

# Quote Request

Printing of HCV Briefing Packets

**Quotes due August 31, 2017 @ 2:00 p.m.**

**Fax to Debbie Norkevicius at (412) 456-5007**

## SCOPE OF WORK

HCV Briefing Packet:

1,000 Packets needed

- Cover – 4/0 65# Cardstock – White Gloss
- Interior – 136 Pages (+ 4 for Cover) which includes print on both sides – 4/4 – 70# - offset. All inside pages to be perforated.
- Finished Size – 8-1/2” x 11”
- Finish: Perfect Bound
- PDF of Artwork provided by HACP to the winning Vendor

Please Note: Text may be modified, but size & number of pages will not change.

\*\*Bid does not include additional work. If additional work is required, vendor must have written approval from HACP prior to work being performed.

Please contact Debbie Norkevicius at 412.456.5000 Ext. 8505 or  
Debbie.Norkevicius@HACP.org with any questions about the above scope.

# Quote Request

## Printing of HCV Briefing Packets

Quotes due 8/31/2017 @ 2:00 p.m.

Contract award will be based on lowest total bid amount

**Total Bid amount for all work: \$**\_\_\_\_\_

Total Bid amount \_\_\_\_\_ dollars  
In words

(Please print clearly)

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(of company)

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_  
(of person signing)

Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_