

Quote Request

Printing of Recertification Packets and Accompanying Envelopes

Quote is due March 2, 2018 @ 10:00 a.m.

Fax to Debbie Norkevicius at (412) 456-5007

HCV Recertification Packet

Scope of Work:

1. Recertification Packet:

Cover – 4/0– 65# Cardstock – White Gloss – 11”x 17” – Flat Size

Interior (36 pages, which includes print on both sides) – 4/4 – 70# offset – 11”x 17” - Flat Size

Finished Size – 8-1/2”x 11”

Finish: Fold, Stitch & Trim

All Pages perforated along 11” side

PDF of Artwork Provided

Delivery of all Packets & Envelopes to 200 Ross Street, Ste. 705, Pittsburgh, PA 15219

Color Proof – Hard copy requested.

2. Envelope:

10”x 13” – 24# White Woven Open Ended Envelope

Print 4/0 (Including HACP Logo and Return Address in Upper left corner).

Special Instructions:

Bid does not include additional work. If additional work is required, vendor must have written approval from HACP prior to work being performed.

Please contact Debbie Norkevicius at (412) 456-5000 Ext. 8505 or
Debbie.Norkevicius@HACP.org with any questions about the above scope.

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Printing of Recertification Packets and Accompanying Envelopes

Quote is due 3/2/2018 @ 10:00 am

Contract award will be based on lowest total bid amount

Printing	Quantity	Costs
Section 8/HCV Recertification Packet	1500	\$
Envelope 1 (10" X 13" – 24#)	1000	\$
TOTAL		\$

Total Bid amount for all work: \$ _____
(add the above amounts together)

Total Bid amount: _____ dollars
In words

(Please print clearly)

Company Name: _____

Address: _____
(of company)

Signature: _____

Print Name: _____
(of person signing)

Phone Number: _____ **Fax:** _____

Email: _____