



# Housing Authority of the City of Pittsburgh

Contracting Officer  
100 Ross Street  
2<sup>nd</sup> Floor Suite 200  
Pittsburgh, PA 15219  
(412) 456-5248  
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www.hacp.org

**June 13, 2018**

## **Protective Coverings of Vacant Units Authority Wide IFB #300-24-18**

### **ADDENDUM NO.1**

This addendum issued June 13, 2018 becomes in its entirety a part of the Invitation for Bid IFB #300-24-18 as is fully set forth herein:

**Item 1:** Q: I wanted to reach out to see if we can be notified of any amendments or changes to the document.

A: Vendors registered on HACP's website should receive an email notification when an addendum is published.

**Item 2:** Q: We'd also like to know if we can call into the pre-bid meeting Thursday June 14th. If we are able to call into the meeting can you please provide a call-in number?

A: Join the audio conference by phone:  
United States - Washington, DC +1.202.602.1295  
Access Code 598-776-271#

**Item 3:** Q: In the RFP it asks for alarm pricing by the opening. Our alarm is one base price per unit (property). In the RFP 4 years ago we questioned the wording "by the opening" and that portion was removed from the RFP. Please advise how you would like us to address the alarm pricing section.

A: Please see the attached revised Attachment 1 Bid Sheet.

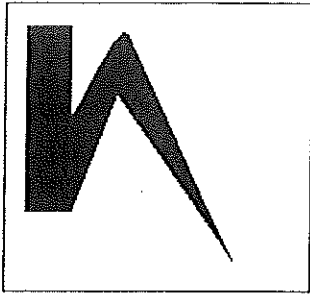
**Item 4:** The proposal due date, time and location remain unchanged at June 22, 2018 at 10:00 AM, at the HACP Procurement Dept., 100 Ross St. 2nd Floor, Suite 200, Pittsburgh, PA 15219.

**END OF ADDENDUM NO. 1**

Mr. Kim Detrick  
Procurement Director/Chief Contracting Officer

June 13, 2018  
Date

**REVISED**  
6-13-18



ATTACHMENT 1

HOUSING AUTHORITY OF THE CITY OF PITTSBURGH  
INVITES YOU TO BID ON  
IFB #300-24-18  
Protective Coverings of Vacant Units Authority Wide

DIRECT ALL BIDS, CORRESPONDENCE AND INQUIRIES TO HOUSING AUTHORITY OF THE CITY OF PITTSBURGH

Mr. Kim Detrick  
Procurement Director/Chief Contracting Officer  
PROCUREMENT DEPARTMENT  
100 ROSS ST. 2<sup>ND</sup> FL Suite 200  
PITTSBURGH PA 15219  
PHONE: 412-456-5000 EXT 8502  
FAX: 412-456-5007

**BID ISSUE DATE:** June 4, 2018

**BID OPENING DATE:** \_\_\_\_\_

THIS BID MUST BE RETURNED BY SPECIFIED DATE AND SUBMITTED IN WRITING ON FORM BELOW DELIVERY WILL BE TO: Mr. Kim Detrick, 100 Ross Street, 2<sup>nd</sup> Floor, Pittsburgh, PA 15219

*NOTE: BIDS WILL BE AWARDED ON THE BASIS OF THE CONTRACTOR WHO SUBMITS THE LOWEST RESPONSIBLE BID WHICH IS MOST ADVANTAGEOUS TO THIS AUTHORITY. THE HOUSING AUTHORITY EXPRESSLY RESERVES THE RIGHT TO AWARD A BID IN PART OR IN TOTAL TO THE CONTRACTOR OR CONTRACTORS WHO SUBMIT (S) THE LOWEST RESPONSIBLE BID(S) WHICH IS (ARE) MOST ADVANTAGEOUS TO THIS AUTHORITY. BY RESERVING THIS RIGHT, CONTRACTORS EXPRESSLY UNDERSTAND THAT THE AUTHORITY MAY AWARD BIDS BASED ON DIFFERENT QUANTITIES AND/ OR UNITS OF MEASUREMENT.*

The Award is based on the lowest total bid:

**Initial Term Costs:**

Item:	Rental Days	Unit Price Per Month	Estimated # of openings	Sub Total (Unit Price x Quantity)
Window Coverings	1-30	\$	600	\$
Window Coverings	31-60	\$	600	\$
Window Coverings	61-90	\$	300	\$
Window Coverings	91-120	\$	200	\$
Window Coverings	121+	\$	150	\$
<b>Total (add subtotal column)</b>				\$

Item:	Rental Days	Unit Price Per Month	Estimated # of openings	Sub Total (Unit Price x Quantity)
Door Coverings	1-30	\$	600	\$
Door Coverings	31-60	\$	600	\$
Door Coverings	61-90	\$	300	\$
Door Coverings	91-120	\$	200	\$
Door Coverings	121+	\$	150	\$
<b>Total</b> (add subtot column)				\$

