include pricing on this section? The pricing is to be separate from the “fee sheet” which is submitted separately. Should the responding vendor simply state N/A?

A: ?Responding vendor should state “See separate cost proposal” in the technical proposal.

Item 8: Q: On the fee sheet, it references cost for replacing/removing/relocating cameras with an estimated amount. What type of camera is this referencing? Does this include all cabling, conduit work, etc.? Should we include only labor for this item for an exterior camera that can only be reached via bucket truck?

A: Include Labor and supplies, but not the actual camera cost. Yes, include only labor if a bucket truck is needed as bucket truck is addressed separately.

Item 9: Q: On the fee sheet, HACP is requesting pricing on replacement servers. What size server should this be in TB?

A:

Item 10: Q: On the fee sheet, HACP is requesting pricing on bucket truck as needed. Should vendor assume this is for (1) day of labor?

A: Please assume 4 hours for each bucket truck visit.

Item 11: Q: I’m struggling with your pricing pages, Proposal 1 & 2, to meet the needs of the RFP scope found on pg’s 76-84. You’re asking for a labor rate for an estimated 600hrs. Once these 600 hours are used, can I assume we invoice for every hour over 600 per hourly rate?

A: The 600 hours is used to determine an estimate of total cost. Vendor will bill at the hourly rate for all billable hours worked.

Item 12: Q: You’re asking to insure Milestone software maintenance is paid and software is up to date. Is this expense for software and labor to install to come out of the 600 hours? How do we account for the software licensing?

A: Yes, associated labor will come out of the 600 hours. Software licensing is a pass through and is set by the software vendor, so it will not vary between vendors and therefore is not included in the cost sheet.

Item 13: Q: You’re asking to clean cameras 2x a year, server software updates, server OS ect....All of this to come out of the 600hrs?

A: Yes, associated labor will come out of the 600 hours. See also the answer to question #11.

Item 14: Q: Cost for replacing/removing/relocating cameras. Do I assume labor only correct?

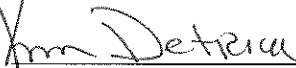
A: Include Labor and supplies, but not the actual camera cost.

Item 15: Q: Cost for replacement servers. Is this labor only or labor and material? You have sub 5TB-500TB

A: Material (servers) only. Please estimate based on 42 TB Recording Server or equivalent.

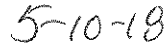
Item 16: The proposal due date, time and location remain unchanged at May 18, 2018 at 11:00 AM, at the HACP Procurement Dept., 100 Ross St. 2nd Floor, Suite 200, Pittsburgh, PA 15219.

END OF ADDENDUM NO. 3



Mr. Kim Detrick

Procurement Director/Chief Contracting Officer



Date

REVISED
R 5-10-18

ATTACHMENT K
Security Camera System Maintenance
RFP #350-50-17 Rebid
FEE SHEET

HACP seeks pricing on two approaches, as listed below.

Proposal 1: All Maintenance and Preventive Maintenance activity is covered by the contract as described on Page 4 of this RFP:					
Item	Year 1 Cost	Year 2 Cost	Year 3 Cost	Year 4 Cost	Year 5 Cost
Proposal 1: Fixed hourly labor costs/Annual Baseline cost	\$ _____ per hr. x 600 est. hours = \$ _____	\$ _____ per hr. x 600 est. hours = \$ _____	\$ _____ per hr. x 600 est. hours = \$ _____	\$ _____ per hr. x 600 est. hours = \$ _____	\$ _____ per hr. x 600 est. hours = \$ _____
Cost for Replacing/removing/relocating Cameras	\$ _____ per camera x 30 est. cameras = \$ _____	\$ _____ per camera x 30 est. cameras = \$ _____	\$ _____ per camera x 30 est. cameras = \$ _____	\$ _____ per camera x 30 est. cameras = \$ _____	\$ _____ per camera x 30 est. cameras = \$ _____
Cost for replacement Servers	\$ _____ per server x 3 est. servers = \$ _____	\$ _____ per server x 3 est. servers = \$ _____	\$ _____ per server x 3 est. servers = \$ _____	\$ _____ per server x 3 est. servers = \$ _____	\$ _____ per server x 3 est. servers = \$ _____
Bucket Truck as needed	\$ _____ per visit x 10 est. visits = \$ _____	\$ _____ per visit x 10 est. visits = \$ _____	\$ _____ per visit x 10 est. visits = \$ _____	\$ _____ per visit x 10 est. visits = \$ _____	\$ _____ per visit x 10 est. visits = \$ _____
Total	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Proposal 1 Totals	Initial Term Total (Year 1+2+3) Proposal \$ _____	\$ _____		Five year Grand Total proposal 1: \$ _____	

Proposal 2: All inclusive Maintenance, Preventive Maintenance, and equipment replacement is covered by the contract as described on Page 4 and 5 of this RFP:					
Item	Year 1 Cost	Year 2 Cost	Year 3 Cost	Year 4 Cost	Year 5 Cost
Proposal 2: Annual Cost for 100% replacement coverage, maintenance, preventive maintenance	\$	\$	\$	\$	\$
Cost for Replacing/removing/relocating Cameras	\$ _____ per camera x 30 est. cameras = \$	\$ _____ per camera x 30 est. cameras = \$	\$ _____ per camera x 30 est. cameras = \$	\$ _____ per camera x 30 est. cameras = \$	\$ _____ per camera x 30 est. cameras = \$
Cost for replacement Servers	\$ _____ per server x 3 est. servers = \$	\$ _____ per server x 3 est. servers = \$	\$ _____ per server x 3 est. servers = \$	\$ _____ per server x 3 est. servers = \$	\$ _____ per server x 3 est. servers = \$
Bucket Truck as needed	\$ _____ per visit x 10 est. visits = \$	\$ _____ per visit x 10 est. visits = \$	\$ _____ per visit x 10 est. visits = \$	\$ _____ per visit x 10 est. visits = \$	\$ _____ per visit x 10 est. visits = \$
Total	\$	\$	\$	\$	\$
Proposal 2 Totals	Initial Term Total (Year 1+2+3) Proposal 2:	Five year Grand Total proposal 2: \$			

REVISED
5-10-10

Total Bid amount Proposal 1: _____
(Add Total for Initial Term, Extension Option 1, Extension Option 2)

Total Bid amount Proposal 1: _____
(In Words)

Total Bid amount Proposal 2: _____
(Add Total for Initial Term, Extension Option 1, Extension Option 2)

Total Bid amount Proposal 2: _____
(In Words)

Company Name (Printed): _____

Name (Printed): _____

Title: _____

Address: _____

Phone/Fax: _____

Email Address: _____

Signature: _____