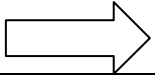


Quote Request

Printing and Mailing of Section 8 Newsletter

Quotes due August 23, 2016 @ 2:00PM



Fax to Debbie Norkevicius at (412) 456-5007

Scope of Work

2016 V-PAC Newsletter Printing and Mailing only (Design by HACP):

Quantity # 1 5,500 pieces to include: pieces are to have our standard postage, permit # for Pittsburgh, Pennsylvania will be provided

Size (11x17: final folded size 8.5x5.5)

Addressed and tabbed (addresses provided via email in an excel file)

Delivered to US Post Office for mailing

NOTE: If our postage permit is invalid in your state add postage as a separate line item.

of Pages 4 page, self-cover

Stock 80# white glossy text

Ink Color 4/4 process color throughout

Other Full bleeds
Color proof - PDF
Trimmed and folded
Digital files supplied by HACP
UV Coating throughout

- Artwork by HACP
- Newsletter must be mailed from 7 days of receipt of files
- Special Instructions: Bid does not include additional work. If additional work is required, vendor must have written approval from HACP prior to work being performed.

Please contact Debbie Norkevicius at 412-456-5000 ext. 8505 or at Debbie.Norkevicius@HACP.org with any questions about the above scope.

Quote Request

Printing and Mailing of Section 8 Newsletter

Quotes due 8/23/2015 @ 2:00PM

Total Cost for Printing and Mailing: _____

Cost of Postage (if applicable): _____

GRAND TOTAL: _____

GRAND TOTAL: \$ _____
(in words)

Contract award will be based on lowest average bid amount

(Please print clearly)

Company Name: _____

Address: _____
(of company)

Signature: _____

Print Name: _____
(of person signing)

Phone Number: _____ **Fax:** _____

Email: _____