



Housing Authority of the City of Pittsburgh

Contracting Officer
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April 22, 2016

Professional ADA/UFAS Third Party Certification Services Rebid RFP#750-19-16 Rebid

ADDENDUM NO.1

This addendum issued April 22, 2016 becomes in its entirety a part of the Request for Proposal RFP #750-19-16 Rebid as is fully set forth herein:

Item 1: Q: The hourly rate sheet doesn't provide the opportunity for us to hire a MBE/WBE, since those categories are clearly linked to the scope of work. If the MBE/WBE can provide the desired services listed, then the MBE/WBE could easily make a submittal on the project. Please provide direction on how we can meet the goals without a sub-consultant.

A: MBE/WBE participation is NOT linked to the Scope of Services. Per the scope of work (page 8 of RFP):

Proposals submitted in response to this solicitation MUST include an MBE/WBE participation plan which, at a minimum, demonstrates "Best Efforts" have been taken to achieve compliance with MBE/WBE goals. HACP's Procurement Policy defines "Best Efforts" in compliance with MBE/WBE goals to mean that the contractor must certify and document with its bid or proposal that it has contacted in writing at least ten (10) certified MBE/WBE subcontractors to participate in the proposed contract with HACP or lesser number if the contractor provides documentation that ten (10) certified MBE and ten (10) certified WBE contractors could not be identified. Each contractor shall certify as to same under penalty of perjury and shall submit the back-up documentation with its bid or proposal. Any bid or proposal received from a contractor that does not contain such certification and back-up documentation acceptable to HACP may be deemed non-responsive by HACP.

Other ways to meet requirements, you can use the PAUCC.com website to identify other services that MBE/WBE firms may be utilized by your company.

Item 2: The proposal due date, time and location remain unchanged at April 29, 2016 at 10:00 AM at the HACP Procurement Dept., 100 Ross St. 2nd Floor, Suite 200, Pittsburgh, PA 15219.

END OF ADDENDUM NO. 1

A handwritten signature in black ink, appearing to read "Kim Detrick", written over a horizontal line.

Mr. Kim Detrick
Procurement Director/Contracting Officer

4-22-16

Date