**Initial Term Total:** \$ \_\_\_\_\_  
(Add total amounts of Door Coverings, Window Coverings and Alarms)

**Extension Option Year One:**

Item:	Rental Days	Unit Price Per Month	Estimated # of openings	Sub Total (Unit Price x Quantity)
Window Coverings	1-30	\$	600	\$
Window Coverings	31-60	\$	600	\$
Window Coverings	61-90	\$	300	\$
Window Coverings	91-120	\$	200	\$
Window Coverings	121+	\$	150	\$
<b>Total (add subtot column)</b>				\$

Item:	Rental Days	Unit Price Per Month	Estimated # of openings	Sub Total (Unit Price x Quantity)
Door Coverings	1-30	\$	600	\$
Door Coverings	31-60	\$	600	\$
Door Coverings	61-90	\$	300	\$
Door Coverings	91-120	\$	200	\$
Door Coverings	121+	\$	150	\$
<b>Total (add subtot column)</b>				\$

**Extension Option Year One Total: \$** \_\_\_\_\_

(Add total amounts of Door Coverings, Window Coverings and Alarms)

**Extension Option Year Two:**

Item:	Rental Days	Unit Price Per Month	Estimated # of openings	Sub Total (Unit Price x Quantity)
Window Coverings	1-30		600	
Window Coverings	31-60		600	
Window Coverings	61-90		300	
Window Coverings	91-120		200	
Window Coverings	121+		150	
<b>Total (add subtot column)</b>				

Item:	Rental Days	Unit Price Per Month	Estimated # of openings	Sub Total (Unit Price x Quantity)
Door Coverings	1-30		600	
Door Coverings	31-60		600	
Door Coverings	61-90		300	
Door Coverings	91-120		200	
Door Coverings	121+		150	
<b>Total (add subtot column)</b>				

**Extension Option Year Two Total: \$** \_\_\_\_\_  
 (Add total amounts of Door Coverings, Window Coverings and Alarms)

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**Extension Option Year Three:**

Item:	Rental Days	Unit Price Per Month	Estimated # of openings	Sub Total (Unit Price x Quantity)
Window Coverings	1-30		600	
Window Coverings	31-60		600	
Window Coverings	61-90		300	
Window Coverings	91-120		200	
Window Coverings	121+		150	
<b>Total</b> (add subtot column)				

Item:	Rental Days	Unit Price Per Month	Estimated # of openings	Sub Total (Unit Price x Quantity)
Door Coverings	1-30		600	
Door Coverings	31-60		600	
Door Coverings	61-90		300	
Door Coverings	91-120		200	
Door Coverings	121+		150	
<b>Total</b> (add subtot column)				

**Extension Option Year Three Total: \$** \_\_\_\_\_  
 (Add total amounts of Door Coverings, Window Coverings and Alarms)

REVISED  
 6-13-18

## Extension Option Year Four:

Item:	Rental Days	Unit Price Per Month	Estimated # of openings	Sub Total (Unit Price x Quantity)
Window Coverings	1-30		600	
Window Coverings	31-60		600	
Window Coverings	61-90		300	
Window Coverings	91-120		200	
Window Coverings	121+		150	
<b>Total (add subtot column)</b>				

Item:	Rental Days	Unit Price Per Month	Estimated # of openings	Sub Total (Unit Price x Quantity)
Door Coverings	1-30		600	
Door Coverings	31-60		600	
Door Coverings	61-90		300	
Door Coverings	91-120		200	
Door Coverings	121+		150	
<b>Total (add subtot column)</b>				

Extension Option Year Four Total: \$ \_\_\_\_\_  
 (Add total amounts of Door Coverings, Window Coverings and Alarms)

REVISED  
 12-18-18
**TOTAL BID AMOUNT:**

Initial Term Total	\$
Ext. Option Year One Total	\$
Ext. Option Year Two Total	\$
Ext. Option Year Three Total	\$
Ext. Option Year Four Total	\$
<b>Calculated Total Bid Amount</b>	\$

**Total Bid Amount: \$** \_\_\_\_\_  
 (Grand Total Amount: (Add Initial Total + Ext. Opt 1 Total + Ext. Opt 2 Total + Ext. Opt 3 Total + Ext. Opt 4 Total))

Total Bid Amount in Words: \_\_\_\_\_

**Additional Miscellaneous Items:**

Perforated Sheets Unit Costs: \$ \_\_\_\_\_

Code/Lock Door Changes unit costs: \$ \_\_\_\_\_

Weatherization Unit cost (done before installation): \$ \_\_\_\_\_

Removal and Install Services above and beyond initial install/remove: \$ \_\_\_\_\_

Other: \_\_\_\_\_ (fill in): \$ \_\_\_\_\_

Other: \_\_\_\_\_ (fill in): \$ \_\_\_\_\_

Printed name of Person Quoting Prices: \_\_\_\_\_

SIGNATURE OF PERSON QUOTING PRICES: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Being a Task Order based project HACP does not guarantee any work as a result of this contract.