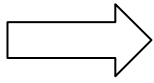


Quote Request

Printing and mailing of 2018 Summer News & Views

Quotes due May 21, 2018 @ 10:00 AM



**Fax to Brandon Havranek at (412) 456-5007 or
Brandon.Havranek@HACP.org**

Scope of Work

2018 HACP Summer Newsletter (News & Views) Printing and Mailing only (Design by other):

Quantity # 1 10,000 (estimated) pieces to include: pieces have our standard postage permit # for Pittsburgh, Pennsylvania
Size 11x17: finished folded size 8.5x5.5
Addressed and tabbed (addresses provided via email in an excel file)
Delivered to US Post Office for mailing

NOTE: **If our postage permit is invalid in your state or location add postage as a separate line item.**

Quantity # 2 500 pieces without postage or addressed, shipped to Housing Authority of the City of Pittsburgh
Size 11x17: finished folded size 8.5x11

of Pages 12 page, self-cover

Stock 80# white glossy text

Ink Color 4/4 process color throughout

Other Full bleeds
Color proof - PDF
Trimmed, saddle stitched and folded
Digital files supplied by customer
Aqueous Coating throughout

Artwork by Miller Creative Group, 412-281-1700

Special Instructions Bid does not include additional work. If additional work is required, vendor must have written approval from HACP prior to work being performed.

Quote Request

Printing and mailing of 2018 Summer News & Views

Ship balance of News & Views to:

Housing Authority of the City of Pittsburgh
Community Affairs Department
200 Ross Street, 8th Floor
Pittsburgh, PA 15219

For more information or questions, please contact Brandon Havranek @
412-456-5000 x8546 or Brandon.Havranek@HACP.org

Quote Request

Printing and mailing of 2018 Summer News & Views

Quotes due May 21, 2018 @ 10:00 AM

Total Cost: \$ _____

Total Cost: \$ _____
(in words)

Contract award will be based on lowest responsive and responsible bid amount for printing and mailing only.

* If our postage permit is invalid in your state or location add postage as a separate line item below:

Postage Cost: \$ _____

Postage Cost: \$ _____
(in words)

(Please print clearly)

Company Name: _____

Address: _____
(of company)

Signature: _____

Print Name: _____
(of person signing)

Phone Number: _____ Fax: _____

Email: _____