



# Housing Authority of the City of Pittsburgh

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**August 21, 2012**

## **Paid up Life Insurance**

**RFP#650-32-12**

### **ADDENDUM NO.2**

This addendum issued August 21, 2012 becomes in its entirety a part of the Request for Proposal RFP#650-32-12 as is fully set forth herein:

**Item 1: Q:** Is this RFQ a request for each EE on the census to have a policy immediately?

**A:** No, only when an employee retires and meets requirements of eligibility will a policy be purchased and issued to the individual.

**Item 2: Q:** Is this for select EEs as part of their separation package either through voluntary age and service or as a special separation package?

**A:** No, current separation package.

**Item 3: Q:** Does this RFQ require the insurer to guarantee issue of policy to any employee regardless of health or age at a non specific time and not to issue policies to all EEs immediately? When and how will the beneficiaries be chosen?

**A:** HACP purchases the policy for individuals who meet age and service requirement upon retirement. Policies are not issued to all employees immediately. Employees complete beneficiary designation form provided by insurance company at time policy is purchased.

**Item 4:** The proposal due date, time and location, remain unchanged at Friday, August 31, 2012 at 2:00 PM. at the HACP Procurement Dept., 100 Ross St. 2<sup>nd</sup> Floor, Suite 200, Pittsburgh, PA 15219.

**END OF ADDENDUM NO. 2**

Kim Detrick  
Contract Manager

August 21, 2012  
Date