

Quote Request

Mobile Fleet Vehicle Washing Services

Quotes due Monday, September 15, 2014 @ 11:00 a.m.

Fax to Debbie Norkevicus at (412) 456-5007

Scope of Work

The scope of services to be performed shall include, but is not necessarily limited to, the following:

- HACP vehicles will be exterior washed and interior cleaned monthly in a professional manner.
- Fleet Vehicles will be available at 201 Kirkpatrick Street, Pittsburgh, PA 15219
- At times, vehicle count may be added or subtracted
- Most vehicles will be available on the designated day of the month starting at 3:00PM, any remaining vehicles will be available from 4:00PM and after.
- Vendor should plan on starting vehicle cleaning at 3:00PM
- Vendor will submit a record of each vehicle serviced on that designated day.
- Vendor will be paid based on the total number of vehicles serviced on that designated day of the month. There will be no minimum or maximum number of vehicles available.
- Facility Services will coordinate all work.

Please contact Debbie Norkevicus at 412.456.5000 Ext. 8505 or Debbie.Norkevicus@HACP.org with any questions about the above scope.

Mobile Fleet Vehicle Washing Services

9/15/14 @ 11:00 am

Rate per vehicle interior only: \$ _____

Rate per vehicle exterior only: \$ _____

Rate per vehicle interior and exterior: \$ _____

Contract award will be based on total AVERAGE bid amount

(Please print clearly)

Company Name: _____

Signature: _____

Print Name: _____
(of person signing)

Address: _____
(of company)

Phone Number: _____ Fax: _____

Email: _____